



Core for Social Workers

Module 1: Introduction to Core for Social Workers – Instructor Outline

All materials are located on the resource barn here: <http://Bit.Ly/CoreForSW>

Schedule	Topic	Items to cover
9:00am – 9:15am	Welcome to Core/ Welcome packets	<p>Welcome to Core for Social Workers!</p> <ul style="list-style-type: none"> ➤ Provide a basic overview of the documents in their welcome packets as follows: <p><u>Associated handouts:</u></p> <ul style="list-style-type: none"> ➤ <i>Social worker passport</i> <ul style="list-style-type: none"> ○ Provide basic overview of passport and the importance of keeping it up to date for their own record of what they have completed. ○ Inform students that they do NOT have to take SOP Foundational Institute again (Module 4) if they have already taken it. If they are unsure, they can e-mail academy@ucdavis.edu ➤ <i>Guide to successful completion of Core</i> <ul style="list-style-type: none"> ○ Review attendance policy ○ Have participants sign attendance policy signature page ○ <i>iPad instructions</i> <ul style="list-style-type: none"> ○ Review iPad instructions / sign-out procedures <p><i>Review importance of bringing technology to class (online evaluations, online class materials, etc.)</i></p> <ul style="list-style-type: none"> ➤ Provide basic overview of evaluation procedures (packets are on their tables) <p><i>Review class materials page: http://Bit.Ly/CoreForSW</i></p> <ul style="list-style-type: none"> ➤ Remind students of importance of being prepared for class
9:15am – 9:30am	Demographic survey	<ul style="list-style-type: none"> ➤ Distribute Demographic surveys <ul style="list-style-type: none"> ○ Briefly review the purpose of the demographic survey ➤ Give students 15 minutes to complete the survey
9:30am – 9:45am	Overview of eLearnings	<p><u>Associated handouts:</u></p> <ul style="list-style-type: none"> ➤ <i>Social worker passport</i> ➤ <i>eLearning tips</i> ➤ Briefly review purpose of eLearnings (knowledge to prepare for classroom skill development) ➤ Briefly review handout: <u>eLearning tips</u>

		<ul style="list-style-type: none"> ➤ Provide an overview of all required eLearnings and where they fall throughout Core as listed on the <u>Social Worker passport</u> ➤ eLearnings MUST be completed BEFORE attending class, as the class builds on knowledge gained in eLearnings and instructors cannot take the time to catch students up on anything they missed ➤ Post – test questions <ul style="list-style-type: none"> ○ Each eLearning includes a 10 question post-test to test your knowledge <ul style="list-style-type: none"> ○ Students must receive a minimum of 80% on the post-test in order to pass and receive credit for the eLearning ○ Some eLearnings include a pre-test ➤ Please note that most eLearnings will have a study guide that you can download and complete while you are viewing the eLearning. You should bring your completed study guide to the associated class to help you transfer the knowledge gained into the classroom.
9:45am – 10:00am	Overview of Canvas	<p><u>Associated handouts:</u></p> <ul style="list-style-type: none"> ➤ <i>Canvas eLearning letter</i> ➤ <i>Core eLearning instructions</i> ➤ Briefly review the Canvas registration and login process using the handouts and the website ➤ Canvas website link: https://extensiononline.ucdavis.edu/ ➤ Instructor should login to Canvas to show students how to login and access their classes. ➤ Open a class and demonstrate how to navigate through a class (briefly review the features, where to access handouts, how to access their certificate of completion, etc.) ➤ <i>If you have any trouble with eLearning access or technical difficulties, please e-mail academy@ucdavis.edu</i>
10:00am – 10:15am	Overview of field activities	<p><u>Associated handouts:</u></p> <ul style="list-style-type: none"> ○ <i>Field activity information sheet</i> ➤ Briefly review how to find the field activities on the Core resources page ➤ Link to Core Resources page: http://Bit.Ly/CoreForSW ➤ Link to Field Activity Page: https://www.oercommons.org/authoring/21058-core-for-social-workers-field-activities/view ➤ Remind students to identify who their Field Advisor is and start having conversations about scheduling and how they will work together to complete the field activities. If they do not know who their Field Advisor is, direct them to speak to their direct supervisor and/or County Training Coordinator. ➤ Inform students that their Field Advisor must submit a survey to track their completion of field activities. The survey link can be found on the Field Activity page (linked above). ➤ <i>If you have any additional questions about field activities or other core requirements, please e-mail academy@ucdavis.edu</i>

10:15am – 10:30am	Student profile/make-ups/Q&A	<p>➤ <u>General Information:</u></p> <p>➤ <u>Student Profile:</u> Remind students that they can manage their classes in their student profile.</p> <ul style="list-style-type: none"> ○ Link to Academy website: https://humanservices.ucdavis.edu/programs/northern-california-training-academy?unit=ACADEMY ○ Select “Student Login” in the right hand corner and login to your student profile <p>➤ <u>Make-ups:</u> In order to make-up a class that is missed, please e-mail academy@ucdavis.edu to request a make-up date.</p> <p>➤ Open Q&A session about anything related to Core requirements</p>
10:30am – 10:45am	BREAK	➤ 15 minute break
10:45am - Noon	eLearning practice	<p><u>Associated handouts:</u></p> <ul style="list-style-type: none"> ○ <i>SPECS Matrix</i> ○ <i>Child and Youth Development Vignettes</i> ○ <i>Cultural Assessment of Family</i> ○ <i>CYD eLearning study guide</i> <p>➤ The remainder of the day will focus on completing the first required eLearning as a large group: Child and Youth Development</p> <p>➤ The trainer will log into their personal account in Canvas and have the eLearning projected onto the screen.</p> <p>➤ Instruct students to take notes throughout the eLearning on their eLearning study guide</p> <p>➤ The trainer will move through the eLearning and the trainer and students will complete the “Knowledge checks” and “Post-test” together as a group</p> <p>➤ Inform students that they will need to re-take the post-test back at their desks in order to receive credit for completing the course</p> <p>➤ Hand out the post-test answer sheet prior to ending the class</p>

Associated handouts for this class:

1. Social Worker Passport
2. Canvas eLearning letter
3. Core eLearning instructions
4. eLearning tips
5. iPad instructions
6. Field Activity Information Sheet
7. CYD eLearning handouts

Academy e-mail address for any questions related to Core for Social Workers: academy@ucdavis.edu