



STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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EDMUND G. BROWN JR.
GOVERNOR

December 7, 2018

COUNTY FISCAL LETTER (CFL) NO. 18/19-37

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS
ALL TITLE IV-E AGREEMENT TRIBES
CHIEF PROBATION OFFICERS

SUBJECT: FISCAL YEAR 2018-19 CHILD AND FAMILY TEAMS GENERAL FUND
ALLOCATION

REFERENCE: [CFL NO. 17/18-29, DATED NOVEMBER 15, 2017](#)
[CFL NO. 17/18-09E, DATED SEPTEMBER 19, 2017](#)
[CFL NO. 17/18-09, DATED JULY 31, 2017](#)
[CFL NO. 16/17-24, DATED OCTOBER 12, 2016](#)
[CFL NO. 16/17-22, DATED OCTOBER 11, 2016](#)
[ALL COUNTY LETTER \(ACL\) NO. 16-84, DATED
OCTOBER 7, 2016](#)
[WELFARE AND INSTITUTIONS CODE \(W&IC\) SECTIONS 16501
AND W&IC 16501.1\(c\) & \(d\)](#)

This letter informs County Welfare Departments (CWDs) and County Probation Departments (CPDs) of the Fiscal Year (FY) 2018-19 Child and Family Teams (CFTs) allocation. A total of \$52.2 million General Fund (GF) is available based on the Budget Act of 2018, as shown in the attachment.

This allocation is provided to CWDs and CPDs for activities related to facilitating and participating in CFT meetings, as required by [W&IC section 16501.1\(c\) and \(d\)](#), to identify supports and services that are needed to achieve permanency, enable a child to live in the least restrictive family setting, and promote normal childhood experiences. Additional information regarding CFTs can be found in [ACL No. 16-84](#).

The FY 2018-19 GF allocations for the counties participating in the Title IV-E California Well-Being Project are displayed in the attachment for informational purposes. The FY 2018-19 CFT GF allocations will also be displayed in the forthcoming Title IV-E California Well-Being Project allocation CFL.

Allocation Methodology

The attachment displays the FY 2018-19 CFT allocation for each CWD and CPD. Each department may use these distributions to plan CFT-funded activities for FY 2018-19.

CWDs

In consultation with the County Welfare Directors Association, a total of \$47.0 million GF was distributed to CWDs based on the following:

- Counties provided their individual hourly social worker cost based on data submitted through the County Expense Claim for the 2017 calendar year. The county specific hourly social worker cost is multiplied by the total estimated child welfare CFT hours to obtain the preliminary total costs for CFT activities. The estimated CFT hours are based on a proportion of urgent needs, high needs, stable, more stable, and Supervised Independent Living Placement cases, as well as, by the CFT meeting duration and frequency based on the level of need identified for the child. The cases used to allocate the CFT hours are determined using the average point in time FY 2017-18 Child Welfare Services Foster Care cases from the California Child Welfare Indicators Project.
- As certain activities related to Increased Family Case Planning are already subsumed within 2011 Realignment based funding, the preliminary total costs are offset by approximately \$5.2 million GF.
- The preliminary allocation of \$47.0 million GF is distributed based on each county's percentage of the statewide calculated GF costs for CFT activities.
- A minimum floor was incorporated to ensure counties receive a minimum allocation of no less than \$11,000 GF.
- The increase in current year CFT funding is distributed to counties that received growth based on the methodology above using each county's percentage of the total statewide preliminary allocation. The remaining counties were held harmless to their FY 2017-18 allocation amount.

CPDs

In consultation with the Chief Probation Officers of California, the FY 2018-19 methodology remains the same as FY 2017-18, as displayed in [CFL No. 17/18-42](#).

A total of \$5.2 million GF was distributed to the CPDs based on the following:

- Funds are distributed based on a percentage of the average point-in-time FY 2017-18 Child Welfare Services Foster Care cases, as reported on the California Child Welfare Indicators Project.
- A minimum floor is incorporated to ensure counties receive a minimum allocation of no less than \$5,500 GF.

Claiming

CWDs

Beginning in FY 2018-19, CFT allocations and expenditures for CWDs will be tracked to Ledger 180 (CFT – CWD). The purpose of this change is to isolate CFT funding in accordance with the intended purpose of the allocation, therefore this funding can no longer be used interchangeably with funding for other CCR program activities.

Counties can continue to claim administrative costs through the County Expense Claim using the following CFT Program Codes (PCs):

- PC 944 (Child and Family Team – Federal)
- PC 945 (Child and Family Team – Non-Federal)

Costs claimed in excess of the CFT allocation will be shifted to Ledger 167 (GENERAL CWD CCR) via State Use Only (SUO) code 438 (SUO CWD CFT Overmatch) and SUO 448 (Shift CFT O/M to CCR CWD).

Please note that FY 2017-18 CCR unspent funds continue to be tracked to Ledger 167 (GENERAL CWD CCR), and therefore, counties have the flexibility to use reappropriated CCR funds interchangeably as long as activities claimed to each CCR program are in accordance with each program's respective claiming instructions. Adjustments will be made during the year-end closeout process in order to allow counties access to their CCR unspent funds in Ledger 167.

CPDs

CFT allocations and expenditures for CPDs will continue to be tracked to Ledger 168 (GENERAL CPD CCR) with some modification. Beginning in FY 2018-19, CFT base year allocation funds must be used exclusively on CFTs, therefore this funding can no longer be used interchangeably with funding for other CCR program activities. In an effort to support the ongoing facilitation and participation of CFTs, surplus funds from other CCR programs may be used to cover CFT activities.

Counties can continue to claim administrative costs through the County Expense Claim using the following CFT Program Codes (PCs):

- PC 947 (Probation Child and Family Team – Federal)
- PC 948 (Probation Child and Family Team – Non-Federal)
- PC 955 (CFT Detention - Probation Non-Federal)

Costs claimed in excess of the CFT allocation will be shifted to State Use Only (SUO) code 942 (SUO CPD CCR OVM), which is funded at 100 percent county-only. CDSS will monitor expenditures throughout the year to ensure each county does not exceed its CFT allocation.

Please note that FY 2017-18 CCR unspent funds continue to be tracked to Ledger 168 (GENERAL CPD CCR). County Probation Departments continue to have the flexibility to use reappropriated CCR funds interchangeably as long as activities claimed to each CCR program are in accordance with each program's respective claiming instructions.

For information regarding allowable CFT activities, please refer to [CFL No. 16/17-22](#), [CFL No. 17/18-09](#), and [CFL No. 17/18-09E](#). Updated CFT claiming instructions will be provided in a forthcoming CFL.

For questions regarding CFTs, please contact the Integrated Services Unit at (916) 651-6600 or by email at CWSCoordination@dss.ca.gov. Questions regarding this allocation should be directed to fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

SALENA CHOW, Chief
Fiscal Forecasting and Policy Branch

Attachment

**FISCAL YEAR 2018-19 CHILD AND FAMILY TEAMS
GENERAL FUND (GF) ALLOCATION FOR
COUNTY WELFARE AND PROBATION DEPARTMENTS**

COUNTY	COUNTY WELFARE DEPARTMENT GF ALLOCATION	COUNTY PROBATION DEPARTMENT GF ALLOCATION	TOTAL GF ALLOCATION
Alameda*	\$1,926,462	\$366,598	\$2,293,060
Alpine	\$11,000	\$5,500	\$16,500
Amador	\$34,071	\$5,500	\$39,571
Butte	\$278,875	\$10,569	\$289,444
Calaveras	\$40,488	\$5,500	\$45,988
Colusa	\$23,877	\$5,500	\$29,377
Contra Costa	\$1,014,051	\$136,166	\$1,150,217
Del Norte	\$35,556	\$24,658	\$60,214
El Dorado	\$187,277	\$29,943	\$217,220
Fresno	\$1,260,252	\$192,026	\$1,452,278
Glenn	\$29,167	\$5,500	\$34,667
Humboldt	\$326,609	\$12,329	\$338,938
Imperial	\$227,710	\$102,999	\$330,709
Inyo	\$11,000	\$5,500	\$16,500
Kern	\$1,115,413	\$312,483	\$1,427,896
Kings	\$182,857	\$21,133	\$203,990
Lake	\$85,161	\$17,614	\$102,775
Lassen	\$19,262	\$17,614	\$36,876
Los Angeles*	\$17,190,056	\$1,602,566	\$18,792,622
Madera	\$190,660	\$15,849	\$206,509
Marin	\$83,938	\$43,644	\$127,582
Mariposa	\$27,909	\$5,500	\$33,409
Mendocino	\$267,756	\$12,329	\$280,085
Merced	\$396,353	\$75,069	\$471,422
Modoc	\$11,000	\$5,500	\$16,500
Mono	\$11,000	\$5,500	\$16,500
Monterey	\$363,147	\$61,098	\$424,245
Napa	\$89,852	\$35,222	\$125,074
Nevada	\$39,621	\$8,804	\$48,425
Orange	\$1,685,512	\$141,405	\$1,826,917
Placer	\$172,637	\$41,895	\$214,532
Plumas	\$25,885	\$5,500	\$31,385
Riverside	\$2,774,544	\$237,415	\$3,011,959
Sacramento*	\$2,094,275	\$279,315	\$2,373,590
San Benito	\$28,068	\$5,500	\$33,568
San Bernardino	\$4,528,260	\$158,858	\$4,687,118
San Diego*	\$1,756,777	\$282,803	\$2,039,580
San Francisco*	\$1,065,229	\$205,996	\$1,271,225
San Joaquin	\$1,194,995	\$82,051	\$1,277,046
San Luis Obispo	\$310,890	\$36,987	\$347,877
San Mateo	\$341,506	\$29,943	\$371,449
Santa Barbara	\$296,435	\$80,301	\$376,736
Santa Clara*	\$1,261,221	\$45,389	\$1,306,610
Santa Cruz	\$201,227	\$33,463	\$234,690
Shasta	\$240,913	\$41,895	\$282,808
Sierra	\$11,000	\$5,500	\$16,500
Siskiyou	\$55,051	\$12,329	\$67,380
Solano	\$432,151	\$61,098	\$493,249
Sonoma*	\$484,825	\$83,795	\$568,620
Stanislaus	\$510,530	\$36,987	\$547,517
Sutter	\$86,532	\$5,500	\$92,032
Tehama	\$105,082	\$19,374	\$124,456
Trinity	\$32,674	\$5,500	\$38,174
Tulare	\$601,947	\$14,089	\$616,036
Tuolumne	\$42,205	\$7,044	\$49,249
Ventura	\$787,893	\$69,823	\$857,716
Yolo	\$279,078	\$24,658	\$303,736
Yuba	\$136,278	\$19,374	\$155,652
TOTAL	\$47,024,000	\$5,222,000	\$52,246,000

*The allocations for the counties participating in the Title IV-E California Well-Being Project will be included in a forthcoming Title IV-E California Well-Being Project final allocation