**SESSION #4 HOMEWORK: UC Davis Continuing and Professional Education, Fundamentals in Evidence-Based Decision Making**

1. **START WITH A SENSE OF ESSENTIAL FUNCTIONS**: Identify 2-4 components and essential functions you are moving ahead with from Homework #3. Examples are located in your Homework #3 as well as slides with notes from Session #4.

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| **Intervention Component** | **Essential Functions** | **Whose behavior does this involve?** | **What does this look like? What are people saying and doing when this component is in place?** |
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1. **Implementation Supports (see Handout and Session #4 slides for guidance and more information)**

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| **Training and Coaching Needs for People to have knowledge and skills to ensure essential functions (identify 2)** |
| * [who needs what; E.g., workers need coaching on use of X to ensure essential function Y] * 1 * 2 |
| **Organizational Needs, Changes so intervention *can be* done (you started thinking about these in HW #3) (identify 2)** |
| * [needs for or changes in practice, policy, etc. for what; e.g., supervisor and manager support from organization (protocol or policy?) for completing first contact within 14 days * 1 * 2 |

1. **Measuring Implementation (see Handout for more guidance)**

| What do you want to know? Questions | How will you know it? Measures and data sources |
| --- | --- |
| [Implementation Supports]   * 1 * 2 |  |
| [Fidelity]- guided by essential functions you have defined)   * 1 * 2 |  |
| [Service provision of the intervention; children and families experience with the intervention – proximal outcomes]   * 1 * 2 |  |

In “How will you know it?” please do two things:

1. highlight what data/data sources are already available
2. Star (\*) two data/data sources that are not currently available, but you/your team consider to be important/priority to figure out how to address