April 27, 2007

Providence Health Clinic

152 Atwells Avenue

Providence, RI 02905

Dear Sir or Madame:

 I am writing to express my interest in the position of Nurse’s Assistant advertised in the Providence Sunday Journal of April 22nd.

 I have 3 years experience in the health field as a secretary and Nurse’s Assistant. Presently, I am studying to be a CNA and will have my certificate by December 2007. I would like part-time work and my hours are flexible.

 I have enclosed my resume for your review. Please call me at 401-222-4545 at your convenience. I look forward to hearing from you.

Sincerely,

Nidia Pizarro