

[YOUR NAME]  
[Street Address], [City, ST ZIP Code]  
[phone]  
[e-mail]

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#### PROFESSIONAL SUMMARY

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##### **Registered Nurse**

- Highly skilled career professional with more than 20 years practical experience in hospital, home health, and primary care environments.
- Established in STD and AIDS patient support including assessment, counseling, education regarding medications and treatment, lab work, documentation with care plan for diagnosis, and administration of treatment procedures.
- Computer skilled, managing heavy daily patient volume including telephone triage, appointment scheduling, and patient referral. Proficient in all documentation/record maintenance/paperwork to ensure accuracy and patient confidentiality.
- All areas of major and minor surgical procedures performed in hospital environment.

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#### CREDENTIALS

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<b>Board Examination</b>	1981
<b>License, State of Texas</b>	1985

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#### EXPERIENCE

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<b>Office/Surgical Nurse</b> <i>Maria Hammond, MD, Kerrville, Texas</i>	1993-1994
<b>Supervisor - Home Health Aides</b> <i>Private Healthcare, Fort Worth, Texas</i>	1989-1991
<b>OR/PACU Nurse</b> <i>County Hospital, Fort Worth, Texas</i>	1986-1989
<b>ICU Supervisor</b> <i>Twin Firs, Fort Worth, Texas</i>	1985-1986
<b>Office/Surgical Nurse</b> <i>William Vong, MD, Montgomery, Alabama</i>	1983-1985
<b>Clinical/Classroom Instructor</b> <i>LVN/EMT/NA, Oak Tree Institute</i>	1982-1983

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#### EDUCATION

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<b>Associate, Nursing</b> <i>Elm Tree School Of Nursing, Montgomery, Alabama</i> St. Margaret Scholarship Student	1981
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#### AFFILIATIONS

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<b>Texas Nurses' Association</b>	1985-Current
<b>American Nursing Association</b>	1981-Current
<b>Alabama Nurses' Association</b>	1981-1985

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#### COMMUNITY SERVICE

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<b>AIDS Counselor</b> <i>Community Outreach Center, Ft. Worth, Texas</i> <ul style="list-style-type: none"><li>• Launched volunteer system and food bank with two other professionals. Provided counseling, information regarding available housing, SSI, food stamps, and other services. Coordinated transportation for medical appointments, personal errands, and outings. Promoted daily activities to sustain positive attitude and quality of life for clients with for full-blown AIDS.</li></ul>	1989-1991
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References on Request