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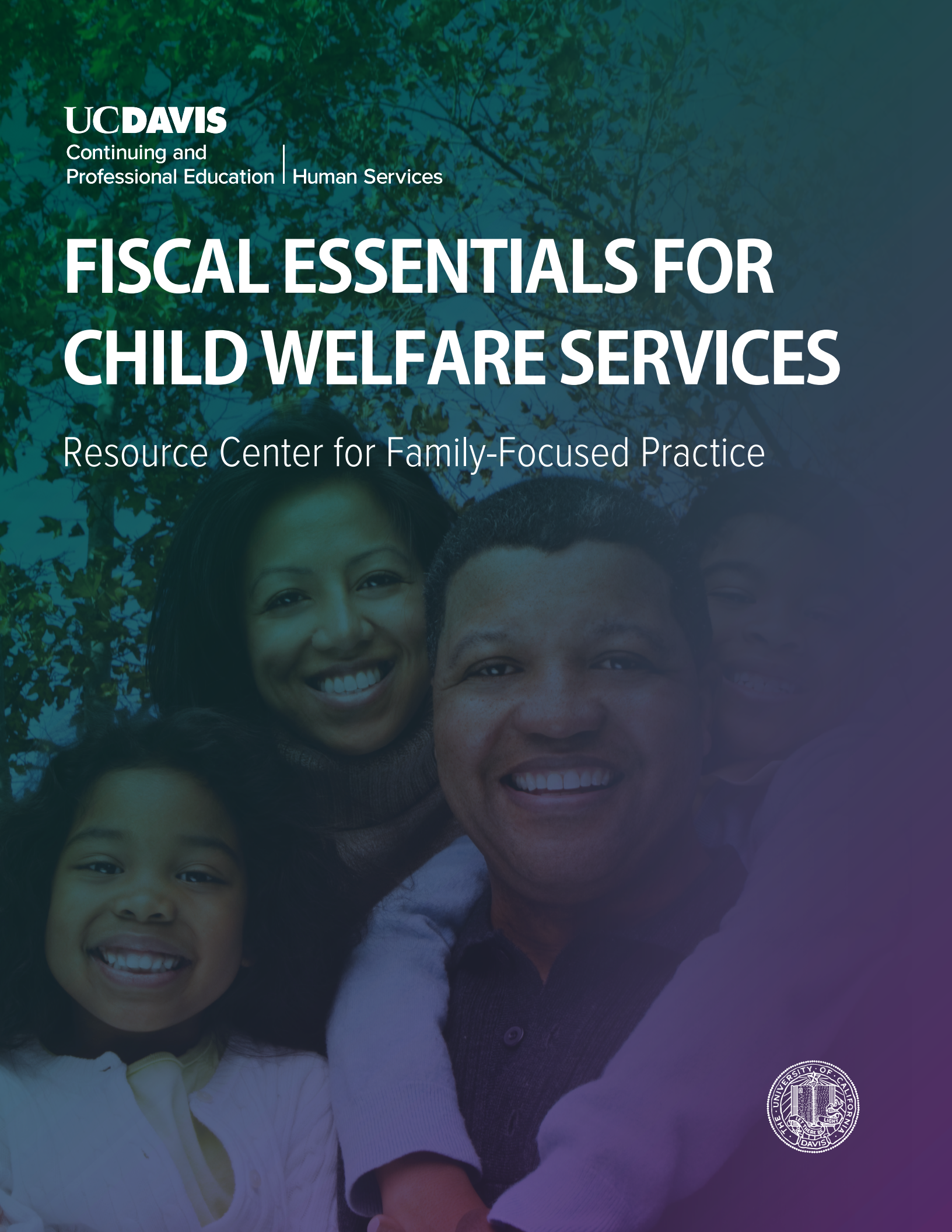
FISCAL ESSENTIALS FOR CHILD WELFARE SERVICES

Resource Center for Family-Focused Practice



Center for Human Services
UC Davis Continuing and
Professional Education
University of California, Davis
1632 Da Vinci Ct.
Davis, CA 95618
(530) 757-8643 Phone
(530) 754-5104 Fax
human@ucde.ucdavis.edu
www.humanservices.ucdavis.edu

About the Workshop

Course Description

This two-day course will provide participants with the fundamentals of child welfare services funding, allocations, claiming and budgeting as well as explore new initiatives and emerging opportunities.

Topics include:

- Federal funding opportunities for IV-E, IV-B and Title XIX within current claiming rules
- The allocation process beginning with the November subvention, the May revision and the final state budget
- Tracking CWS expenditures through the claiming process, identifying the revenue maximization opportunities that are currently available
- Initiatives including CWS improvement, Differential Response, Wraparound, Family to Family and Linkages
- Current events and pending legislation, including proposals to cap or limit funding
- Opportunities for partnering with other departments, including Mental Health, Probation and the Department of Education

We will explore best practices and discuss current and pending legislation expected to impact children's programs. The two-day session will end with a discussion of current events on the local, state and national stage.

Contents

1. Overview
2. Fiscal Guidance
3. State Budget
4. Funding
5. Continuum of Care Reform
6. Realignment
7. Time Studies
8. County Expense Claims
9. Assistance Claims
10. County Budget & Fiscal Management

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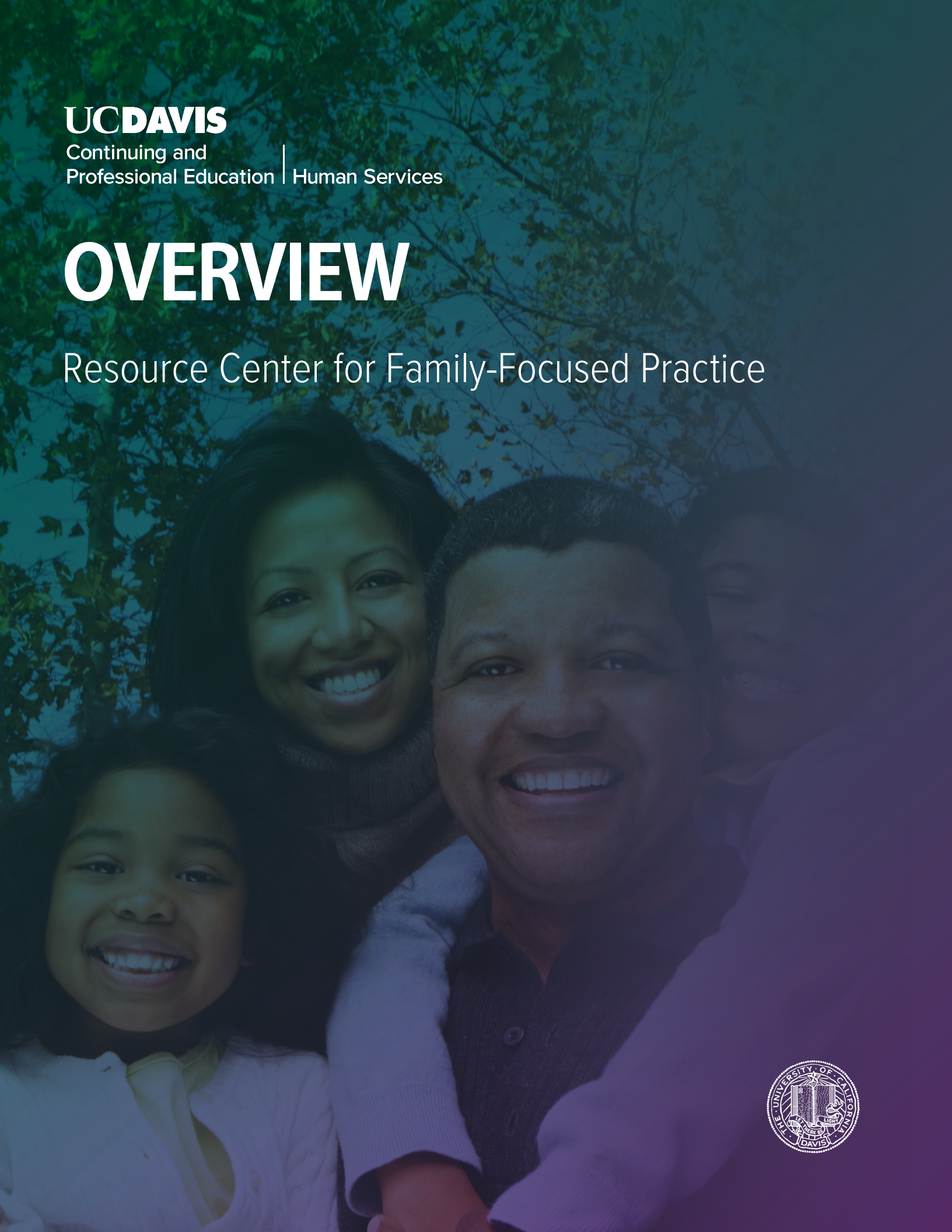
OVERVIEW

Resource Center for Family-Focused Practice



Core Truths We Need to Know

There is always more need than funding available.	• Need: Keeping families housed and stable. • Need: More staff to do the work!
What happens in other Social Service programs affects CWS.	• CWS will pay for some of the expenses incurred in other Social Service programs, and they will pay for some of CWS costs. • Changes in staffing allocations within Social Services will affect CWS, and changes in CWS will affect the rest of Social Services.
We have to be smart about how to "earn" money!	•Maximizing resources = bring in additional fed/state/grant revenues and making county funds stretch as far as possible •Leveraging resources = draw down additional federal/state funds through using county funds as a match •Blending/braiding funding = bringing together multiple funding sources to fund various aspects of a particular program

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Community Needs vs. Funding

Funding does not always align with community needs	• Example: Child Welfare is expanding staffing to address community needs, but additional funding still has to be found to support the costs.
County resources are limited	• County General Funds mainly come from county property tax and sales tax revenues and there are rich counties and poor counties • County Realignment funds come from statewide Sales Tax and Motor Vehicle License Fees and are tied to a healthy economy and prescribed formulas.
Most funds are for a restricted purpose	• Most of the funding that flows to the County and more specifically to Social Services can only be spent on a specific purpose. For instance, CalFRESH allocation funds cannot be spent on any other program.

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Social Service's Key Funding Drivers

Expenditure Reimbursement	• The County has to spend the money before seeking reimbursement for federal/state share of cost.
Cost Pooled Expenses	• Costs within Social Services are blended together in various "cost pools" and before being allocated to programs.
Time Studies	• Time Studies allocate the costs in the cost pools to the various programs.
Federal/State/County Sharing Ratios	• Different programs have different reimbursement levels from the Feds or State. • Some programs are all county funded.

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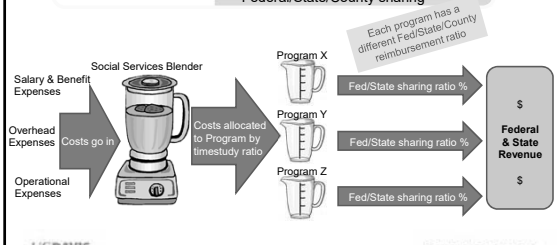
Social Services Funding Drivers

Social Services	• Expenditure Reimbursement • Cost pooled expenses • Timestudies • Federal/State/County sharing



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What are Social Services Funding Sources?

Allocation Programs – Capped amount of State/Federal reimbursement (requires County share of cost)

- CalWORKs Single Allocation
- CalFresh allocation
- Medi-Cal allocation
- Various other small allocations

Uncapped Cost State/Federal sharing programs (requires County share of cost)

- Department of Health Care Services (DHCS) – Health Related, Title IV-E

County Funds/Realignment – Used for required county share of cost and over-allocation programs

- 1991 & 2011 Realignment – Formula allocation of statewide Sales Tax and Motor Vehicle License Fee revenues.
- County General Funds

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The County has a share of cost for both Administrative and Assistance Expenses

Administrative Costs

- Employee pay and benefits
- Rent and utilities for office space
- Computers and equipment
- Fleet cars
- Other items needed to deliver services

Assistance Costs

- Foster care payments
  - Foster Family Homes
  - Foster Family Agency payments
  - Group Homes or STRTP placements
- Adoptions Assistance

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How can we increase revenue?

Dept of Health Care Services – CWS and APS staff time study to Health Related codes

50% Federal share of cost

75% enhanced Federal funding for SPMPs

CWS Training

75% Federal share of cost

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Core Lessons

Time Studies are CRITICAL!!!!

- *Time Studies* spread averaged salary & benefit costs to programs
- *Time Studies* of caseworker staff allocate almost all operational costs to programs
- *Time Studies* dictate how much each program gets charged for the blended expenses of all

We CAN take action to maximize funding!!!

- Timestudy to programs that have better Federal/State reimbursement whenever possible.
- Assign or add staff to programs that have low county cost (and program need)
- Look across sister departments to see if there is program overlap with Child Welfare Services and if a different funding source may be available

Compliance is crucial – we don't want money that may later need to be repaid!

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FISCAL GUIDANCE

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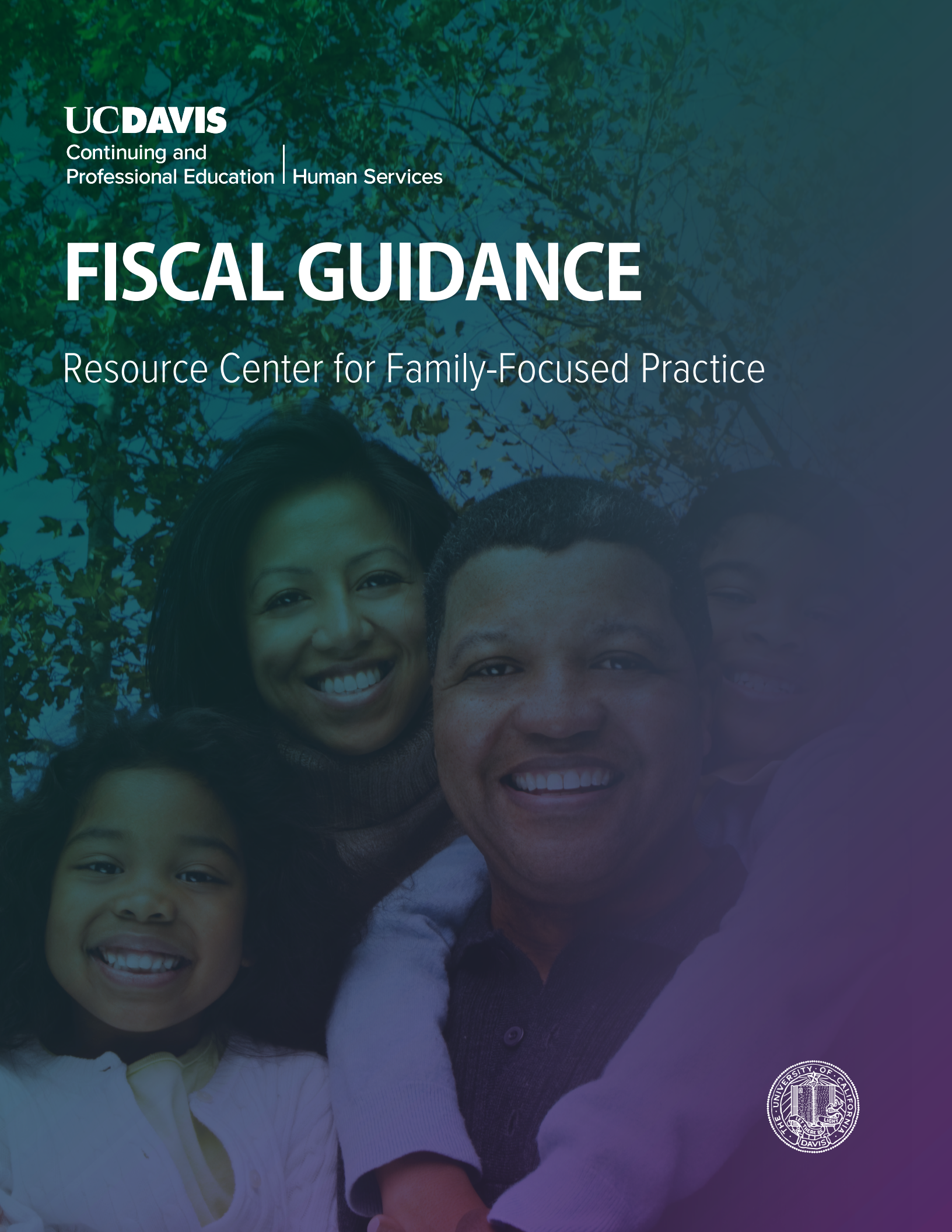
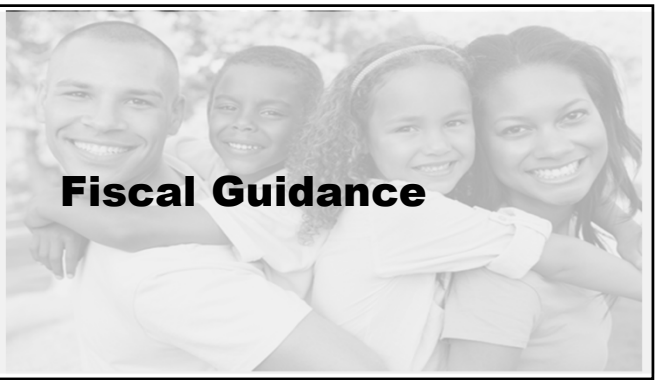




Fiscal Guidance

Categories of Fiscal Guidance

Federal

- OMB Federal Register (Super Circular)
- Federally Approved Cost Allocation Plan

State

- Division 14 Staff Development
- Division 25 & 28
- CDSS Letters and Notice
  - All County Letters
  - County Fiscal Letters
  - All County Information Notices
  - County Welfare Director Letters

Goals of Federal Circulars

Accountability for taxpayer dollars

- Awards based on merit
- Increased monitoring
- Improved focus on program objectives
- Improved single audit oversight
- Reduce waste, fraud, abuse

Additional Goals of Federal Circulars

- Determine allowable costs to be charged to federal awards
- Ensure federal funding sources pay for fair share of costs
- Promote uniformity among federal funding sources
- Clarify subrecipient vs. contractor distinctions

Who is not a Subrecipient

- Provides goods and services:
  - In ordinary course of business
  - In a competitive environment
  - From many different purchasers
  - Secondary to program operation
- Not responsible for compliance with Federal regulations

Indications of Subrecipient Status

- Determines who is eligible
- Responsible for design and operation or program
- Makes programmatic decisions
- Responsible for compliance with federal regulations
- Carries out program for public purpose

A Rose by Any Other Name . . .

Does calling the entity a contractor make it so?

"Substance of the relationship more important than the form of the agreement"

Why Does it Matter?

A Subrecipient requires:

- Additional elements in contract
- Monitoring
- Risk Assessments
- Procurement

Additional Elements in Subrecipient Contracts

Additional elements in subrecipient contracts

CFDA number and name

Recipient name and unique identifier (formerly known as DUNS number)

Amount of federal funds obligated in the contract

Award date and period of performance

Indirect cost rate (including if it is de minimis)

and more . . .

Risk Assessment

What factors may make a subrecipient high-risk?

- Financial stability
- Quality of management systems
- Historical performance
- Single Audit findings

Risk Assessment

If high-risk then what?

- More frequent monitoring
- Establish criteria for prior approval
- Evaluate advance versus reimbursement based compensation
- Require additional status reports
- Other?

Exception: Cannot award federal funds to an entity that is "debarred, suspended, or otherwise excluded from or ineligible for participation in Federal programs or activities."

Division 14 Staff Development

- Governs rules around reimbursable and non-reimbursable Staff Development/Training costs
- More to come . . .

Issued January 1986

--25-400 Governs repayments
--25-500 Governs state and federal participation (mostly outdated due to Realignment)
--25-600 Governs forms (mostly outdated)
--25-700 Governs aid claims (mostly outdated)
--25-800 Governs claiming administrative expenses
--25-900 Governs Child Support Services claiming

Issued April 1989

- Defines EDP equipment
- Outlines approval process
- Governs current APD (Advanced Planning Document) and CAPDU (County Advance Planning Document Update) process

An APD is an authorization to purchase Electronic Data Processing (EDP) equipment and claim to particular funding sources (See “Is An APD Necessary Checklist”)

An APD answers What, Where, Who, Why, & How (Business Justification)

- SAWS
- Generic
- CWS/CMS
  - Requires survey of CWS staff to break out CWS/CMS (SACWIS) from non-CWS/CMS costs
  - Requires four quarter average of time study hours
  - Uses percentages associated with program codes updated in year in CDSS CFL

APD Cost Allocation Options

CWS/CMS (SACWIS)/Non-CWS/CMS

Direct Charge

Caseload

Time Study

Generic

CDSS Cost Allocation Plan (Federally approved)

- Updated by State annually; approved by Feds
- Contains definitions and claiming directions for:
  - Direct costs
  - Extraneous costs
  - Pooled costs
  - Staff Development and EDP costs
  - Various time study methodologies

Additional State Guidance

- County Fiscal Letters (CFL)
- All County Letters (ACL)
- All County Information Notices (ACIN)
- All County Welfare Director Letters (ACWDL)

IS AN APD NECESSARY CHECKLIST

This checklist, while not comprehensive, addresses most of the major APD requirements and can be used as an aid when preparing a county APD to be submitted to the State to ensure that (1) an APD is required, (2) CDSS/OSI is the proper recipient, (3) the APD is timely, and (4) it excludes prohibited content.

When does the county need to submit an APD to the State?				
Subject	**Standard**	**Yes**	**No**	**Page**
EDP/ADP expenditure for public assistance programs under Social Security or Immigration & Naturalization Act 45 CFR 95.601 Action Transmittal Number ACF-AT-93-3	Is this an acquisition of EDP/ADP equipment or services undertaken in support of federally funded public assistance and social services programs subject to the provisions of 45 CFR Part 95, Subpart F, i.e., is it incurred under an approved State Plan for Titles I, IV-A, IV-B, IV-D, IV-E, IV-F, X, XVI (AABD), and XIX of the Social Security Act or Title IV Chapter 2 of the Immigration and Naturalization Act? *If so, it needs to be sent for prior approval to the State agency that administers the plan or program. Be sure to select the appropriate State agency. For example, the California Department of Health Care Services administers Medi-Cal (Title XIX), and the California Department of Child Support Services administers the State's Title IV-D Plan.*			
When does the county need to submit an APD to CDSS?				
CDSS-Administered Plan or Program (Titles IV-A, IV-B, IV-E and Refugee Programs)	Is this an acquisition of EDP/ADP equipment or services incurred under an approved State Plan administered by CDSS or for a program subject to CDSS authority? *See attached list of CDSS-administered programs. In general, CDSS administers IV-A, IV-B, IV-E, refugee programs & has approval authority over certain title XIX programs.*			
County Only Funds	What if only county funds are being spent? *If the expenditure does not involve State or federal funding, an APD is not strictly necessary; however, State prior approval is necessary if the EDP/ADP expenditure relates to a program supported by an existing system (e.g. SAWS, CWS/CMS) since individual county efforts can affect the integrity and federal support of such systems.*			
$10,000 Rule Outdated Div. 28-105	What if my EDP expenditure is for less than $10,000? *Years ago under the PCAB system there was authority for a county to avoid seeking prior approval of EDP acquisitions under $10,000, but this no longer applies today. Therefore, there is a $0 threshold applicable to county EDP acquisitions, i.e., a county must get prior approval of ANY such purchase if it seeks state or federal participation.*			
EDP/ADP Defined Div. 28-010 45 CFR 95.605	Is this really an acquisition of electronic data processing (EDP) or automated data processing (ADP) equipment, services or software as defined in State and federal			

	regulations? *Read the following definitions carefully. If no, you do not need to submit a county APD to the State..*			

State Definitions	Federal Definitions
EDP Equipment *[Div. 28-010(b])* (1) Electronic digital computers, regardless of size, capacity, or price, that accept data input, store data, perform calculations and other processing steps, and which prepare information output. (2) All peripheral or auxiliary equipment used in support of electronic computers, whether selected and acquired with the computer or separately. (3) Data transmission or communications equipment that is selected and acquired solely or primarily for use with a configuration of EDP equipment which includes an electronic computer. (4) Data input equipment that is used to enter data directly or indirectly into an electronic digital computer, peripheral or auxiliary equipment, or data transmission or communications equipment. (5) Software, as defined in (i) below, that is leased, rented or purchased from private or public vendors or consultants. **EDP Services** *[Div. 28-010(c)]* (1) Services to operate EDP equipment. (2) Services to perform such tasks as feasibility studies, system studies, system design, development of system specifications, system analysis, programming, and system implementation. **Software** *[Div. 28-010(i)]* A set of stored programs, procedures and associated documentation by which EDP equipment is used and operated. (1) Systems software means the programs required to perform general functions frequently termed "operating systems". (2) Applications software means programs or sets of programs designed to perform specific user-oriented functions including but not limited to the following: (A) Updating of files. (B) Preparation of reports. (C) Performance of payroll processes.	**ADP Equipment** *[45 CFR 95.605]* Automatic equipment that accepts and stores data, performs calculations and other processing steps, and produces information. This includes: (a) Electronic digital computers; (b) Peripheral or auxiliary equipment used in support of electronic computers; (c) Data transmission or communications equipment, and (d) Data input equipment. **ADP Services** *[45 CFR 95.605]* (a) Services to operate ADP equipment, either by agency, or by State or local organizations other than the State agency; and/or (b) Services provided by private sources or by employees of the State agency or by State and local organizations other than the State agency to perform such tasks as feasibility studies, system studies, system design efforts, development of system specifications, system analysis, programming, system conversion and system implementation and include, for example, the following: (1) Systems Training, (2) Systems Development, (3) Site Preparation, (4) Data Entry, and (5) Personal services related to automated systems development and operations that are specifically identified as part of a "Planning APD" or "Implementation APD". As an example, a personal service would be the service of an "expert individual" to provide advice on the use of ADP software or hardware in developing a State automated management information system.

Are there some things that cannot be requested in an APD? Yes.				
Change to or Duplication of Current System	Does the request exclude the purchase of software or services that will do the following: - change the presentation layer of a current system - change the face or functionality of a current system - duplicate functionality of a current system *Funding is not available for EDP/ADP expenditures that affect the integrity, security or funding of current systems.*			
Software developed for Social Services Ineligible for FFP 45 CFR 95.617	Does the request exclude the purchase of software that was developed especially for social service programs (e.g., child welfare services or foster care) *Federal funding is not available for such software; however, if it has already been purchased by another State or county with FFP, it can likely be licensed to your county at no cost. Also, this prohibition does not apply to services*			

RECIPIENT CHECKLIST FOR DETERMINING IF THE ENTITY RECEIVING FUNDS HAS A CONTRACTOR OR SUBRECIPIENT RELATIONSHIP

This document is intended to help a recipient of federal funds make a judgment as to whether each agreement it makes, for the disbursement of federal program funds, casts the entity receiving the funds in the role of a subrecipient or a contractor. Based on 2 CFR Chapter I, Chapter II, Part 200 et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), issued by the U.S. Office of Management and Budget (OMB) on December 26, 2013, and effective for non-federal entities on December 26, 2014, the following information is intended for use by all non-federal entities.

Important Terms:

Recipient: A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients. (See 2 CFR 200.86 of the Uniform Guidance.)

Subrecipient: A non-federal entity that receives a subward for the purpose of carrying out part of a federal award. The subaward creates a federal assistance relationship with the subrecipient. (See 2 CFR 200.93 & .330 (a) of the Uniform Guidance.)

Contractor: A non-federal entity that receives a contract for the purpose of providing goods and services for the awarding non-federal entity's own use. The contract creates a procurement relationship with the contractor. The Uniform Guidance replaced the term "Vendor" with "Contractor." (See 2 CFR 200.22 & .330 (b) of the Uniform Guidance.)

Instructions: The "Characteristics" column in this checklist is based on language in the Uniform Guidance. The column lists characteristics that support the classification of a non-federal entity as a subrecipient or contractor. Since all of the characteristics listed may not be present in all cases, the Uniform Guidance recognizes that the recipient "…must use judgment in classifying each agreement as a subaward or a procurement contract." (2 CFR 200.330 (c).) In the "Explanations" column, AGA provides additional information to assist in answering the questions under "Characteristics." Answer each question by checking "yes" or "no" where indicated. Based on responses to the questions, a key provided at the end of each section will help in making a judgment as to whether a subrecipient or contractor relationship exists. White space is provided in between the "Characteristics" column and the "Explanation" column so that users can tailor this checklist to accommodate the unique aspects of various programs or jurisdictions.

Note: One check in a subrecipient box does not necessarily mean the entity is a subrecipient. A judgment should be based on the totality of responses.

Office _____

Entity receiving funds _____

Funding Source(s) _____

Notes:

_____

_____

_____

_____

CHARACTERISTICS

Decision Making Authority

200.330 a. 1 Determines who is eligible to receive what Federal assistance;

a. Does the entity determine who is eligible to participate in the federal program? Yes ☐ No ☐

200.330 a.3 Has responsibility for programmatic decision making;

a. Does the entity have the ability to make decisions about how services will be delivered to participants, in accordance with federal programmatic requirements? Yes ☐ No ☐

OR

200.330 b.4 Provides goods or services that are ancillary to the operation of the Federal program;

b. Does the entity provide goods or services for the recipient's own use? Yes ☐ No ☐

b. Does the entity provide services designated by the recipient to serve the recipient's participants without regard to specific federal programmatic requirements? Yes ☐ No ☐

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to **EITHER** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

EXPLANATIONS

If the entity determines whether a participant meets a federal program's eligibility requirements for assistance, it is most likely a subrecipient.

A contractor may provide services to clients in a program after eligibilty has been determined by the recipient.

If the entity has authority to make decisions regarding the delivery of service, operations, or types of assistance provided within the terms of the agreement, it is typically a subrecipient.

If the entity provides goods or services directly to the recipient or to program participants at the direction of the recipient and does not make programmatic decisions or adhere to program requirements, it is typically a contractor.

Nature of Award

200.330 a. 2 Has its performance measured in relation to whether objectives of a federal program were met;

a. Are the scope of work (or portion, if applicable) and terms and conditions of the agreement the same for the entity as they are for the recipient that received the federal funds? Yes ☐ No ☐

a. Is the entity carrying out completion of the goal of the grant (or part, if applicable) as stated in the federal award? Yes ☐ No ☐

OR

200.330 b.5 Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. Does the recipient develop the scope of work and terms and conditions of the agreement to meet the recipient's needs? Yes ☐ No ☐

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

EXPLANATIONS

If the entity is providing a service for the recipient to meet the goal of the grant, it is a contractor; if the entity is providing a service that carries out a goal within the scope of the grant, it is a subrecipient. When a grant program contains mulitple goals, it is possible for the recipient to complete part of the goals and for the entity to perform another part.

If the scope of the agreement is per the federal program terms/guidance, the entity is a subrecipient. A subrecipient may also provide programmatic or progress reports to ensure compliance with federal program requirements.

Conversely, if the scope of the agreement is per the recipient's terms and not federal program guidance, and if the recipient's oversight is governed only by the contract terms and conditions, it is a contractor.

Award Risk

EXPLANATIONS

200.330 a.4 Is responsible for adherence to applicable Federal program requirements specified in the Federal award;

a. Funding to the entity depends on the entity's ability to best meet the objectives of the award. Although performance is measured against federal award objectives, the entity assumes little risk if the objectives are not met.

Yes ☐ No ☐

OR

200.330 b.5 Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. The entity assumes financial risk if they fail to deliver the goods or services agreed upon.

Yes ☐ No ☐

If you selected "yes" to item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

If the funding is given to the entity with a purpose of completing the goal of the grant, the recipient will be required to ensure the entity adheres to federal grant program guidance. The recipient will also be required to monitor the activities of the entity per Uniform Guidance section 200.331. The entity assumes little risk should federal grant guidance not be met. The risk falls with the recipient.

If the recipient directs specific activities to be completed by the entity, by providing goods or services, the risk falls on the entity to deliver, per the agreement terms. In this case, the entity would not be required to adhere to the federal grant program requirements, just the terms and conditions in the agreement with the recipient.

Criteria for Selection

EXPLANATIONS

200.330 a.5 In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

a. Does the entity demonstrate a financial or public need for funding to carry out a project or provide a service?

Yes ☐ No ☐

a. Will the entity be contributing match or other non-Federal funding in support of the award?

Yes ☐ No ☐

a. Will the entity be reimbursed for only actual costs incurred?

Yes ☐ No ☐

OR

200.330 b.3 Normally operates in a competitive environment;

b. Were procurement policies applied in the selection of the entity?

Yes ☐ No ☐

b. Was the entity's proposed price a factor in the selection process?

Yes ☐ No ☐

b. Will the entity derive a profit from the agreement?

Yes ☐ No ☐

If you selected "yes" to **ANY** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to **ANY** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

If the entity was chosen because it has the best widgets or service for the price, it has a contractor relationship with the recipient. Typically, a procurement method is followed, such as a competitive bid or RFP process. In this type of agreement, the entity usually makes a profit by delivering this good or service to the recipient. Payments to contractors are typically made based on contract terms.

Conversely, if the entity was chosen because it was already providing a service within the guidelines of the grant program and wants to partner with the recipient to expand the delivery or assist in meeting the goal of the grant, it may be a subrecipient. Typically, the entity may not make a profit and may provide its own non-federal funding as match or cost sharing. The entity may have been chosen through an application process or an announcement of funding, as opposed to the procurement process described above. Payment to a subrecipient is generally based on actual expenses unless awarded on a fixed amount subaward (2 CFR 200.332). It is typical of subrecipients to submit budgets, financial reports, or copies of invoices to the recipient, to document activity.

Entity's Business Environment

EXPLANATIONS

200.330 b.1 Provides the goods and services within normal business operations;

b. Is the entity's normal business to provide the goods or services being purchased in the agreement? Yes ☐ No ☐

200.330 b.2 Provides similar goods or services to many different purchasers;

b. Does the entity provide the same goods or services to other organizations? Yes ☐ No ☐

If you selected "no" to **EITHER** item, it is an indicator of a subrecipient relationship.
If you selected "yes" to **BOTH** items, it is an indicator of a contractor relationship.

Subrecipient	Contractor

If a federal program provides funding to modify public buildings for handicapped accessibility and the recipient provides funds to an entity to update the entity's building, per the terms of the award, then a subrecipient relationship exists.

Conversely, if the recipient hires an entity to update their own building to be handicapped accessible, then a contractor relationship exists.

Determination

EXPLANATIONS

Final Determination

Subrecipient	Contractor

Review all the entries and make an overall determination of the relationship. **Check the appropriate box in this section.**

Determined by _____ _____
(enter name of person initially making decision) (date)

Approved by _____ _____
(enter name of person reviewing) (date)

Based on the relationship determined above, see additional guidance on requirements governing agreements. Section 200.331 - "Requirements for pass-through entities," for subrecipient agreements, Section 200.317 through 200.326 - "Procurement Standards," for contractor agreements.

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • *www.cdss.ca.gov*

PAT LEARY
ACTING DIRECTOR

GAVIN NEWSOM
GOVERNOR

June 28, 2019

COUNTY FISCAL LETTER (CFL) NO. 18/19-86

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITOR CONTROLLERS
ALL COUNTY PROBATION OFFICERS
ALL FOOD BANK EXECUTIVE DIRECTORS

SUBJECT: ANNUAL REMINDER OF FEDERAL FUND MONITORING RESPONSIBILITIES FOR COUNTIES

REFERENCES: CFL NO. 18/19-69, DATED MARCH 29, 2019;
CFL NO. 18/19-64, DATED APRIL 2, 2019;
CFL NO. 17/18-70, DATED JUNE 19, 2018;
CFL NO. 10/11-49, DATED JANUARY 25, 2011;
ALL COUNTY LETTER (ACL) NO. 15-26, DATED APRIL 6, 2015;
FOSTER CARE AUDITS AND RATES LETTER NO. 2003-02;
TITLE 2 OF THE CODE OF FEDERAL REGULATIONS (CFR) PART 25; 2 CFR PART 200, 2 CFR PART 400, 2 CFR PART 415, 2 CFR PART 416, AND 2 CFR PART 418;
TITLE 45 OF THE CFR PART 75, 45 CFR PART 260, AND 45 CFR PART 263;
68 FEDERAL REGISTER 38402;
SINGLE AUDIT ACT OF 1984;
SINGLE AUDIT ACT AMENDMENTS OF 1996;
EXECUTIVE ORDER 12549;
STANDARDS FOR INTERNAL CONTROL IN THE FEDERAL GOVERNMENT;
INTERNAL CONTROL INTEGRATED FRAMEWORK

Under the oversight of the California Department of Social Services (CDSS), County Welfare Departments (CWDs), and, by extension, other county subrecipients such as County Probation Departments, are responsible for the administration and delivery of

federally funded programs and have certain responsibilities for monitoring federal fund expenditures. This CFL is an annual reminder of the specific grant management provisions and subrecipient monitoring responsibilities required by federal law, regulations, and the terms and conditions of federal grant awards. This year's letter contains additional detail regarding internal controls and subrecipient monitoring.

Uniform Guidance in the Office of Management and Budget (OMB) Super Circular

Uniform guidance from the OMB regarding federal grant management, cost principles, and audit requirements (also known as the "Super Circular") is located in Title 2 of the Code of Federal Regulations (CFR) Part 200. Guidance specific to the programs administered by the federal Department of Health and Human Services can be found at 45 CFR Part 75 and guidance specific to programs administered by the federal Department of Agriculture can be found at 2 CFR Part 400, 2 CFR Part 415, 2 CFR Part 416, and 2 CFR Part 418.

Debarment and Suspension

Pursuant to federal regulations, counties must be in good standing with the federal government to receive federal funds. To ensure that counties are neither debarred nor suspended from federal financial assistance programs by any federal department or agency, CDSS must annually verify that the county is not listed on the federal Excluded Parties Listing System prior to issuance of any federal funds.

To ensure accuracy of this verification, CDSS requires CWDs to submit their county's Unique Entity Identifier (UEI) number (formerly referred to only as the Data Universal Numbering System [DUNS] number), as well as their Employer Identification Number (EIN) or Taxpayer Identification Number (TIN) and the exact legal name of their county as provided to the Internal Revenue Service when they are applying for an EIN or a TIN. If a county is operating under multiple names or identification numbers, each name and identification number must be submitted. The information requested regarding the EIN or TIN must be submitted via email on or before May 1 annually to CDSS at Fiscal.Systems@dss.ca.gov with "EIN or TIN for the County of (insert county name)" in the subject line. For more information about the UEI/DUNS numbers, and instructions on providing/updating this information, please see "The Unique Entity Identifier (UEI) Number" and "The Federal Funding Accountability and Transparency Act (FFATA) of 2006" sections on page 8 of this CFL.

All subrecipients, contractors, their principals or affiliates, or any subcontractors that receive federal funds must also be in good standing with the federal government (refer to Executive Order 12549, 2 CFR 200.212, and 45 CFR 75.212). For federally funded agreements, each contractor who receives federal funds must certify, to the best of their knowledge and belief, that they and their principals or affiliates or any subcontractor utilized under the agreement are not:

- Debarred or suspended from federal financial assistance programs and activities.

- Proposed for debarment.
- Declared ineligible.
- Voluntarily excluded from participation in covered transactions by any federal department or agency.

Counties and their subrecipients may include a clause in their contracts/agreements in which the subrecipient or contractor certifies that they are neither suspended nor debarred from receiving federal funds.

If the county is authorized to make subawards or contracts under an award, prior to awarding the funds and/or establishing the agreement, the county must verify that the subrecipient or contractor is not identified on the federal System for Award Management (SAM) excluded list. This may be done via the SAM website.

- A subaward or contract cannot be made to a subrecipient or contractor who has been identified as suspended or debarred in the SAM database.
- The counties must notify potential subrecipients and contractors that no entity may receive a subaward or contract from the county unless the entity has provided its UEI number.
- To ensure accuracy of the verification, counties should use the subrecipient's or contractor's exact name and Social Security Number or TIN to perform the query on an annual basis.
- The county must run the SAM query on an **annual** basis to verify that the subrecipient or contractor remains in good standing through the life of the agreement/contract.
- Each copy of the query result should be printed and kept in the award/contract file as supporting documentation.

For additional information regarding debarment and suspension related requirements and responsibilities, counties may refer to CFL No. 18/19-64, dated April 2, 2019.

To remain in compliance with federal guidelines, it is critical that counties (as pass-through entities for federal grants [2 CFR 200.74]) verify the debarment and suspension status of their subrecipients and contractors **at initial contact (when the subaward or contract is established) and every year thereafter that the subaward or contract is in effect.**

County Annual Audit

Pursuant to the Single Audit Act of 1984, the Single Audit Act Amendments of 1996, and 2 CFR Part 200 – Subpart F, any non-federal entity that expends a combined total of $750,000 or more per year in federal awards for the purpose of carrying out federal programs must have an annual audit conducted. This funding threshold is the aggregate of funds from all federal sources, not only funds coming from any one federal or pass-through source.

Counties meet this requirement through the annual county-wide Single Audits. The completed annual audits are submitted to the California State Controller's Office and subsequently sent to CDSS for review. For any findings related to CDSS' programs, CDSS works directly with counties to implement appropriate corrective action plans. Please review 2 CFR Part 200 – Subpart F for more information regarding audit requirements and auditee responsibilities.

Subrecipient and Contractor Oversight and Monitoring Responsibilities and the Role of Internal Controls

The county's monitoring responsibilities and requirements for maintaining oversight for non-federal entities that receive funds from it depend on whether the pass-through entity (in this case, the county) has determined the non-federal entity receiving such funds is doing so in the role of a subrecipient or a contractor. Federal award compliance requirements must be followed by subrecipients but normally do not apply to contractors (refer to 2 CFR 200.501[g]). Contracting entities like counties are generally responsible for following appropriate procurement procedures and ensuring that their contractors are following through with the terms of their agreement.

Subrecipient vs. Contractor Determination

Federal regulations at 2 CFR 200.330 contain the criteria for carrying out the subrecipient/contractor determination. The regulations state that a **subaward** "is for the purpose of carrying out a portion of a Federal award and creates a Federal assistance relationship with the subrecipient." Typically, the relationship between two non-federal entities is considered a "passthrough to subrecipient" (award) relationship when the non-federal entity receiving funds:

- Determines who is eligible to receive federal assistance.
- Has its performance measured in relation to whether objectives of a federal program were met.
- Has responsibility for programmatic decision making.
- Is responsible for adherence to applicable federal program requirements specified in the federal award.
- In accordance with its agreement, uses the federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

As a best practice, counties should use terms like "award agreement" or "subrecipient agreement" when referring to these relationships.

Conversely, a **contract** "is for the purpose of obtaining goods and services for the non-Federal entity's own use and creates a procurement relationship with the contractor" (2 CFR 200.22). Typically, the relationship between two non-federal entities is considered a "purchaser to contractor" (procurement) relationship when the non-federal entity receiving funds:

- Provides the goods and services within normal business operations.
- Provides similar goods or services to many different purchasers.
- Normally operates in a competitive environment.
- Provides goods or services that are ancillary to the operation of the federal program.
- Is not subject to compliance requirements of the federal program as a result of the agreement, though similar requirements may apply for other reasons.

For clarity, only costs for contracts (and not purchase orders) should be claimed to a Program Identifier Number (PIN) which utilizes Type of Expense (TOE) code 31 (Contracted Activities – Unemployed) or TOE code 32 (Contracted Activities – Employed). A purchase order may be considered a simplified form of a contract, as it represents an agreement between the purchaser and the contractor for the provision of goods and/or services in exchange for compensation. Costs associated with purchase orders without a long term underlying contract should be charged to another appropriate direct cost PIN.

As explained in 2 CFR 200.330(c), in determining whether an agreement between one non-federal entity and another results in the entity receiving funds being defined as a subrecipient or a contractor, the substance of the relationship is more important than the form of the agreement. Counties must use judgement in classifying each agreement as a subaward or a procurement contract. As 2 CFR 200.22 notes, the term “contract”, as used in 2 CFR Part 200, “does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward" (refer to 2 CFR 200.92 for the definition of a subaward).

In some circumstances, a non-federal entity may simultaneously occupy the role of both a subrecipient and a contractor with respect to the entities from which it receives funds. Certain responsibilities, such as undergoing a Single Audit, only apply to funds considered to be federal awards/subawards. Therefore, it is sometimes necessary to make a distinction between funds received by a particular entity as part of an award/subaward and funds received as payment for goods and services pursuant to a contract (refer to 2 CFR 200.330, 2 CFR 200.331 and 2 CFR 200.501[f]).

Internal Controls and Subrecipient Monitoring Responsibilities

Pursuant to 2 CFR 200.303(a), non-federal entities must establish and maintain effective internal controls over the federal award that provide reasonable assurance that the non-federal entity is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the award. Additionally, pass-through entities are responsible for monitoring their own compliance and their subrecipients’ compliance with federal grant management requirements and performance of federal awards (refer to 2 CFR 200.328 and 2 CFR 200.331).

The CDSS fulfills this requirement through its general oversight of county-run programs, its analysis of county Single Audit findings and recommendations, and the onsite monitoring reviews of county fiscal practices that it conducts. Counties are also required to establish their own internal controls, provide general oversight over subrecipient activities, and ensure that they and their subrecipients are following grant guidelines and possess adequate internal controls to maintain compliance.

Internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission. Internal control guidelines include:

- Complying with federal statutes, regulations, and the terms and conditions of federal awards.
- Evaluating and monitoring the non-federal entity's compliance with statutes, regulations, and the terms and conditions of federal awards.
- Taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Taking reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency or pass-through entity designates as sensitive or the non-federal entity considers sensitive consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

Specific examples of effective internal control actions include, but are not limited to:

- Top-level reviews of actual performance.
- Reviews by management at the functional level or activity level.
- Management of human capital.
- Controls over information processing.
- Physical control over vulnerable assets.
- Establishment and review of performance measures and indicators.
- Segregation of duties.
- Proper execution of transactions.
- Accurate and timely reporting of transactions.
- Access restrictions to and accountability for resources and records.
- Appropriate documentation of transactions and internal control.

Internal controls and monitoring requirements apply to all local assistance entities that act as a pass-through for federal awards across a variety of CDSS programs (Aid to Families with Dependent Children-Foster Care [AFDC-FC], California Work Opportunity and Responsibility to Kids [CalWORKs], CalFresh, etc.). Subrecipient monitoring may include site reviews, regular contacts, interviews, meetings, examination of records, as well as requiring that a subrecipient be subject to an annual Single Audit. As explained

in 2 CFR 200.501(g), compliance responsibilities associated with subrecipients are different from those associated with contractors, and therefore a determination must be made as to whether the relationship between the pass-through and the receiving entity is that of a subrecipient or a contractor.

In addition to other monitoring responsibilities that apply to all subrecipients (regardless of the award amount), counties must also ensure that all subrecipients that meet the expenditure threshold of $750,000 or more a year in federal award funds complete their required annual Single Audit (refer to 2 CFR 200.501). As previously noted, this amount applies only to funds considered to be federal awards and not funds received for goods and services pursuant to a contract. This is an aggregate amount that includes federal award and subaward expenditures from all sources. Counties are required to follow up with their subrecipients on any audit findings and ensure compliance with corrective action plans.

Contractor Monitoring Responsibilities

Pursuant to 2 CFR 200.318(b), non-federal entities are responsible for maintaining oversight over contractors to ensure that they perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

Foster Family Agency (FFA), Group Home, and Short Term Residential Therapeutic Programs (STRTP) Monitoring and Oversight

While pass-through entities are generally responsible for determining whether or not a non-federal entity to which they issue funds is a subrecipient or a contractor, in certain circumstances the federal government has provided direct instruction as to the outcome of that determination. Pursuant to guidance received in 2001 from the federal Administration for Children and Families (ACF) (as elaborated in Foster Care Audits and Rates Letter No. 2003-02), foster care providers who operate group homes and/or FFAs that receive an AFDC-FC program rate must be considered subrecipients and are subject to the same audit requirements and require the same degree of oversight as other subrecipients. This guidance also applies to STRTPs, which have the same type of relationship with CDSS and counties as group homes and FFAs.

For certain subrecipients, such as FFAs, group homes, and STRTPs, CDSS performs certain licensing and oversight functions as the single state agency for Title IV-E funds. However, these functions do not supplant the responsibility of counties to oversee and monitor their subrecipients. Counties can reasonably rely on the findings of the Single Audit required by CDSS (since these represent cross-cutting audit findings as defined by 2 CFR 200.30) and corresponding management decisions letters issued. Nevertheless, counties are still ultimately responsible for review of these audits and their findings, any follow up to ensure compliance, and any other form of monitoring and oversight required by federal and state laws and regulations.

The UEI Number

References to the use of the DUNS number as a unique identifier for grant recipients in previous OMB guidance at 68 Federal Register 38402 were replaced in the newer guidance at 2 CFR 200.331 and 2 CFR 25.315 that contains references to a "unique entity identifier" number. However, the Federal Service Desk has clarified that the DUNS number is/remains the UEI number established by the SAM database maintained by the federal government. For more information about the UEI terms, refer to the Appendix A of 2 CFR Part 25. Attachment I of this letter contains county provided UEI/DUNS information, which is communicated through this letter to comply with federal disclosure and audit guidelines.

The Federal Funding Accountability and Transparency Act (FFATA) OF 2006

As a reminder, under the FFATA, the state is required to report to the federal government certain information regarding its first tier subrecipients and subcontractors, as explained in CFL No. 10/11-49, dated January 25, 2011. Counties are responsible for providing their current UEI/DUNS number to CDSS, along with the names and total compensation of their five most highly compensated officers or the public website where this information is readily available, if this information is not available on the State Controller's Website. Each county should review the UEI/DUNS information in Attachment I, and if there is any change to this information or to the compensation information it last provided to CDSS, the county should submit updated information using the form provided in CFL No. 10/11-49.

Award Information Disclosure

Pursuant to 2 CFR 200.331, all recipients and subrecipients of federal funds must be provided additional information, including the Catalog of Federal Domestic Assistance (CFDA) number associated with each award and/or subaward. Attachment II of this letter contains a list of CFDA programs administered by the counties on behalf of CDSS and a brief description of each program. The CDSS includes CFDA information on all allocation letters and payments accompanied with the Statement of Cash Advance form AA-190 sent to the counties. Counties must provide this information in writing to all subrecipients for which they act as a pass-through at the time of the subaward and when any of the required data elements change. Counties must retain this and other relevant award information according to the requirements outlined in 2 CFR 200.333 per the record retention rules outlined in ACL No. 15-26, dated April 6, 2015.

Agency Review Requirements

In accordance with federal regulations found at 2 CFR 200.205, and effective for awards issued on or after January 1, 2016, ACF is required to review the eligibility qualifications of applicants for federal funding exceeding $150,000 during the project period. The Federal Awardee Performance and Integrity Information System (FAPIIS), containing

information from federal awarding agencies, will be used for this purpose. Applicants and grantees are encouraged to review the information contained in FAPIIS and, if necessary, provide any comments or corrective information.

Federal Funding Provisions

The CDSS website link Federal Grant Awards Terms and Conditions provides the terms and conditions associated with all federal grant awards received by CDSS and allocated to or claimed by the counties. The terms and conditions are to be followed in conjunction with the regulations, ACLs, and CFLs issued to the counties by CDSS. The link to the terms and conditions is updated on an ongoing basis.

Counties may direct any questions regarding this CFL to the Fiscal Policy and Analysis Bureau at fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

SALENA CHOW, Chief
Fiscal Forecasting and Policy Branch

Attachments

County-Provided Unique Entity Identifier (UEI)/Data Universal Numbering System (DUNS) Information

County #	County Name	UEI/DUNS Number
1	Alameda	064165053
2	Alpine	781337790
3	Amador	081269789
4	Butte	801159364
5	Calaveras	143639362
6	Colusa	076108620
7	Contra Costa	877418731
8	Del Norte	619502628
9	El Dorado	040558433
10	Fresno	106634103
11	Glenn	165959842
12	Humboldt	793165098
13	Imperial	073354573
14	Inyo	010706687
15	Kern	143001886
16	Kings	074675075
17	Lake	038139882
18	Lassen	073780827
19	Los Angeles	139709260
20	Madera	179970934
21	Marin	867889206
22	Mariposa	808003487
23	Mendocino	148558195
24	Merced	078767951
25	Modoc	967647319
26	Mono	086128832
27	Monterey	611675901
28	Napa	071688188
29	Nevada	010979029
30	Orange	027063002
31	Placer	101049752
32	Plumas	159846823
33	Riverside	152240540
34	Sacramento	071550800
35	San Benito	069115202
36	San Bernardino	006852425
37	San Diego	144731887
38	San Francisco	155440829
39	San Joaquin	087226056
40	San Luis Obispo	112237800
41	San Mateo	075236401
42	Santa Barbara	010718658
43	Santa Clara	069118289
44	Santa Cruz	149458692
45	Shasta	103497280
46	Sierra	040482804
47	Siskiyou	966433104
48	Solano	126617427
49	Sonoma	080126444
50	Stanislaus	073136772
51	Sutter	076123488
52	Tehama	602891806
53	Trinity	076109412
54	Tulare	832277755
55	Tuolumne	078768967
56	Ventura	176041101
57	Yolo	073770646
58	Yuba	027104640
59	Los Angeles	106625903
60	Sacramento	006171529
61	Sacramento	071550800
62	San Mateo	102040412
63	Placer	071549588

California Department of Social Services
Federal Grants and Awards
Catalog of Federal Domestic Assistance (CFDA)
State Fiscal Year 2018-19

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
10.178	Trade Mitigation Food Purchase and Distribution Program	n/a	03/28/19	1 Year	FNS	This allocation of funds is used to support costs associated with the storage and distribution of Trade Mitigation Program Foods. This is a food bank administered, state supervised program under The Emergency Food Assistance Program (TEFAP).
10.537	Supplemental Nutrition Assistance Program (SNAP) Employment & Training (E&T) Data Grants	178CA125S8069	09/27/17	3 Year	FNS	This state supervised program is administered through an agreement with Direct Apps Inc. The project is used to develop an E&T statewide workforce online resource center for data collection, enrollment verification, and other key program functions.
10.551	SNAP Benefits	n/a	n/a	n/a	FNS	The SNAP offers nutrition assistance to millions of eligible, low-income individuals and families and provides economic benefits to communities. The SNAP is the largest program in the domestic hunger safety net.
10.561	(1) State Administrative Matching Grants SNAP - SNAP Administrative Expenditures (SAE)	187CACA4S2514	10/10/17 01/08/18	1 Year	FNS	This county administered, state supervised program administers the SNAP and Outreach services.
10.561	(1) State Administrative Matching Grants SNAP - SAE	197CACA4S2514	10/03/18 12/26/18 01/15/19 02/21/19 04/11/19 04/25/19	1 Year	FNS	This county administered, state supervised program administers the SNAP and Outreach services.
10.561	(2) SNAP E&T 100 percent funds	187CACA4Q7503	10/27/17 01/18/18 01/24/18 04/13/18	1 Year	FNS	This is a county administered, state supervised program for CalFresh E&T. This is California's E&T program for Non-Assistance CalFresh applicants and recipients.
10.561	(2) SNAP E&T 100 percent funds	197CACA4Q7503	10/11/18 12/26/18 01/11/19 02/21/19 04/11/19	1 Year	FNS	This is a county administered, state supervised program for CalFresh E&T. This is California's E&T program for Non-Assistance CalFresh applicants and recipients.
10.561	(3) SNAP E&T 50 percent funds	187CACA4S2519	01/08/18 01/24/18	1 Year	FNS	This is a county administered, state supervised program for CalFresh E&T. This is California's E&T program for Non-Assistance CalFresh applicants and recipients.
10.561	(3) SNAP E&T 50 percent funds	197CACA4S2519	12/26/18 01/15/19 02/21/19 04/18/19	1 Year	FNS	This is a county administered, state supervised program for CalFresh E&T. This is California's E&T program for Non-Assistance CalFresh applicants and recipients.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
10.561	(4) SNAP E&T 50 percent Participant Reimbursement	187CACA4S2520	10/17/17 01/24/18	1 Year	FNS	This is a county administered, state supervised program for CalFresh E&T. This is California's E&T program for Non-Assistance CalFresh applicants and recipients to receive transportation, ancillary costs, and dependent care.
10.561	(4) SNAP E&T 50 percent Participant Reimbursement	197CACA4S2520	10/11/18 12/26/18 02/21/19 04/18/19	1 Year	FNS	This is a county administered, state supervised program for CalFresh E&T. This is California's E&T program for Non-Assistance CalFresh applicants and recipients to receive transportation, ancillary costs, and dependent care.
10.561	(5) SNAP Nutrition Education	187CACA5Q3903	10/05/17 03/01/18 05/17/18	2 Year	FNS	This county administered, state supervised program provides nutrition education activities statewide, including media campaigns to promote healthy eating, nutrition classes for adults, and the development of educational materials for use in low-income schools.
10.561	(5) SNAP Nutrition Education	197CACA5Q3903	10/04/18 01/11/19 02/13/19 04/14/19	2 Year	FNS	This county administered, state supervised program provides nutrition education activities statewide, including media campaigns to promote healthy eating, nutrition classes for adults, and the development of educational materials for use in low-income schools.
10.565	Commodity Supplemental Food Program	187CACA8Y8005	10/04/17 01/08/18 01/25/18 02/14/18 04/05/18 05/08/18	1 Year	FNS	A food bank administered, state supervised program, the Commodity Supplemental Food Program works to improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious United States Department of Agriculture (USDA) foods.
10.565	Commodity Supplemental Food Program	197CACA8Y8005	10/03/18 12/20/19 02/07/19 02/25/19 03/21/19 04/11/19	1 Year	FNS	A food bank administered, state supervised program, the Commodity Supplemental Food Program works to improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious USDA foods.
10.568	TEFAP (Administrative Costs)	187CACA8Y8105	10/04/17 01/08/18 01/25/18 02/14/18 04/09/18 05/08/18 06/27/18	1 Year	FNS	This food bank administered, state supervised program administers TEFAP.
10.568	TEFAP (Administrative Costs)	197CACA8Y8105	12/26/18 02/25/19 03/21/19 04/11/19	1 Year	FNS	This food bank administered, state supervised program administers TEFAP.
32 10.569	TEFAP (Food Commodities)	n/a	n/a	n/a	FNS	This program helps supplement the diets of low-income persons by making USDA foods available to the state agencies that are responsible for the distribution of USDA foods within the states.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
10.569	TEFAP (Disaster Relief)	187CACA8Y4503	07/19/18	1 Year	FNS	TEFAP Disaster Relief funds provide affected providers with reimbursement for some costs associated with the transportation and delivery of food to emergency shelters during the wildfires.
10.596	SNAP E&T Pilots	15158CA001E3203	10/20/15	4 Year	FNS	These county administered, state supervised pilot projects are used to reduce dependency and increase work requirements and work effort under SNAP.
93.090	Guardianship Assistance Program - Title IV-E	1801CAGARD	10/01/17 01/10/18 04/01/18 07/01/18 10/01/18 01/28/19	2 Year	ACF	This county administered, state supervised program provides guardianship assistance and administrative costs for the care of children by relatives who have assumed legal guardianship of eligible children for whom they previously cared as foster parents.
93.090	Guardianship Assistance Program - Title IV-E	1901CAGARD	10/01/18 01/25/19 04/24/19	2 Year	ACF	This county administered, state supervised program provides guardianship assistance and administrative costs for the care of children by relatives who have assumed legal guardianship of eligible children for whom they previously cared as foster parents.
93.556	Promoting Safe and Stable Families (PSSF)	1801CAFPSS	12/13/17 04/11/18 07/31/18	2 Year	ACF	A county administered, state supervised program, PSSF is used to support family preservation and family reunification efforts. In accordance with the federal requirements, counties must spend a minimum of 20 percent of PSSF funds on each of the four program components: Family Preservation Services, Family Support Services, Adoption Promotion and Support Services; and Time-Limited Family Reunification Services.
93.556	PSSF	1901CAFPSS	04/15/19	2 Year	ACF	A county administered, state supervised program, PSSF is used to support family preservation and family reunification efforts. In accordance with the federal requirements, counties must spend a minimum of 20 percent of PSSF funds on each of the four program components: Family Preservation Services, Family Support Services, Adoption Promotion and Support Services; and Time-Limited Family Reunification Services.
93.556	PSSF - Caseworker Visits	1801CAFPCV	06/14/18	2 Year	ACF	This county administered, state supervised program supports monthly caseworker visits under the PSSF program.
93.556	PSSF - Caseworker Visits	1901CAFPCV	03/06/19	2 Year	ACF	This county administered, state supervised program supports monthly caseworker visits under the PSSF program.
93.556	PSSF - Kinship Navigator Program	1801CAPKIN	09/07/18 09/21/18	2 Year	ACF	This county administered, state supervised program supports monthly caseworker visits under the PSSF program.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
93.558	Temporary Assistance for Needy Families (TANF)	1901CATANF 1801CATANF	10/01/17 01/01/18 04/01/18 07/01/18 10/18/18 01/30/19 02/01/19 04/09/19	5 Year	ACF	This county administered, state supervised program is designed to achieve the following TANF goals: 1) Provide assistance to needy families so that children may be cared for in their own homes or in the home of relatives; 2) End the dependence of needy parents on government benefits by promoting job preparation, work, and marriage; 3) Prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies; and 4) Encourage the formation and maintenance of two-parent families.
93.566	(1) Refugee and Entrant Assistance - State Administered Programs	1801CARCMA	11/27/17 01/17/18 02/07/18 03/20/18	2 Year	ACF	This county administered, state supervised program provides grants to refugees during their first eight months in the United States, if they are not otherwise eligible for other categorical welfare programs.
93.566	(1) Refugee and Entrant Assistance - State Administered Programs	1901CARCMA	10/19/18 12/14/18 01/22/19 05/31/19	2 Year	ACF	This county administered, state supervised program provides grants to refugees during their first eight months in the United States, if they are not otherwise eligible for other categorical welfare programs.
93.566	(2)(i) Refugee and Entrant Assistance - State Administered Programs - Refugee Social Services	1701CARSOC	11/09/16 01/19/17 01/24/17 06/29/17 07/27/17 08/16/17	2 Year	ACF	This county administered, state supervised program provides newly-arriving refugees with employment and social services designed to help them become employed within one year after arrival to the United States.
93.566	(2)(ii) Services for Elderly Refugees Set Aside $121,500.00	1701CARSOC	11/09/16 01/19/17 06/29/17 07/27/17	2 Year	ACF	This county administered, state supervised program assists the state's older refugee population (60 years of age or older). The Older Refugee Discretionary Grant (ORDG) services are provided to link refugee seniors with mainstream programs for the elderly and to help with the citizenship and naturalization process for those individuals who may be at risk of losing, or have lost, their Supplemental Security Income benefits due to their non-citizen immigration status.
93.566	(2)(iii) Services for Refugee School Impact Set Aside $1,000,000.00	1701CARSOC	11/09/16 01/19/17 06/29/17 07/27/17	2 Year	ACF	This local school district administered, state supervised program promotes coordination among refugee county coordinators, local school districts, and community-based organizations to improve refugee students' academic performance and social adjustment. Services offered to refugee school-age children, their parents, and their schools include after-school and weekend tutoring, summer school sessions for language and math, parent involvement workshops, development and use of refugee-specific educational materials, etc.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
93.566	(3)(i) Refugee and Entrant Assistance - State Administered Programs - Refugee Social Services	1801CARSOC	11/14/17 01/19/18 05/15/18 08/03/18 09/20/18	2 Year	ACF	This county administered, state supervised program provides newly-arriving refugees with employment and social services designed to help them become employed within one year after arrival to the United States.
93.566	(3)(ii) Services for Elderly Refugees Set Aside $220,460.00	1801CARSOC	11/14/17 01/19/18 05/15/18 08/03/18	2 Year	ACF	This county administered, state supervised program assists the state's older refugee population (60 years of age or older). The ORDG services are provided to link refugee seniors with mainstream programs for the elderly, and to help with the citizenship and naturalization process for those individuals who may be at risk of losing, or have lost, their Supplemental Security Income benefits due to their non-citizen immigration status.
93.566	(3)(iii) Services for Refugee School Impact Set Aside $1,000,000.00	1801CARSOC	11/14/17 01/19/18 05/15/18 08/03/18	2 Year	ACF	This local school district administered, state supervised program promotes coordination among refugee county coordinators, local school districts, and community-based organizations to improve refugee students' academic performance and social adjustment. Services offered to refugee school-age children, their parents, and their schools include after-school and weekend tutoring, summer school sessions for language and math, parent involvement workshops, development and use of refugee-specific educational materials, etc.
93.566	(3)(iv) Services for Refugee Youth Mentoring (YM) Set Aside $650,000.00	1801CARSOC	09/20/18	2 Year	ACF	This is a state supervised program that is administered by 12 different vendors. The YM program's goals are to promote positive civic and social engagement and support individual educational and vocational advancement. To accomplish these goals, grantees will match eligible youth with positive adult mentors who will provide the youth with personalized interaction. Grantees will also provide case management to support educational and career development.
93.566	(4)(i) Refugee and Entrant Assistance - State Administered Programs - Refugee Social Services	1901CARSOC	11/20/18 01/22/19	2 Year	ACF	This county administered, state supervised program provides newly-arriving refugees with employment and social services designed to help them become employed within one year after arrival to the United States.
93.566	(4)(ii) Services for Elderly Refugees Set Aside $162,500.00	1901CARSOC	11/20/18 01/22/19	2 Year	ACF	This county administered, state supervised program assists the state's older refugee population (60 years of age or older). The ORDG services are provided to link refugee seniors with mainstream programs for the elderly, and to help with the citizenship and naturalization process for those individuals who may be at risk of losing, or have lost, their Supplemental Security Income benefits due to their non-citizen immigration status.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
93.566	(4)(iii) Services for Refugee School Impact Set Aside $500,000.00	1901CARSOC	11/20/18 01/22/19	2 Year	ACF	This local school district administered, state supervised program promotes coordination among refugee county coordinators, local school districts, and community-based organizations to improve refugee students' academic performance and social adjustment. Services offered to refugee school-age children, their parents, and their schools include after-school and weekend tutoring, summer school sessions for language and math, parent involvement workshops, development and use of refugee-specific educational materials, etc.
93.579	United States Repatriation	n/a	n/a	n/a	ISS	This county administered, state supervised program provides temporary assistance such as cash assistance, medical care, admission into a nursing home or hospital, settling with family or friends, moving into permanent housing, foster care placement, transportation, overnight lodging, food, provision for escort services, clothing, and other goods and services necessary for the health or welfare of individuals returning to the United States.
93.584	Refugee and Entrant Assistance - Targeted Assistance Grants-Formula	16TACARTAG	09/09/16 10/04/17	2 Year	ACF	This county administered, state supervised program provides refugees who are long-term recipients of cash assistance with targeted employment and social services designed to help them become employed or to retain employment after finding a job.
93.584	Refugee and Entrant Assistance - Targeted Assistance Grants-Formula	17TACARTAG	08/28/17	2 Year	ACF	This county administered, state supervised program provides refugees who are long-term recipients of cash assistance with targeted employment and social services designed to help them become employed or to retain employment after finding a job.
93.590	Community-Based Child Abuse Prevention Grants	1701CAFRPG	08/22/17	3 Year	ACF	This county administered, state supervised program maintains a network of child abuse prevention councils which assist in the responsibility to direct, lead and evaluate the network of public-private partnerships and the continuum of preventative services for children and families.
93.590	Community-Based Child Abuse Prevention Grants	1801CABCAP	08/17/18 09/20/18	3 Year	ACF	This county administered, state supervised program maintains a network of child abuse prevention councils which assist in the responsibility to direct, lead and evaluate the network of public-private partnerships and the continuum of preventative services for children and families.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
93.599	Chafee Education and Training Vouchers (ETV) Program	1801CACETV	11/14/17 05/08/18 07/24/18	2 Year	ACF	A state supervised program, the ETV program provides up to $5,000 per school year to support youth who are aging out of foster care and seeking higher education through an agreement with the California Student Aid Commission.
93.599	Chafee ETV Program	1901CACETV	01/22/19 04/02/19	2 Year	ACF	A state supervised program, the ETV program provides up to $5,000 per school year to support youth who are aging out of foster care and seeking higher education through an agreement with the California Student Aid Commission.
93.603	Adoption and Legal Guardianship Incentive Payments Program	1601CAAIPP	09/02/16 06/29/17	3 Year	ACF	This county administered, state supervised program provides incentive funds that are based on the state's improved performance to help children and youth in foster care find permanent homes through adoption and legal guardianship. The incentive funds may be spent on any services (including post-permanency services) provided under Titles IV-B or IV-E.
93.603	Adoption and Legal Guardianship Incentive Payments Program	1701CAAIPP	09/06/17 05/24/18	4 Year	ACF	This county administered, state supervised program provides incentive funds that are based on the state's improved performance to help children and youth in foster care find permanent homes through adoption and legal guardianship. The incentive funds may be spent on any services (including post-permanency services) provided under Titles IV-B or IV-E.
93.603	Adoption and Legal Guardianship Incentive Payments Program	1801CAAIPP	09/10/18 12/21/18	3 Year	ACF	This county administered, state supervised program provides incentive funds that are based on the state's improved performance to help children and youth in foster care find permanent homes through adoption and legal guardianship. The incentive funds may be spent on any services (including post-permanency services) provided under Titles IV-B or IV-E.
93.645	Stephanie Tubbs Jones Child Welfare Services Program	1801CACWSS	05/11/18	2 Year	ACF	This county administered, state supervised program provides funds used to help finance child welfare services ranging from Emergency Response, Family Maintenance, and Family Reunification to Permanent Placement.
93.645	Stephanie Tubbs Jones Child Welfare Services Program	1901CACWSS	04/23/19	2 Year	ACF	This county administered, state supervised program provides funds used to help finance child welfare services ranging from Emergency Response, Family Maintenance, and Family Reunification to Permanent Placement.
93.658	Foster Care - Title IV-E	1901CAFOST 1801CAFOST	07/01/18 10/01/18 01/24/19 02/01/19 02/15/19 04/11/19	2 Year	ACF	This county administered, state supervised program provides foster care assistance and administrative costs to help provide safe and stable out-of-home care for children who have been abused, neglected, or exploited until they are safely returned home, placed permanently with adoptive families, or placed in other planned arrangements for permanency.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
93.659	Adoption Assistance Program - Title IV-E	1801CAADPT	10/01/17 01/01/18 04/01/18 07/01/18 07/06/18	2 Year	ACF	This county administered, state supervised program provides funds to states to facilitate the timely placement of children whose special needs or circumstances would otherwise make them difficult to place with adoptive families. Additionally, funds are available for administrative costs to manage the program, train staff and adoptive parents, recruit adoptive parents, and other related expenses.
93.659	Adoption Assistance Program - Title IV-E	1901CAADPT	10/01/18 01/24/19 04/11/19	2 Year	ACF	This county administered, state supervised program provides funds to states to facilitate the timely placement of children whose special needs or circumstances would otherwise make them difficult to place with adoptive families. Additionally, funds are available for administrative costs to manage the program, train staff and adoptive parents, recruit adoptive parents, and other related expenses.
93.667	Social Services Block Grant (Title XX)	1801CASOSR	10/23/17 04/11/18 07/01/18	2 Year	ACF	This county administered, state supervised program funds various programs and services, including those to children and families whose income is less than 200 percent of the income official poverty line.
93.667	Social Services Block Grant (Title XX)	1901CASOSR	10/23/18 01/10/19 04/01/19	2 Year	ACF	This county administered, state supervised program funds various programs and services, including those to children and families whose income is less than 200 percent of the income official poverty line.
93.669	Child Abuse and Neglect State Grants	1501CACA01	12/08/14 01/30/15	5 Year	ACF	This county administered, state supervised program provides measurable outcomes and is a strength-based management tool for assessing where to start and set goals with families, charting family progress, and assessing the effectiveness of services in relation to outcomes.
93.669	Child Abuse and Neglect State Grants	1601CACA01	12/08/15 02/10/16	5 Year	ACF	This county administered, state supervised program provides measurable outcomes and is a strength-based management tool for assessing where to start and set goals with families, charting family progress, and assessing the effectiveness of services in relation to outcomes.
93.669	Child Abuse and Neglect State Grants	1701CACA01	11/22/16 01/18/17 06/27/17	5 Year	ACF	This county administered, state supervised program provides measurable outcomes and is a strength-based management tool for assessing where to start and set goals with families, charting family progress, and assessing the effectiveness of services in relation to outcomes.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
93.669	Child Abuse and Neglect State Grants	1801CANCAN	11/29/17 05/23/18 08/13/18	5 Year	ACF	This county administered, state supervised program provides measurable outcomes and is a strength-based management tool for assessing where to start and set goals with families, charting family progress, and assessing the effectiveness of services in relation to outcomes.
93.669	Child Abuse and Neglect State Grants	1901CANCAN	01/24/19 05/08/19 05/21/19	5 Year	ACF	This county administered, state supervised program provides measurable outcomes and is a strength-based management tool for assessing where to start and set goals with families, charting family progress, and assessing the effectiveness of services in relation to outcomes.
93.670	Preventing and Addressing Child Trafficking	90CA182603 90CA182604 90CA182605	08/11/16 08/16/17 06/25/18 09/17/18	5 Year	ACF	This state supervised program is administered through an agreement with the Child and Family Policy Institute of California; the program brings awareness to the issue of human trafficking; expands the research of best practices; develops protocols, tools, and trainings; and evaluates the efficacy of practices.
93.674	Chafee Foster Care Independence Program	1801CACILP	11/10/17 01/01/18 04/10/18 07/03/18	2 Year	ACF	This county administered, state supervised program offers training, services, and assistance to current and former foster youth to achieve self-sufficiency prior to and after leaving the foster care system.
93.674	Chafee Foster Care Independence Program	1901CACILP	01/15/19 03/26/19	2 Year	ACF	This county administered, state supervised program offers training, services, and assistance to current and former foster youth to achieve self-sufficiency prior to and after leaving the foster care system.
93.747	Adult Protective Services (APS) Data Enhancement Project	90EJSG0012-02-01	08/21/17	2 Year	ACL	This county administered, state supervised program provides funding to deal with primary, secondary, and/or tertiary elder abuse, neglect, and exploitation activities, through interventions and programs. Through this program, ACL hopes to demonstrate how existing research can be used to craft new, useful programs to address issues and enhance adult protective services programming.
93.747	APS Data Enhancement Project	90EJSG0028-01-01	10/17/18	3 Year	ACL	This county administered, state supervised program provides funding to deal with primary, secondary, and/or tertiary elder abuse, neglect, and exploitation activities, through interventions and programs. Through this program, ACL hopes to demonstrate how existing research can be used to craft new, useful programs to address issues and enhance adult protective services programming.

CFDA Number	Program Title	Federal Award Identification Number (FAIN)	Federal Award Date	Period of Performance	Federal Awarding Agency*	Federal Award Project Description as Required by the Federal Funding Accountability and Transparency Act (FFATA)
97.088	Disaster Case Management (DCM) Program Services	FEMA-4344-DR-CA-IDCM/CFDA	05/02/18	2 Year	FEMA	This state supervised program is administered through an agreement with Catholic Charities of California. The DCM Program Management Agency is responsible for the delivery of quality and timely disaster case management services to address the unmet needs of disaster survivors in the six counties identified under the 2017 October Statewide Wildfires declaration.

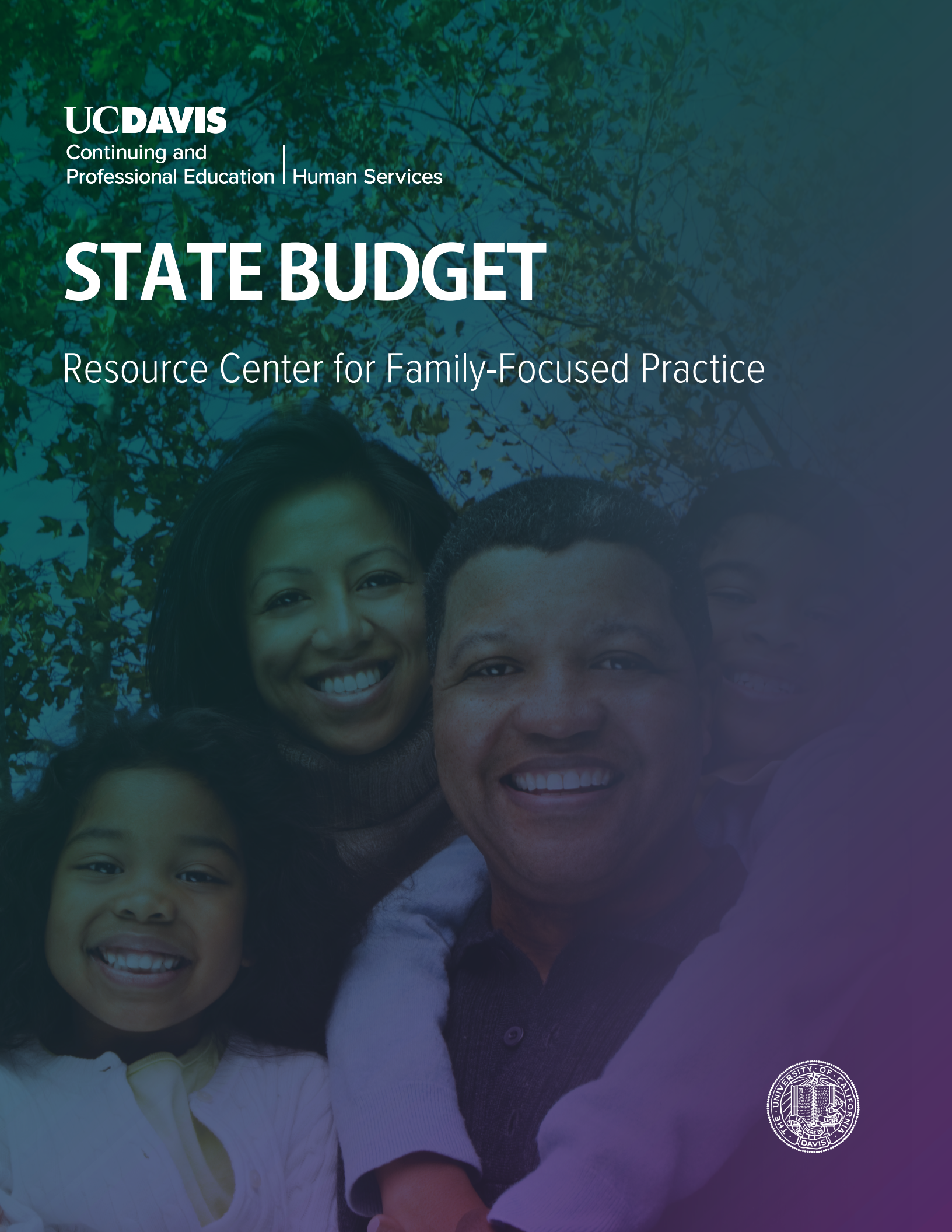
*Acronyms:

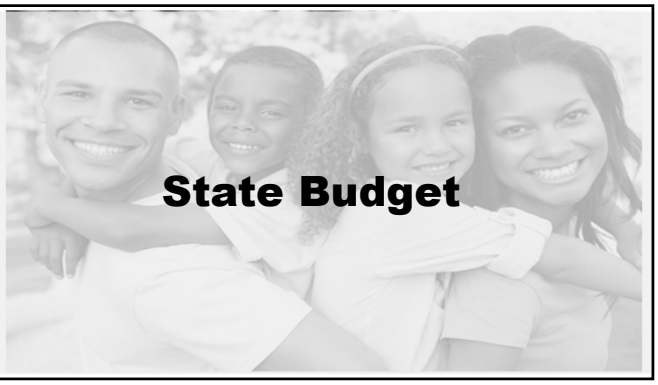
Administration for Children and Families (ACF)
Food and Nutrition Service (FNS)
International Social Service (ISS)
Administration for Community Living (ACL)
Federal Emergency Management Agency (FEMA)

UCDAVIS
Continuing and Professional Education | Human Services

STATE BUDGET

Resource Center for Family-Focused Practice





State Budget

Governor's Budget

The State budget is important to counties because it:

- Appropriates funds for existing programs
  - Counties receive allocations 30 days after budget is signed by governor
- Builds allocation for new programs
- Establishes funding for new mandates

State Budget

Budget is made up of:

- The November subvention
- January budget
- May Revise

http://www.cdss.ca.gov/inforesources/Fiscal-Financial/Local-Assistance-Estimates

November Subventio

What is a subvention?

- An amount of money that is given to a person or group by a government or organization.
- A subsidy from a government or foundation

November Subvention

- Released in January
- Builds budget
- Contains Premise Items
  - Discretionary
  - Non-Discretionary
- Goes through review processes

November Subvention & May Revise

Contains:

Description of Premises
Implementation dates
Key data/assumptions
Methodology
Funding
Change to the appropriation
Reason for year to year change

Subvention Review Process

Levels of Review:

- Department of Finance
- Legislative Analyst Office (LAO)
- Legislative Consultants
- Advocates, e.g. CWDA
  http://www.cwda.org

Recommended State Budget

- Submitted January 10th to Legislature
- Released to Public with November Subvention Binder
- Amended by May Revision

May Revision

- Updates data in November Subvention
  - Caseloads
  - Estimates
  - Premises
- Replaces January version of budget

Budget Approval

- Budget goes to budget hearings
- Senate and Assembly versions go to Conference Committee
- Budget Passes
- Allocations issued to Counties within 30 days

Highlights

- CalFresh Expansion
- Change in tracking of Stage One Child Care postponed one year
- Bringing Families Home extended one year
- Extension for group homes to convert to STRTPs
- Family Urgent Response System (FURS) funding
- Extension of FPPRS (renamed Family Stability Funds)

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Continuum of Care Reform (CCR)*

KEY DATA/ASSUMPTIONS (CONTINUED):

Accreditation

- This component implemented July 1, 2016.
- All short-term residential therapeutic programs and foster family agencies will attain accreditation from a national accreditation body selected by CDSS.
- Fifty percent of the accreditation costs will be funded with GF. The GF for Accreditation will be extended into FY 2018-19 to allow for additional facilities to claim accreditation costs.
- The cost to reimburse eligible facilities for accreditation is $562,000 total funds in FY 2017-18 and is projected to be $2.3 million total funds in FY 2018-19.

Contracts

- This component implemented in FY 2016-17.
- Contracts will fund activities including but not limited to performance and oversight, automation system change request to the CWS/CMS, and training for county mental health staff, county social workers, and probation officers.
- Training for probation officers is displayed in the Child Welfare Training premise. The funding is $2.0 million total funds in FY 2017-18 and FY 2018-19.
- Contracts to support implementation of the CCR will be $11.9 million total funds in FY 2017-18 and $14.3 million total funds in FY 2018-19. Of this amount, $6.0 million from FY 2017-18 and $7.9 million from FY 2018-19 is included under Item 151 in the CCR Administration table line. Additional training contracts are displayed in the Child Welfare Training premise.

Child and Family Teams

- This component implemented on January 1, 2017.
- Placing agencies will utilize child and family teams for all out-of-home placements participatory case planning purposes and in an effort to continuously asses foster youth needs.
- The needs of the child will determine the duration and frequency of child and family team meetings. Cases with urgent-needs will require more frequent and longer child and family team sessions than cases deemed stable. Each child and family team will need to determine the appropriate frequency and duration on a case-by-case basis.
- A child and family team session may last an average of two hours.
- A caseworker will require between one and six hours per child and family team session to work on logistical activities including facilitating the child and family team session. Logistical activities may include identifying individuals that will participate in the child and family team (including family members and agency partners), securing their participation, and documenting the results of the child and family team as part of the case plan.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

KEY DATA/ASSUMPTIONS (CONTINUED):

Child and Family Teams (continued)

- The caseworker cost per hour is $99.46.
- The FY 2017-18 funding for child and family teams is maintained at $51.2 million GF.
- The number of foster family homes, foster family agencies, group homes, ARC and non-minor dependent placements that will have a child and family team are 51,720 in FY 2018-19.
- Funding for child and family teams is $64.6 million total funds ($52.2 million GF) in FY 2018-19, including an offset of $4.6 million total funds for participatory case planning activities included in 2011 Realignment.
- Of the $64.6 million total funds in FY 2018-19, $58.3 million total funds ($47.0 million GF) is for CWDs and $6.3 million total funds ($5.2 million GF) is for probation departments.

Second Level Administration Review

- This component implemented January 1, 2017.
- All children placed in a short-term residential therapeutic programs will require a placement review at intervals no greater than six months and require county deputy director approval for placements exceeding six months.
- The additional placement review will take one hour of caseworker time.
- The caseworker cost per hour is $99.46.
- The FY 2017-18 funding for second level administration review is maintained at $29,000 total funds.
- In FY 2018-19, 1,599 cases will require a placement review.
- Funding for second level administration review in FY 2018-19 is $135,000 total funds ($110,000 GF).
- Of the $135,000 total funds in FY 2018-19, $89,000 total funds ($72,000 GF) is for CWDs and $46,000 total funds ($38,000 GF) is for probation departments.

Foster Parent Recruitment, Retention and Support

- This component implemented on July 1, 2015.
- This funding will increase capacity to transition youth from congregate care to home-based family settings.
- The FY 2017-18 funding for foster parent recruitment, retention and support is maintained at $43.3 million GF.
- Funding for foster parent recruitment, retention and support is $27.0 million total funds ($21.6 million GF) in FY 2018-19.
- Of the $27.0 million total funds in FY 2018-19, $17.4 million total funds ($13.8 million GF) is for CWDs and $9.6 million total funds ($7.8 million GF) is for probation departments.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

KEY DATA/ASSUMPTIONS (CONTINUED):

RFA

- Thirteen counties implemented on July 1, 2016: Butte, Kings, Madera, Monterey, Orange, San Francisco, San Joaquin, San Luis Obispo, Santa Barbara, Santa Clara, Stanislaus, Ventura, and Yolo counties.
- The remaining 45 counties implemented on January 1, 2017.
- RFAs will be completed by caseworkers and will replace existing processes.
- The caseworker cost per hour is $72.60.
- A county caseworker will spend 26 hours to convert an already existing licensed or approved relative home to an approved resource family.
- A DOJ form transfer will be required for each adult living in an existing licensed or approved relative home that will become an approved resource family.
- A county caseworker will spend 30 hours to approve a new resource family.
- Families denied an RFA may request a state-level hearing, resulting in 14 hours of caseworker time to participate in a due process review conducted by the state.
- A county caseworker will spend 15 minutes per case serving an administrative notice to denied resource families and updating a statewide database with the denials.
- Resource families moving to another county or resource families that receive an additional placement will trigger an annual update, resulting in an average of 7 hours of caseworker time per update based on experience in pilot resource family approval counties.
- Counties will be responsible for completing complaint investigations on resource families, resulting in 16 hours of caseworker time per complaint.
- Counties will be responsible for completing registered sex offender checks on all new RFAs, excluding Foster Family Home conversions.
    - For all new RFA applications, 20 minutes of caseworker time is required to check each home against the Megan's Law Public Website.
    - For the application, a registered sex offender check is required, the match rate in FY 2018-19 will be 0.35 percent.
    - For each Megan's Law or registered sex offender address match, a caseworker will spend 20 hours investigating the match.
    - Fourteen percent of the investigations will require administrative action.
    - A caseworker will spend will spend 14 hours to process each administrative action.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

KEY DATA/ASSUMPTIONS (CONTINUED):

RFA (continued)

- For all existing RFAs, registered sex offender checks and investigations for data matches will occur on an ongoing basis, based on monthly address matches provided to the counties by the State.
  - The match rate for existing cases in FY 2018-19 will be 0.35 percent.
  - For each address match, a caseworker will spend 20 hours to investigate each address match.
  - Fourteen percent of the investigations will require administrative action.
  - A caseworker will spend will spend 14 hours on an administrative action.
  - Counties will be responsible for completing out-of-state back ground checks for adults in an RFA home who lived outside of California in the last five years.
  - Ten percent of new resource families have resided in another state within the past five years and will require a child abuse and neglect registry check.
  - Four people in the home will require a child abuse and neglect registry check in another state.
  - Of the total number of background checks, 90 percent of those who resided in another state within the past five years will not have a history of child abuse and neglect. A caseworker will require one hour per registry check for these cases.
  - Ten percent of those who have resided in another state within the past five years and have a child abuse and neglect registry check will have a history of child abuse and neglect. A caseworker will require eight hours per registry check for these cases to investigate and review the facts of the case.
- The FY 2017-18 funding for RFA is maintained at $18.6 million GF.
- Funding for RFA is $34.1 million total funds (23.1 million GF) in FY 2018-19. Of the $34.1 million total funds in FY 2018-19, $30.5 million total funds ($20.7 million GF) is for CWDs and $3.6 million total funds ($2.5 million GF) is for probation departments.
- The RFA funding is offset by $19.2 million total funds in FY 2018-19 for subsumed activities including initial relative home approvals, annual approvals, multiple relative home approvals, adoption home approvals, grievance reviews for relatives, registered sex offender checks for child welfare services cases, and Adam Walsh out-of-state background checks for CWS and adoption cases. Costs for subsumed activities that will no longer be completed were included in the 2011 Realignment base funding, and therefore repurposed for RFA.
- Only a portion of the realigned funding is expected to be reinvested in FY 2018-19 for subsumed activities that will have a phased-out caseload reduction, for example licensing activities for existing FFHs.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

KEY DATA/ASSUMPTIONS (CONTINUED):

RFA Backlog

- This component will implement July 1, 2018.
- This funding will help address the RFA home approval backlog by allowing counties to hire additional staff or pay overtime for existing staff to expedite the movement of homes through the RFA process.
- The number of homes currently awaiting approval beyond 30 days is 3,099.
- A caseworker will spend 30 hours to approve a resource family.
- The caseworker overtime cost per hour is $49.73.
- Funding for the RFA Backlog is $4.6 million total funds ($3.2 million GF) in FY 2018-19.

Short-Term RFA Solution

- This component implemented on March 30, 2018 and sunsets June 30, 2018.
- Due to delays with getting resource families approved using the new RFA process, relative applicants are experiencing extended waits for approval, which has resulted in relative caregivers not receiving home-based family care grant payments.
- Relative RFA applicants who have not yet completed their resource family approval will receive up to 60 days of LOC 1 grant payments during the approval process from either TANF or ARC funds, depending on federal eligibility of the case.
- There are 542 new RFA applications per month for relatives.
- Funding for the short-term solution is $10.6 million total funds ($3.7 million GF) in FY 2017-18.

Long-Term RFA Solution

- This component will implement on July 1, 2018.
- Due to delays in the RFA process, relative applicants are experiencing extended waits for approval, which has resulted in relative placements not receiving home-based family care grant payments.
- This funding will provide Emergency Assistance TANF payments to relative caregivers prior to being approved as a resource family under the RFA process.
- The non-federal share of Emergency Assistance TANF is county funds.
- All relative homes in which a child was placed will be eligible for Emergency Assistance TANF for up to six months during the approval process during FY 2018-19. After that, new applicants will receive up to three months of Emergency Assistance TANF funding.
- After a home is approved, funding will switch to ARC or AFDC-FC, depending on federal eligibility of the case.
- There are 5,541 new applications per year.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

KEY DATA/ASSUMPTIONS (CONTINUED):

Long-Term RFA Solution (continued)

- Funding for the long-term solution is $13.4 million total funds ($13.4 million federal funds) in FY 2018-19.

LOC Protocol Tool

- This component will implement July 1, 2018.
- A caseworker will spend 20 minutes completing a LOC assessment.
- The caseworker cost per hour is $99.46.
- There are 3,444 new entries per month in FC, AAP, ARC, Kin-GAP, and Fed-GAP.
- All new entries will require an LOC assessment.
- There are 46,497 current active FC and ARC cases. Of these cases 67 percent will experience a placement change, resulting in an LOC assessment.
- For cases not experiencing a placement change, 20 percent will experience a triggering event requiring an LOC assessment.
- The number of cases experiencing a triggering event other than a placement change is 3,028.
- The total number of LOC assessments is 75,711 in FY 2018-19.
- Of the cases receiving an LOC assessment, ten percent will be disputed.
- The number of cases that will enter a dispute is 7,571.
- A caseworker will spend one hour completing administrative activities related to a dispute.
- Of the cases that are disputed, 25 percent will require a fair hearing.
- The number of cases that will require a fair hearing is 1,893.
- A caseworker will spend two hours completing administrative activities related to a fair hearing.
- Funding for implementing the LOC Protocol Tool is $3.1 million total funds ($2.5 million GF) in FY 2018-19.

Percent of Eligible Costs

- The federally eligible costs are 66 percent in FY 2017-18 and FY 2018-19 for the non-Project estimate.
- The Title IV-E California Well-Being Project counties do not receive FFP as the federal funds for the Project are capped. Effective October 1, 2017, there are seven counties participating in the Project.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

METHODOLOGY:

- The costs for the home-based family care rate are calculated by multiplying the cases that receive the revised rate by the incremental increase between the home-based family care rate and the current rate.
- The CCR administrative costs are calculated by summing the remaining components.

FUNDING:

The social worker rate increase for the foster family agency rate is funded with 100 percent GF.

Federal funding for administrative costs is provided by Title IV-E of the Social Security Act, with the amount of FFP based on the FMAP rate of 50 percent for assistance or the 50 percent administration rate, or 75 percent enhanced training rate for those cases and programs meeting eligibility criteria.

Funding for the short-term RFA solution is 70 percent TANF and 30 percent GF. Funding for the Long-Term RFA Solution is 70 percent TANF and 30 percent county funds.

The responsibility for child welfare and protective services was realigned to the counties in 2011 as part of 2011 Public Safety Realignment. Pursuant to Proposition 30, legislation enacted after September 30, 2012, that has an overall effect of increasing the costs already borne by a local agency for programs or levels of service mandated by 2011 Realignment shall apply to local agencies only to the extent that the state provides annual funding for the cost increase.

While AB 403 imposes various new requirements and a higher level of service on local agencies that have an overall effect of increasing costs in the short-term, AB 403 will eventually reduce overall costs of FC, which will allow counties to reinvest these savings in CWS. Over the long-term, local agencies should realize significant cost reductions in FC assistance expenditures as group home placements will gradually transition over to alternative family-based settings. These costs reductions will be reinvested to provide additional services to families and to offset CCR administrative costs.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

CHANGE FROM GOVERNOR'S BUDGET:

The FY 2017-18 increase in CCR Kin-GAP, CCR FC, and CCR AAP reflects the additional amount required to fund the difference between the age based rates and the home-based family care rate structure due to the update for actual expenditures as a result of the delay in movement of group home cases.

There is no change in CCR ARC or CCR SAWS in FY 2017-18.

The FY 2017-18 net decrease in CCR administration reflects the redistribution of foster parent recruitment, retention, and support funding between Items 151 and 153, and the shift of Accreditation funding from FY 2017-18 to FY 2018-19.

The FY 2018-19 increase in CCR Kin-GAP, CCR ARC, and CCR FC reflects the additional amount required to fund the difference between the age based rates and the home-based family care rate structure due to the delay in movement of group home cases and a revised SCI offset methodology.

There is no change in CCR AAP in FY 2018-19.

The FY 2018-19 increase in CCR SAWS reflects additional funding requirements.

The FY 2018-19 increase in CCR administration reflects a shift of funding for Accreditation from FY 2017-18, along with an increase in GF for child and family teams due to a change in the percent of federally eligible costs. The decline is offset by the shifting of contract funding to the Child Welfare Training premise, and a decline in the projected caseload for second level administration reviews.

The RFA Short-Term Solution implements in FY 2017-18.

The RFA Backlog, RFA Long-Term Solution, and LOC Protocol Tool implement in FY 2018-19.

REASON FOR YEAR-TO-YEAR CHANGE:

The increase in CCR ARC and CCR Kin-GAP reflects growth in the projected caseload and growth in the costs for the home-based family care rate.

The decrease in the CCR FC for item 101 and 153 reflects revised GH placement movements and a full year of the specialized care increment offset to the home-based family care rate.

The decrease in the CCR AAP reflects a full year of the specialized care increment offset to the home-based family care rate.

The decrease in CCR SAWS reflects partial completion of the CCR automation changes.

The decrease in CCR administration reflects a decline in foster parent recruitment, retention, and support funding due to a phase out of the initial GF investment for this activity. The decline is offset by increased costs for contracts to implement CCR, second level administration review, RFA, and a shift in funding for accreditation from FY 2017-18 to FY 2018-19.

The RFA Short-Term Solution funding only applies to FY 2017-18.

The RFA Backlog, RFA Long-Term Solution, and LOC Protocol Tool implement in FY 2018-19.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

EXPENDITURES:

(in 000s)

		FY 2017-18			
Item 101 – Kin-GAP Program	**Total**	**Federal**	**State**	**County**	**Reimb.**
CCR – Kin-GAP	$984	$0	$777	$207	$0
Item 101 – FC Grants					
CCR – FC	$76,816	$18,846	$57,970	$0	$0
CCR – ARC	9,014	0	9,014	0	0
RFA Short-Term Solution	10,573	6,913	3,660	0	0
RFA Long-Term Solution	0	0	0	0	0
Item 101 – AAP					
CCR – AAP	$17,440	$7,603	$9,837	$0	$0
Item 141 – Automation					
CCR – SAWS	$5,020	$2,921	$2,099	$0	$0
Item 151 – CWS Administration					
CCR – Administration	$104,278	$34,895	$69,383	$0	$0
CCR - RFA Backlog	0	0	0	0	0
CCR - LOC Protocol Tool	0	0	0	0	0
Item 153 – Title IV-E Project					
CCR – FC	$46,237	$0	$46,237	$0	$0
CCR – Administration	48,274	0	48,274	0	0
CCR - LOC Protocol Tool	0	0	0	0	0
Total	$318,636	$71,178	$247,251	$207	$0
TANF Page					
CCR – EA Foster Care TANF	$3,394	$3,394	$0	$0	$0
RFA Short Term Solution	6,913	6,913	0	0	0
EA – Foster Care TANF Reserve	0	0	0	0	0

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Continuum of Care Reform (CCR)*

EXPENDITURES (CONTINUED):

(in 000s)

			FY 2018-19		
Item 101 – Kin-GAP Program	**Total**	**Federal**	**State**	**County**	**Reimb.**
CCR – Kin-GAP	$1,701	$0	$1,344	$357	$0
Item 101 – FC Grants					
CCR – FC	$43,918	$9,185	$34,733	$0	$0
CCR – ARC	16,932	0	16,932	0	0
RFA Short-Term Solution	0	0	0	0	0
RFA Long-Term Solution	13,363	13,363	0	0	0
Item 101 – AAP					
CCR – AAP	$0	$0	$0	$0	$0
Item 141 – Automation					
CCR – SAWS	$500	$250	$250	$0	$0
Item 151 – CWS Administration					
CCR – Administration	$98,158	$32,363	$65,795	$0	$0
CCR - RFA Backlog	4,624	1,463	3,161	0	0
CCR - LOC Protocol Tool	1,918	633	1,285	0	0
Item 153 – Title IV-E Project					
CCR – FC	$28,742	$0	$28,742	$0	$0
CCR – Administration	37,863	0	37,863	0	0
CCR - LOC Protocol Tool	1,206	0	1,206	0	0
Total	$248,925	$57,257	$191,311	$357	$0
TANF Page					
CCR – EA Foster Care TANF	$16,806	$16,806	$0	$0	$0
RFA Short Term Solution	0	0	0	0	0
EA – Foster Care TANF Reserve	27,036	27,036	0	0	0

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Emergency Child Care Bridge*

DESCRIPTION:

This premise reflects funding for the county optional Emergency Child Care Bridge for Foster Children Program (Bridge Program) to increase the number of foster children successfully placed in home-based family care, increase capacity of child care programs to meet the needs of foster children in their care, and maximize funding to support the child care needs of eligible families. The Bridge Program consists of three components: an emergency child care voucher, a child care navigator, and trauma-informed care training and coaching. The voucher component provides eligible families with a time-limited child care voucher to help pay for child care costs. The navigator, employed by the local resource and referral program, provides hands-on assistance to the eligible families with finding long-term, quality child care placement. The training and coaching component provides trauma-informed care training and coaching to child care providers in counties that participate in the Bridge Program. The training curriculum will be developed and coordinated statewide by the California Child Care Resource and Referral Network.

IMPLEMENTATION DATE:

This premise implemented on January 1, 2018.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC 11461.6, as amended by SB 89 (Chapter 24, Statutes of 2017).
- Counties must opt-in to receive funding.
- The Bridge Program funding is $31.0 million GF annually, as appropriated by the Budget Act of 2017.
- The cost for each component of the Bridge Program is based on advocates' proposal to the State Legislator.
- The cost for the emergency child care voucher is $11.0 million GF in FY 2017-18 and $22.0 million GF in FY 2018-19.
- The cost for the navigator is $2.5 million GF in FY 2017-18 and $5.0 million GF in FY 2018-19.
- For the child care navigator, each of the 68 Resource and Referral agencies will receive 0.5 FTE navigator.
- The annual FTE salary for a navigator is $60,000.
- The remaining funds from the child care navigator funding will be distributed to counties based on their FC population.
- The costs for training child care providers is $1.75 million GF in FY 2017-18 and $3.5 million GF in FY 2018-19.
- There is a contract holdback of $250,000 in FY 2017-18.
- There is a $500,000 contract in FY 2018-19 for the Resource and Referral Network to administer the training portion of the program

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Emergency Child Care Bridge*

KEY DATA/ASSUMPTIONS (CONTINUED):

- There is a $38,000 state operations holdback for a 0.5 FTE position.
- Effective October 1, 2017, there are seven counties participating in the Project.
- The percent of federally eligible costs is 63 percent for the 58-county estimate in FY 2017-18 and FY 2018-19.

METHODOLOGY:

The total GF cost is calculated by summing the three components of the Bridge Program, the emergency child care voucher, the navigator, and the training for child care providers, less the state operations cost. The FFP for the voucher and navigator portions of the program are calculated using the non-project counties costs and the 50 percent Title IV-E federal match. The FFP for the training portion of the program is calculated using the counties allocation and the 75 percent enhanced Title IV-E federal match.

FUNDING:

Federal funding is provided by Title IV-E of the Social Security Act. The training components of the Bridge program will receive the 75 percent enhanced FFP, while the other components will receive 50 percent FFP. The seven Title IV-E California Well-Being Project counties do not receive FFP as the federal funds for the Project are capped. Non-federal funding is 100 percent GF contingent upon the appropriation of funds.

CHANGE FROM GOVERNOR'S BUDGET:

There is no change to Item 151 or Item 153 in FY 2017-18. The decrease in FY 2017-18 to Item 101 reflects a decline in the percent of federally eligible costs. The decrease in Item 101 and Item 153 in FY 2018-19 reflect the inclusion of a state operations holdback and a decrease in the percent of federally eligible costs. The increase in FY 2018-19 to Item 151 reflects the display of the contract with the Resource and Referral Network to administer the training portion of the program, slightly offset by a decline in the percent of federally eligible costs and the inclusion of a state operations holdback.

REASON FOR YEAR-TO-YEAR CHANGE:

The increase reflects a full year of implementation.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Emergency Child Care Bridge*

EXPENDITURES:

(in 000s)

			FY 2017-18		
Item 101 – FC Net Payments	**Total**	**Federal**	**State**	**County**	**Reimb.**
Emergency Child Care Bridge	$7,454	$2,348	$5,106	$0	$0
Item 151 – CWS Administration					
Emergency Child Care Bridge	$5,548	$2,314	$3,234	$0	$0
Item 153 – Title IV-E Project					
Emergency Child Care Bridge	$6,910	$0	$6,910	$0	$0
Total	$19,912	$4,662	$15,250	$0	$0

			FY 2018-19		
Item 101 – FC Net Payments	**Total**	**Federal**	**State**	**County**	**Reimb.**
Emergency Child Care Bridge	$14,882	$4,688	$10,194	$0	$0
Item 151 – CWS Administration					
Emergency Child Care Bridge	$11,888	$4,935	$6,953	$0	$0
Item 153 – Title IV-E Project					
Emergency Child Care Bridge	$13,815	$0	$13,815	$0	$0
Total	$40,585	$9,623	$30,962	$0	$0

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Community Care Licensing (CCL) – Foster Family Homes*

DESCRIPTION:

This premise reflects the costs of providing basic funding for foster family home licensing and retention services. Services include on-site visits, reviewing, and monitoring all foster family home related activities as specified in the CCL Evaluator Manual. A foster family home is defined as any residential facility providing 24-hour care for six or fewer foster children that is owned, leased, or rented and is the residence of the foster parent(s). This includes all family members residing in the home, in whose care the foster children have been placed. Up to eight children may be cared for if additional requirements are met.

The Target Visit protocol streamlines the annual review process of licensed care facilities to focus on facilities in which health and safety may be at greatest risk, or those facilities that require an annual visit as a condition of federal funding.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: Health and Safety Code sections 1500 through 1518 and 1596.82.
- The FY 2017-18 funding is maintained at $2.7 million GF.
- There are 38 counties providing foster family home licensing and retention services. The remaining 20 counties are licensed by CDSS' CCL Division.
- In addition to the Target Visit protocol, counties are required to complete a 30 percent random sample of the remaining facilities which are subject to announced annual visits.
- The workload standard used to determine FTEs for targeted visits is 120 cases per year per worker.
- The worker to supervisor ratio used to determine the total number of FTEs is 6.25:1.
- The annual statewide unit cost for a CCL foster family home Licensing Program Analyst is $125,663.
- The projected caseload is 2,586 facilities in FY 2018-19. The caseload assumes a reduction of 3,323 facilities from the FY 2015-16 actual caseload due to the statewide RFA implementation on January 1, 2017, and the subsequent phase-in of foster family homes conversion to approved resource families.
- The retention-only amount is held at the FY 2005-06 funding level of $877,764 total funds.
- The FY 2018-19 includes $5.5 million in additional Title IV-E funds to reflect appropriate levels of federal spending authority.
- The *Gresher v. Anderson* court case, which requires notification to applicants of conviction information received and a summary of reasons for denial, is held and reflects funding in the amount of $27,000 total funds.
- The sharing ratio for the remaining funds for FY 2018-19 is 31.22 percent federal funds and 68.78 percent GF based on actual expenditure data from FY 2016-17.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Community Care Licensing (CCL) – Foster Family Homes*

METHODOLOGY:

The estimate is developed by dividing the facilities caseload by the workload standards to derive the number of non-supervisory FTEs, which is then expanded to include supervisors to determine the total number of FTEs. The total number of FTEs is then multiplied by the Licensing Program Analyst unit cost. Established allocations for retention-only costs, additional federal spending authority, and *Gresher v. Anderson* costs are then added.

FUNDING:

Federal funding is provided by Title IV-E of the Social Security Act, with the amount of FFP based on the sharing ratios for those cases meeting federal eligibility criteria. Counties are funded to conduct all annual visits. Funding for the remaining non-federal costs is 100 percent GF. Additional federal spending authority is included based on actual expenditures. Cost reductions due to statewide RFA implementation are subsumed activities and are included in the CCR premise.

CHANGE FROM GOVERNOR'S BUDGET:

There is no change in FY 2017-18. The FY 2018-19 increase reflects growth in the federal authority for county overmatch and an increase in GF due to a lower federal participation.

REASON FOR YEAR-TO-YEAR CHANGE:

The net decrease reflects a decline in federal authority for county overmatch, slightly offset by an increase in GF due to a lower federal participation.

EXPENDITURES:

(in 000s)

			FY 2017-18		
Item 151 – CCL Administration	**Total**	**Federal**	**State**	**County**	**Reimb.**
Foster Family Homes	$10,300	$7,633	$2,667	$0	$0

			FY 2018-19		
Item 151 – CCL Administration	**Total**	**Federal**	**State**	**County**	**Reimb.**
Foster Family Homes	$9,601	$6,914	$2,687	$0	$0

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Community Care Licensing (CCL) – Family Child Care Homes*

DESCRIPTION:

This premise reflects the costs of providing basic funding for family child care home licensing services. Services include on-site visits, reviewing, and monitoring all family child care home related activities as specified in the CCL's Evaluator Manual. The family child care home licensees are required to report any injury to a child requiring medical treatment, the death of any child, and any unusual incident or child absence that threatens the physical, emotional health or safety of any child while in the care of the licensee. Family child care homes provide regular care, protection, and supervision of children in the caregiver's own home for periods of less than 24 hours per day, while the parents or authorized representatives are away. Small family child care homes may provide care for up to six children and large family child care homes may provide care for up to 12 children. More children may be cared for if additional requirements are met.

The Target Visit protocol streamlines the annual review process of licensed care facilities to focus on facilities in which health and safety may be at greatest risk, or those facilities that require an annual visit as a condition of federal funding.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: Health and Safety Code sections 1500 through 1519, 1596.82, 1597.44 and 1597.465.
- The FY 2017-18 funding is maintained at $21,000 GF.
- Del Norte and Inyo Counties provide family child care home licensing services for FY 2017-18. The remaining 56 counties are licensed by CDSS' CCL Division.
- The CCL division of CDSS will assume the family child care home licensing activities for Del Norte and Inyo counties beginning in FY 2018-19, resulting in no local assistance costs thereafter.
- In addition to the Target Visit protocol, counties are required to complete a 30 percent random sample of the remaining facilities which are subject to unannounced annual visits. Counties are fully funded to conduct 100 percent of annual visits.
- The workload standard used to determine FTEs for targeted monitoring visits is 257 cases per Licensing Program Analyst worker.
- The worker to supervisor ratio used to determine FTEs is 6.25:1.
- The average statewide unit cost of a CCL family child care home licensing program analyst is $117,885.
- The Serious Incident Reporting reflects funding in the amount of $525 GF annually which fulfills the reporting requirements for any injury requiring medical treatment, death, absence, or unusual incident that threatens any child in the care of the licensee of a family child care home.
- The *Gresher v. Anderson* court case reflects funding in the amount of $460 GF annually which requires notification to applicants of conviction information received and a summary of reasons for denial.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Community Care Licensing (CCL) – Family Child Care Homes*

KEY DATA/ASSUMPTIONS (CONTINUED):

- Reimbursement from CDE in the amount of $13,000 is included to cover a portion of comprehensive site visit costs.

METHODOLOGY:

The estimate is developed by dividing the facilities caseload by the workload standard to determine the number of non-supervisory FTEs, which is then expanded to include supervisors to derive the total number of FTEs. The average statewide unit cost is then multiplied by the total FTEs. Costs for the Serious Incident Reporting and G*resher v. Anderson* are then added.

FUNDING:

The funding includes reimbursements from CDE (from the federal Child Care Development Fund block grant) to cover a portion of the costs of conducting comprehensive site visits. The remaining costs are 100 percent GF.

CHANGE FROM GOVERNOR'S BUDGET:

There is no change in FY 2017-18. The FY 2018-19 decrease reflects CDSS' CCL division assuming the family child care home licensing activities for Del Norte and Inyo counties.

REASON FOR YEAR-TO-YEAR CHANGE:

The decrease reflects CDSS' CCL division assuming the family child care home licensing activities for Del Norte and Inyo counties

EXPENDITURES:

(in 000s)

			FY 2017-18		
Item 151 – CCL Administration	**Total**	**Federal**	**State**	**County**	**Reimb.**
Family Child Care Homes	$34	$0	$21	$0	$13

			FY 2018-19		
Item 151 – CCL Administration	**Total**	**Federal**	**State**	**County**	**Reimb.**
Family Child Care Homes	$0	$0	$0	$0	$0

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

County Expense Claim Reporting Information System*

DESCRIPTION:

This premise reflects the replacement of the existing County Expense Claim and County Assistance Claim databases with one integrated system. The new County Expense Claim Reporting Information System will improve data access, analysis, and the accuracy of administrative and assistance expenditures data.

IMPLEMENTATION DATE:

This premise implemented on February 14, 2012.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 10604.
- The IT project contract services costs include Organizational Change Management, Financial Systems Auditor, Independent Validation and Verification, User Training Vendor, County Subject Matter Expert, and the vendor cost for development and implementation.
- The Special Project Report Two was approved by the California Department of Technology on April 1, 2016. The approval of the Implementation Advance Planning Document by ACF to obtain FFP was effective January 2017.

METHODOLOGY:

The costs reflect contracted services and solution development costs consistent with the CECRIS Special Project Report Two, which has been updated to reflect current cost projections and assumptions.

FUNDING:

The funding comes from various sources, determined by the sharing ratios of the benefiting programs. Federal funds include the standard shares of SNAP, Title IV-E, and Refugee Resettlement program funding. The Medi-Cal costs are eligible for Title XIX federal funding, which is disbursed through the DHCS' budget upon approval of an interagency agreement. Based on the cost allocation plan, the federal share of the CalWORKs program is funded entirely by the TANF block grant. The non-federal funding is 100 percent general fund. With the federal approval, funding ratios are adjusted to reflect FFP beginning January 2017.

CHANGE FROM GOVERNOR'S BUDGET:

The FY 2017-18 decrease and FY 2018-19 increase reflect shifting project training vendor costs from FY 2017-18 to FY 2018-19. The FY 2018-19 increase also reflects additional resources for business systems analysis and testing activities.

REASON FOR YEAR-TO-YEAR CHANGE:

The increase reflects shifting project training vendor costs, a full year of business systems analysis, and testing activities costs.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

County Expense Claim Reporting Information System*

EXPENDITURES:

(in 000s)

			FY 2017-18		
Item 141 – Automation	**Total**	**Federal**	**State**	**County**	**Reimb.**
County Expense Claim Reporting Information System	$1,824	$789	$732	$0	$303

			FY 2018-19		
Item 141 – Automation	**Total**	**Federal**	**State**	**County**	**Reimb.**
County Expense Claim Reporting Information System	$2,436	$1,054	$977	$0	$405

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Cost of Doing Business*

DESCRIPTION:

This premise reflects the estimate of costs for county administration using a county-specific survey. The statute requires CDSS to develop, in consultation with CWDA, a survey process to collect reasonable county specific cost data. Due to the implementation of 2011 Realignment, and in consultation with CWDA, the Cost of Doing Business survey information has been held to the 2011 May Revision figures.

IMPLEMENTATION DATE:

This premise implemented on July 1, 2007.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 10507.
- The CDSS has suspended the survey process since FY 2012-13.

METHODOLOGY:

This premise reflects the estimated difference between the raw data as reported on the counties' Cost of Doing Business survey in the 2011 May Revision process and the proposed funding levels for FY 2018-19.

FUNDING:

Funding varies depending on the program area.

CHANGE FROM GOVERNOR'S BUDGET:

Cost of Doing Business data is only displayed in the May Revision process. The FY 2018-19 difference between the data as reported by the counties' cost of doing business survey in 2011 May Revision and the proposed funding levels reflects each program's associated premise.

REASON FOR YEAR-TO-YEAR CHANGE:

The year-to-year changes primarily reflect the impact of changes in caseload and county staffing.

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Cost of Doing Business*

2011 MAY COUNTY REQUEST VS. 2018 MAY BUDGET:

(in 000s)

			FY 2018-19		
	Total	**Federal**	**State/ TANF**	**County**	**Reimb. (Title XIX)**
CalWORKS - Administration	$225,643	$0	$225,643	$0	$0
CalWORKS – Employment Services	248,408	0	248,408	0	0
CalFresh Administration	-271,112	-121,975	-125,296	-23,841	0
Total	$202,939	-$121,975	$348,755	-$23,841	$0

* Please refer to the first tab titled "Acronyms" for a full description of acronyms.

Approved Relative Caregiver (ARC)

DESCRIPTION:

This premise reflects funding for the ARC Program, which provides an augmentation to the rate paid for non-federally eligible FC children who are placed with relatives. The ARC Program includes tribes with a Tribal-State Title IV-E Agreement. Previously, children in FC who were not Title IV-E eligible and placed with relatives were only eligible to receive a CalWORKs or Tribal TANF payment, which is lower than the FC rates provided to foster parents and relatives of federally eligible children. The ARC Program provides an additional amount above the CalWORKs or Tribal TANF grant to bring the total payment to relative caregivers up to the same amount as FC rates paid for federally eligible children.

Consistent with CCR implementation, the ARC payment to approved relatives will be based on the home-based family care rate. For more information on CCR, refer to the CCR premise. Starting July 1, 2017, eligible ARC cases may receive the infant supplement and the dual agency rate.

IMPLEMENTATION DATE:

This ARC Program implemented on January 1, 2015. The Tribal ARC Program implemented on July 1, 2016.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 11461.3 and 11461.4.

CalWORKs ARC

- Any change to the CalWORKs MAP will result in a corresponding impact to the additional amount provided by the ARC payment. Effective April 2019, the CalWORKs MAP increased by ten percent. Effective October 2019, the CalWORKs MAP will increase by 13.1 percent.
- All participants have a CalWORKs application included within the ARC application.
- For those children who qualify for CalWORKs, TANF/MOE funding will be used for the CalWORKs portion of the payment.
- The TANF/MOE share of the foster family home basic rate and the home-based family care rate is based on the CalWORKs MAP levels for an AU of one. For information regarding the CalWORKs MAP levels refer to the Reference Documents section of this binder.
- It is assumed that 95 percent of the ARC average monthly caseload qualify for CalWORKs and receive the MAP for an AU of one.
- In FY 2018-19, an average of 3,968 CalWORKs ARC children per month in region one and 1,543 in region two are anticipated. In FY 2019-20, an average of 3,851 CalWORKs ARC children in region one and 1,723 in region two are anticipated per month.

Approved Relative Caregiver (ARC)

KEY DATA/ASSUMPTIONS (CONTINUED):

- The CalWORKs MAP is $392 ($351 excluding AB 85 MAP increases) in region one and $374 in region two ($334 excluding AB 85 MAP increases). Effective April 2019, the CalWORKs MAP is $431 ($390 excluding AB 85 MAP increases) in region one and $411 in region two ($371 excluding AB 85 MAP increases). Effective October 2019, the CalWORKs MAP is $487 ($446 excluding AB 85 MAP increases) in region one and $465 ($425 excluding AB 85 MAP increases) in region two.
- The impact of AB 85 MAP increases is $2.7 million in FY 2018-19 and FY 2019-20 and is reflected in the CalWORKs Grants premise.
- The impact of the April 2019, ten percent MAP increase is $0.6 million in FY 2018-19 and $2.6 million in FY 2019-20.
- The impact of the October 2019, 13.1 percent MAP increase is $2.8 million in FY 2019-20.

ARC

- The ARC GF provides an incremental increase above the CalWORKs payment made to approved relatives to equal the appropriate home-based family care rate level.
- For those children who do not qualify for CalWORKs, ARC GF will cover the entire amount of the eligible home-based family care rate.
- The projected monthly ARC caseload is 5,802 in FY 2018-19 and 5,868 in FY 2019-20.
- The home-based family care rate includes the CNI COLA for FY 2018-19 and FY 2019-20.
- State expenditures associated with all cases under the age of 18 are considered TANF/MOE countable.
- The TANF/MOE share of ARC costs is displayed in the ARC table line of the TANF table.
- The costs displayed in the ARC table line represent the costs if the foster family home basic rate was still in effect for ARC cases.
- The costs to cover the difference between the foster family home rate (if it was still in effect for ARC cases) and the home-based family care rate is displayed in the CCR – ARC table line.
- The costs to cover the infant supplement, the enhancement for a parenting support plan, and the difference between the home-based family care rate and the dual agency rate are displayed in the ARC table line.
- Actual county expenditures from July 1, 2017 through December 31, 2018 are used to project funding for FY 2018-19 and FY 2019-20.

Tribal ARC

- The Tribal ARC GF provided an additional grant amount above the Tribal TANF payment to approved relative caregivers to equal the home-based family care rate.
- To be eligible for the program, all participants must apply for Tribal TANF.

Approved Relative Caregiver (ARC)

KEY DATA/ASSUMPTIONS (CONTINUED):

- The Tribal ARC GF fund will be adjusted to fully fund the annual CNI COLA provided to the home-based family care rates.
- Eligible tribes who opt into the program will be required to provide the home-based family care rate starting for all cases for the duration of the tribe's participation in the program.
- State expenditures associated with all cases under the age of 18 are considered TANF/MOE countable.
- CDSS and tribes will collaborate and develop a revised methodology to calculate the funding for new tribes who develop a Tribal-State Title IV-E agreement.

METHODOLOGY:

CalWORKs ARC

The costs are calculated by multiplying each region's monthly caseload by the applicable MAP level in region one and region two, then totaling the 12 months. The total cost is calculated by adding region one and two grant costs.

ARC

The costs are calculated based on actual expenditures.

Tribal ARC

The caseload for the Tribal ARC Program is calculated by multiplying the tribes' FC caseload by the percentage of relative cases that are participating in the ARC Program. This caseload is then multiplied by the difference between the relevant FC grant and the Tribal TANF grant.

FUNDING:

The CalWORKs payments funding is consistent with the CalWORKs grants base funding ratios for TANF and GF/MOE. The incremental increase for the ARC payment is funded 100 percent GF. For tribes with a TANF agreement, additional tribal TANF funding will not be provided.

CHANGE FROM GOVERNOR'S BUDGET:

The FY 2018-19 and FY 2019-20 increase in CalWORKs ARC reflects an increase in the projected caseload. The FY 2018-19 and FY 2019-20 increase in the ARC Program reflects a revised methodology based on actual expenditures. There is no change in the Tribal ARC Program.

Approved Relative Caregiver (ARC)

REASON FOR YEAR-TO-YEAR CHANGE:

The increase in CalWORKs ARC reflects an increase in the projected CalWORKs ARC caseload and a larger grant amount due to the 13.1 percent MAP increase. The increase in the ARC Program reflects growth in the projected expenditures and the application of the FY 2019-20 CNI COLA. The increase in the Tribal ARC Program, reflects growth in the home-based family care rate due to the application of the FY 2019-20 CNI COLA.

EXPENDITURES:

(in 000s)

			FY 2018-19		
Item 101 – CalWORKs Assistance	**Total**	**Federal**	**State**	**County**	**Reimb.**
CalWORKs ARC	$23,533	$20,239	$2,706	$588	$0
Item 101 – FC Net Payments					
ARC	$40,314	$0	$40,314	$0	$0
Tribal ARC	206	0	206	0	0
Total	$64,053	$20,239	$43,226	$588	$0

			FY 2019-20		
Item 101 – CalWORKs Assistance	**Total**	**Federal**	**State**	**County**	**Reimb.**
CalWORKs ARC	$28,472	$24,486	$3,322	$664	$0
Item 101 – FC Net Payments					
ARC	$41,799	$0	$41,799	$0	$0
Tribal ARC	220	0	220	0	0
Total	$70,491	$24,486	$45,341	$664	$0

County Expense Claim Reporting Information System

DESCRIPTION:

This premise reflects the replacement of the existing CECRIS databases with one integrated system. The new CECRIS will improve data access, analysis, and the accuracy of administrative and assistance expenditures data.

IMPLEMENTATION DATE:

This premise implemented on February 14, 2012.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 10604.
- The Special Project Report Three has been submitted and is currently undergoing review and is expected to be approved January 2019. The Special Project Report Two was approved by the California Department of Technology on April 2016. The approval of the Implementation Advance Planning Document by ACF to obtain FFP was effective January 2017.
- The IT project contract services costs include Organizational Change Management, Financial Systems Auditor, Independent Validation and Verification, User Training Vendor, County Subject Matter Expert, Business Systems Analysis, Independent Project Oversight Consultant, and the vendor cost for development and implementation.
- To account for a slower onset in vendor activities, which were delayed by the approval process for SPR 3, $500,000 will be shifted from FY 2018-19 to FY 2019-20.

METHODOLOGY:

The CECRIS project costs reflect contracted services and solution development costs consistent with the revised CECRIS Special Project Report Three, which has been updated to reflect current cost projections and assumptions.

FUNDING:

The funding comes from various sources, determined by the sharing ratios of the benefiting programs. Federal funds include the standard shares of SNAP, Title IV-E, and Refugee Resettlement program funding. The Medi-Cal costs are eligible for Title XIX federal funding, which is disbursed through the DHCS' budget through an interagency agreement which was executed in July 2018 and covers cost in FY 2018-19 and forward. Based on the cost allocation plan, the federal share of the CalWORKs program is funded entirely by the TANF block grant. The non-federal funding is 100 percent GF. With federal approval, funding ratios are adjusted to reflect FFP beginning January 2017.

CHANGE FROM GOVERNOR'S BUDGET:

The decrease in FY 2018-19 and the increase in FY 2019-20 reflect the shifting of $500,000 from FY 2018-19 to FY 2019-20 to account for delayed vendor activities.

County Expense Claim Reporting Information System

REASON FOR YEAR-TO-YEAR CHANGE:

The increase reflects additional testing activities and vendor costs and the shifting of $500,000 to FY 2019-20.

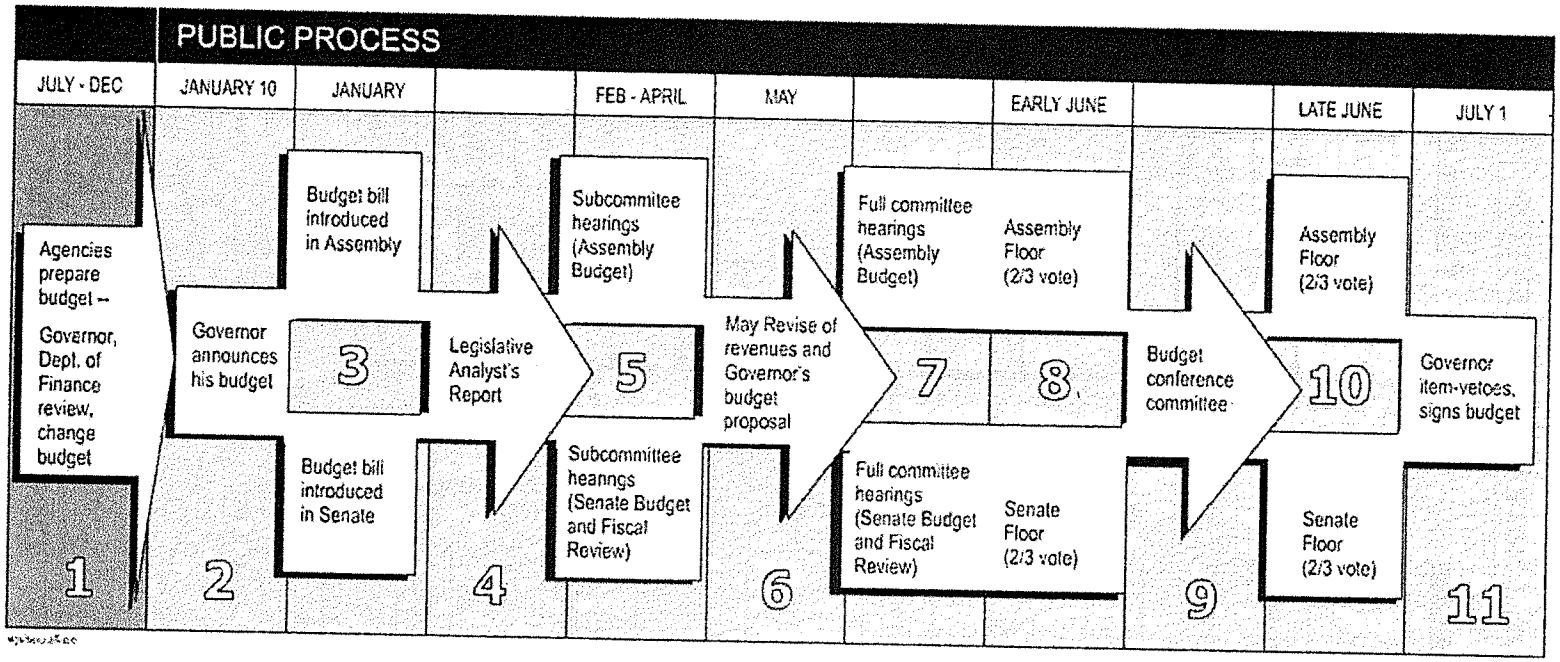
EXPENDITURES:

(in 000s)

			FY 2018-19		
Item 141 – Automation	**Total**	**Federal**	**State**	**County**	**Reimb.**
County Expense Claim Reporting Information System	$2,318	$871	$1,049	$0	$398

			FY 2019-20		
Item 141 – Automation	**Total**	**Federal**	**State**	**County**	**Reimb.**
County Expense Claim Reporting Information System	$3,692	$1,388	$1,670	$0	$634

THE CALIFORNIA STATE BUDGET PROCESS



County Accounting Automation

DESCRIPTION:

This premise reflects one-time funding to replace and upgrade counties' automated accounting systems. The state will soon be implementing a new automated accounting system, and funding is necessary to assist counties in modernizing their own systems to interface correctly with the new state system. The county costs will include vendor costs, testing costs, and labor costs to upgrade their systems. This premise also contains funds for updating the SAWS Consortia.

IMPLEMENTATION DATE:

This premise will implement on July 1, 2019.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 10604.
- The County Accounting Automation costs will provide one-time funding to assist the counties in implementing automation modifications to their local county systems.
- Based on estimates from the SAWS Consortia, $362,000 is required for updates in the SAWS.
- Based on an all-county survey, the average county transition cost is $26,282.

METHODOLOGY:

Total costs are calculated by multiplying the average county upgrade cost by 58 counties and then adding the SAWS update costs.

FUNDING:

The funding comes from various sources, determined by the sharing ratios of the benefiting programs. Federal funds include the standard shares of SNAP, Title IV-E, and Refugee Resettlement program funding. The Medi-Cal costs are eligible for Title XIX federal funding, which is disbursed through the DHCS' budget upon approval of an interagency agreement. Based on the cost allocation plan, the federal share of the CalWORKs program is funded entirely by the TANF block grant. The non-federal funding is 100 percent GF. With federal approval, funding ratios are adjusted to reflect FFP.

CHANGE FROM GOVERNOR'S BUDGET:

There is no change in FY 2018-19. The increase in FY 2019-20 reflects additional counties reporting a need for funding.

REASON FOR YEAR-TO-YEAR CHANGE:

The increase reflects automation changes to be made in FY 2019-20.

County Accounting Automation

EXPENDITURES:

(in 000s)

			FY 2018-19		
Item 141 – Automation	**Total**	**Federal**	**State**	**County**	**Reimb.**
County Accounting Automation	$0	$0	$0	$0	$0

			FY 2019-20		
Item 141 – Automation	**Total**	**Federal**	**State**	**County**	**Reimb.**
County Accounting Automation	$1,886	$709	$853	$0	$324

Access Assistance/Deaf Access Program

DESCRIPTION:

This premise reflects the costs associated with the Access Assistance/Deaf Access Program. Assistance under this program enables deaf and hearing-impaired persons to access needed social and community services, e.g. employment services, counseling, interpreting services, deafness education, and advocacy.

IMPLEMENTATION DATE:

The Access Assistance/Deaf Access Program implemented in 1980. The ten percent reduction implemented on July 1, 2008.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 10621.
- Currently, eight regional contractors provide services to individuals that are deaf and hard of hearing.
- Services will be provided to a projected 225,510 deaf and hard of hearing Californians in FY 2018-19 and FY 2019-20.
- In FY 2018-19 and FY 2019-20, the program will be funded with $2.5 million in Title XX funds, which offsets GF costs by that same amount.
- As a result of the budget balancing reductions in the Budget Act of 2008, there is a ten percent reduction to the funding of the program.
- The Budget Act of 2018 added $4 million GF to the program on an ongoing basis as a Legislative Augmentation to the program.

METHODOLOGY:

Basic Costs were established through the Budget Act of 1999. The Basic Costs GF amount is held at this level. The estimated savings reflects a ten percent reduction in total funds, which is applied to the Access Assistance/Deaf Access Program - Basic Costs table line and corresponding Title XX Funding budget line. The Total funding for the program reflects the sum of the Basic Costs, the Title XX funding, the ten percent reduction, and the Legislative Augmentation.

FUNDING:

This program is funded with GF and Title XX funds. The Title XX block grant reduces the amount of GF in the program. Title XX funding appears on a separate line as an adjustment. The savings for this premise reflects a ten percent reduction to the GF and the Title XX block grant funds. The Augmentation funds are 100 percent GF.

Access Assistance/Deaf Access Program

CHANGE FROM GOVERNOR'S BUDGET:

There is no change.

REASON FOR YEAR-TO-YEAR CHANGE:

There is no change.

EXPENDITURES:

(in 000s)

FY 2018-19

Item 151 – Special Programs	Total	Federal	State	County	Reimb.
AA/DAP – Basic Costs	$5,308	$0	$5,308	$0	$0
AA/DAP – Title XX Funding	0	2,500	-2,500	0	0
AA/DAP – Reduce Services by Ten Percent	-531	-250	-281	0	0
AA/DAP – Augmentation	4,000	0	4,000	0	0
Total	$8,777	$2,250	$6,527	$0	$0

FY 2019-20

Item 151 – Special Programs	Total	Federal	State	County	Reimb.
AA/DAP – Basic Costs	$5,308	$0	$5,308	$0	$0
AA/DAP – Title XX Funding	0	2,500	-2500	0	0
AA/DAP – Reduce Services by Ten Percent	-531	-250	-281	0	0
AA/DAP – Augmentation	4,000	0	4,000	0	0
Total	$8,777	$2,250	$6,527	$0	$0

Emergency Child Care Bridge

DESCRIPTION:

This premise reflects funding for the county optional Emergency Child Care Bridge for Foster Children Program (Bridge Program) to increase the number of foster children successfully placed in home-based family care, increase capacity of child care programs to meet the needs of foster children in their care, and maximize funding to support the child care needs of eligible families. The Bridge Program consists of three components: an emergency child care voucher, a child care navigator, and trauma-informed care training and coaching. The voucher component provides eligible families with a time-limited child care voucher to help pay for child care costs. The navigator, employed by the local resource and referral program, provides hands-on assistance to the eligible families with finding long-term, quality child care placement. The training and coaching component provides trauma-informed care training and coaching to child care providers in counties that participate in the Bridge Program. The training curriculum is developed and coordinated statewide by the California Child Care Resource and Referral Network. Funding is available to pay the cost for Bridge Program child care providers to undergo the TrustLine process and comes from the GF portion of the CalWORKs TrustLine program.

IMPLEMENTATION DATE:

This premise implemented on January 1, 2018.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC 11461.6, as amended by SB 89 (Chapter 24, Statutes of 2017).
- Counties must opt-in to receive funding.
- The Bridge Program funding is $31.0 million GF annually, as appropriated by the Budget Act of 2018.
- The cost for each component of the Bridge Program is based on advocates' proposal to the State Legislature.
- The cost for the emergency child care voucher is $22.0 million GF in FY 2018-19 and FY 2019-20.
- The cost for the child care navigator is $5.0 million GF in FY 2018-19 and FY 2019-20.
- Each of the Resource and Referral agencies will receive 0.5 FTE navigator funding.
- The annual FTE salary for a navigator is $60,000.
- The remaining funds from the child care navigator funding will be distributed to counties based on their FC population.
- The costs for training child care providers is $4.0 million GF in FY 2018-19 and FY 2019-20.
- There is a $500,000 contract in FY 2018-19 and FY 2019-20 for the Resource and Referral Network to administer the training portion of the program
- The set aside for state operations is $38,000.

Emergency Child Care Bridge

KEY DATA/ASSUMPTIONS (CONTINUED):

- There is $8,000 in FY 2018-19 and $15,000 in FY 2019-20 from the GF portion of the CalWORKs TrustLine program that is used to fund Bridge Program providers cost to undergo the TrustLine process.
- The percent of federally eligible cases is 60 percent for the 58-county estimate in FY 2019-20. Counties participating in the Title IV-E California Well-Being Project (Project) do not receive additional FFP for the voucher and navigator portions of the Bridge Program as the federal funds for the Project are capped.
- Effective October 1, 2017, there are seven counties participating in the Project.
- The Project sunsets October 1, 2019.

METHODOLOGY:

The total GF cost is calculated by summing the three components of the Bridge Program, the emergency child care voucher, the child care navigator, and the training for child care providers, less the state operations cost. The FFP for the voucher and navigator portions of the program are calculated using the non-project counties costs and the 50 percent Title IV-E federal match. The FFP for the training portion of the program is calculated using the counties allocation and the 75 percent enhanced Title IV-E federal match.

FUNDING:

Federal funding is provided by Title IV-E of the Social Security Act. The training components of the Bridge program will receive the 75 percent enhanced FFP, while the other components will receive 50 percent FFP. The seven Project counties do not receive FFP as the federal funds for the Project are capped. Non-federal funding is 100 percent GF contingent upon the appropriation of funds. The Emergency Child Care Bridge – TrustLine funding is 100 percent GF.

CHANGE FROM GOVERNOR'S BUDGET:

There is no change in FY 2018-19 in Emergency Child Care Bridge. The FY 2018-19 increase in Emergency Child Care Bridge – TrustLine reflects a shift of funds from the GF portion of the CalWORKs TrustLine program to fund Bridge providers undergoing the TrustLine process. There is no net change in GF for FY 2019-20 for Emergency Child Care Bridge. The Item 101 and Item 151 decrease reflect a decline in the percent of federally eligible cases, slightly offset by a revision to the number of participating counties. The increase in Item 153 reflects a revision to the number of participating counties. The FY 2019-20 increase in Emergency Child Care Bridge – TrustLine reflects a shift of funds from the GF portion of the CalWORKs TrustLine program to fund Bridge providers undergoing the TrustLine process.

REASON FOR YEAR-TO-YEAR CHANGE:

There is no net change in GF for Emergency Child Care Bridge. The Item 101 and 151 increase reflects the sunset of the Project, slightly offset by a reduction in the percent of federally eligible cases. The Item 153 decrease reflects the sunset of the Project. There is no change in Emergency Child Care Bridge – TrustLine.

Emergency Child Care Bridge

EXPENDITURES:

(in 000s)

			FY 2018-19		
Item 101 – FC Net Payments	**Total**	**Federal**	**State**	**County**	**Reimb.**
Emergency Child Care Bridge	$14,882	$4,688	$10,194	$0	$0
Emergency Child Care Bridge - TrustLine	$8	$0	$8	$0	$0
Item 151 – CWS Administration					
Emergency Child Care Bridge	$11,888	$4,935	$6,953	$0	$0
Item 153 – Title IV-E Project					
Emergency Child Care Bridge	$13,815	$0	$13,815	$0	$0

			FY 2019-20		
Item 101 – FC Net Payments	**Total**	**Federal**	**State**	**County**	**Reimb.**
Emergency Child Care Bridge	$26,314	$7,894	$18,420	$0	$0
Emergency Child Care Bridge - TrustLine	$15	$0	$15	$0	$0
Item 151 – CWS Administration					
Emergency Child Care Bridge	$13,453	$5,123	$8,330	$0	$0
Item 153 – Title IV-E Project					
Emergency Child Care Bridge	$4,212	$0	$4,212	$0	$0

Community Care Licensing (CCL) – Foster Family Homes

DESCRIPTION:

This premise reflects the costs of providing basic funding for foster family home licensing and retention services. Services include on-site visits, reviewing, and monitoring all foster family home related activities as specified in the CCL Evaluator Manual. A foster family home is defined as any residential facility providing 24-hour care for six or fewer foster children that is owned, leased, or rented and is the residence of the foster parent(s). This includes all family members residing in the home, in whose care the foster children have been placed. Up to eight children may be cared for if additional requirements are met.

The Target Visit protocol streamlines the annual review process of licensed care facilities to focus on facilities in which health and safety may be at greatest risk, or those facilities that require an annual visit as a condition of federal funding.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: Health and Safety Code sections 1500 through 1518 and 1596.82.
- The FY 2018-19 funding is maintained at $2.7 million GF.
- There are 38 counties providing foster family home licensing and retention services. The remaining 20 counties are licensed by CDSS' CCL Division.
- In addition to the Target Visit protocol, counties are required to complete a 30 percent random sample of the remaining facilities which are subject to announced annual visits.
- The projected caseload is 2,586 facilities in FY 2019-20. The caseload assumes a reduction of 3,323 facilities from the FY 2015-16 actual caseload due to the statewide RFA implementation on January 1, 2017, and the subsequent phase-in of foster family homes conversion to approved resource families.
- The workload standard used to determine FTEs for targeted visits is 120 cases per year per worker.
- The worker to supervisor ratio used to determine the total number of FTEs is 6.25:1.
- The annual statewide unit cost for a CCL foster family home Licensing Program Analyst is $125,663.
- The retention-only amount is held at the FY 2005-06 funding level of $877,764 total funds.
- The FY 2019-20 total includes $4.7 million in additional Title IV-E funds to reflect appropriate levels of federal spending authority.
- The *Gresher v. Anderson* court case, which requires notification to applicants of conviction information received and a summary of reasons for denial, is held and reflects funding in the amount of $27,000 total funds.
- The sharing ratio for the remaining funds for FY 2019-20 is 28.35 percent federal funds and 71.65 percent GF based on actual expenditure data from FY 2017-18.

Community Care Licensing (CCL) – Foster Family Homes

METHODOLOGY:

The estimate is developed by dividing the facilities caseload by the workload standards to derive the number of non-supervisory FTEs, which is then expanded by dividing the total non-supervisory FTEs by the worker to supervisor ratio to determine the total number of supervisors to be added to the FTEs. The total number of FTEs is then multiplied by the Licensing Program Analyst unit cost. Established allocations for retention-only costs, additional federal spending authority, and *Gresher v. Anderson* costs are then added.

FUNDING:

Federal funding is provided by Title IV-E of the Social Security Act, with the amount of FFP based on the sharing ratios for those cases meeting federal eligibility criteria. Counties are funded to conduct all annual visits. Funding for the remaining non-federal costs is 100 percent GF. Additional federal spending authority is included based on actual expenditures. Cost reductions due to statewide RFA implementation are subsumed activities and are included in the CCR premise.

CHANGE FROM GOVERNOR'S BUDGET:

There is no change in FY 2018-19. The FY 2019-20 increase reflects growth in federal authority for county overmatch.

REASON FOR YEAR-TO-YEAR CHANGE:

The net decrease reflects a decline in federal authority for county overmatch, slightly offset by an increase in GF due to a lower federal participation.

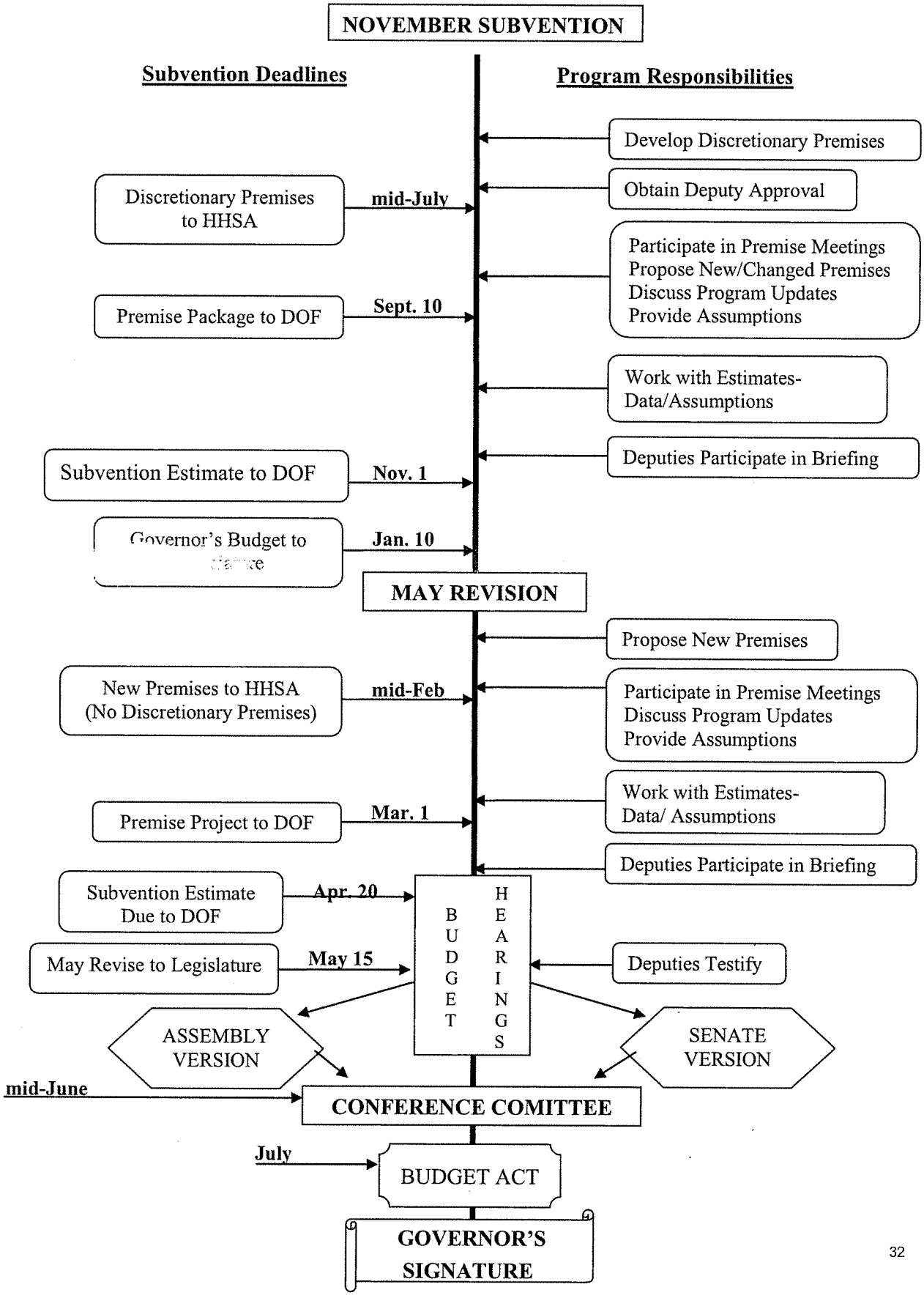
EXPENDITURES:

(in 000s)

			FY 2018-19		
Item 151 – CCL Administration	**Total**	**Federal**	**State**	**County**	**Reimb.**
Foster Family Homes	$9,601	$6,914	$2,687	$0	$0

			FY 2019-20		
Item 151 – CCL Administration	**Total**	**Federal**	**State**	**County**	**Reimb.**
Foster Family Homes	$8,706	$5,929	$2,777	$0	$0

Subvention Process Timeline



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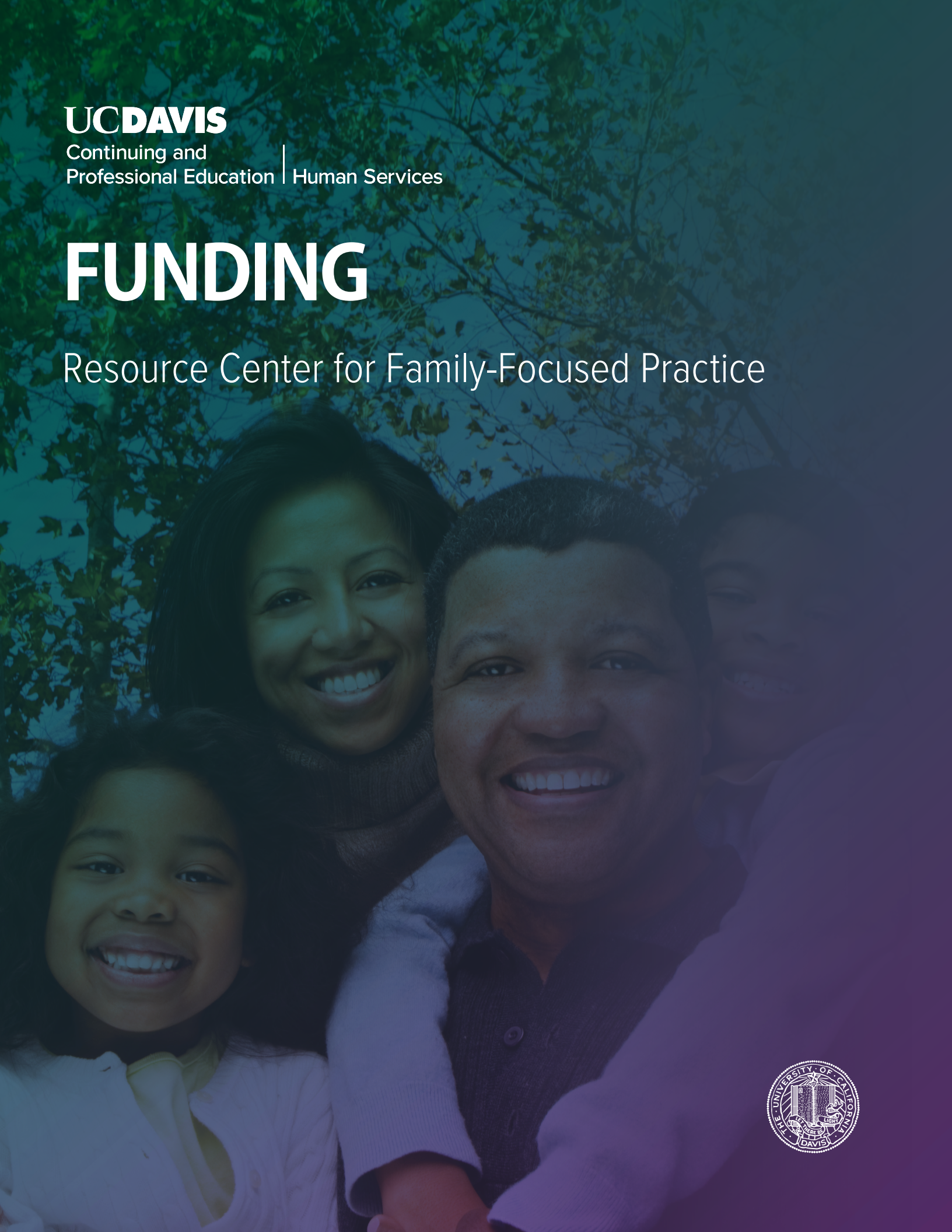
FUNDING

Resource Center for Family-Focused Practice



Funding

FUNDING FOR CHILD WELFARE SERVICES PROGRAMS

- FEDERAL
- STATE
- REALIGNMENT
- COUNTY GENERAL FUND
- GRANTS

FUNDING FOR CHILD WELFARE SERVICES PROGRAMS

Earned by:

Time Study Hours

Direct Costs

FUNDING FOR SOCIAL SERVICES PROGRAMS

EXAMPLES OF STATE CAPPED FUNDING IN CHILD WELFARE

- FPRRS (to be renamed) *
- CSEC
- Licensing*
- PSSF Caseworker Visits
- Resource Family Approval*
- Child and Family Teams*

EXAMPLES OF FEDERAL CAPPED FUNDING IN CHILD WELFARE

- Title IV-B
- EA TANF

*Also has uncapped component

FEDERAL FUNDING FOR SOCIAL SERVICES PROGRAMS

Uncapped

- Title IV-E
- Title XIX

Title XIX

Title IV-B

What are all of these "Titles"?

Title XX

Title IV-E

Social Security Act of 1935 enacted by President Roosevelt established an old age pension system (see Social Security Act handout)

This Act was expanded to include others including dependent children and aged

TITLE XX

- State determines use based on Title XX Policy goals.
- Capped Federal funding source.
- State automatically offsets state general fund money by the amount of Title XX

Title IV-E

Funds Federal Foster Care, Adoptions, and Kin-Gap Assistance Programs
- Assistance
- Administration

75% (enhanced rate) for eligible training costs

50% for other administrative costs

Title IV-E Administrative Costs

Salary and benefits for social workers performing:
- Referral to services
- Court work
- Placements
- Development and update of case plans
- Case management
- Information gathering for eligibility determinations

Does NOT include the cost of services provided to the child, the child's family or foster family

Calculation of IV-E Reimbursement

Costs are "discounted" (reduced) by the percentage of non-federal children in foster care.

Example: 500 total foster care children
400 federally eligible children
100 children not federally eligible
100/500 = **20%** non-federal

IV-E eligible costs discounted by 20%

IV-E Reimbursement Calculation

Total Cost = $1,000,000
80% federally eligible foster care cases

$1,000,000 X 80% = $ 800,000

$ 800,000 X 50% = $ 400,000

Who is Federally Eligible?

Eligibility is based on 1996 income and deprivation standards of the former AFDC (Aid to Families with Dependent Children) program

The number of children who are federally eligible is decreasing, which has resulted in a reduction in IV-E funding.

There are ongoing discussions to de-link Title IV-E funding from the discount rate, which would convert Title IV-E reimbursement from an uncapped to a capped (block grant) funding source.

Data Source for Discount Rate

CA 800 Assistance Claims and County Reports (CFL 12/13-24)

- Federal: Aid Code 42 Foster Care and 49 Extended Foster Care
- Non-Federal: Aid Code 40 Foster Care, 5K Emergency Assistance, 43 Extended Foster Care & Aid Code 45/9X County Only Foster Care

- Allowable adjustments to CA 800 case counts
  - Non-related legal guardians
  - Cases duplicated in multiple aid codes

Title IV-B

Capped (limited) allocation to each state

Can be used for **Services** (as opposed to IV-E)

Subpart I is part of the CWS allocation is for children in:

- Emergency Response
- Family Maintenance
- Family Reunification
- Permanent Placement

Subpart 2 is used in the Promoting Safe and Stable Families (PSSF) Program.

More about Title IV-B

75% reimbursement rate

Tracked by Federal Fiscal Year (October – September)

Generally used up by first or second quarter first (December) or second (March) quarter

Remaining costs are shifted to non-federal funding (70% Realignment and 30% County)

Title XIX

Title XIX provides partial coverage and services to Medi-Cal eligible or potentially eligible dependent children for:

- Health
- Mental health
- Substance abuse treatment
- Health Related Social Services

75% Reimbursement for Skilled Professional Medical Personnel (SPMP) salary and benefits for Medi-Cal Eligible or Potential eligible clients (also available for Adult Protective Services).

50% Reimbursement for other Health-Related activities.

DOES NOT GET REDUCED BY FOSTER CARE DISCOUNT RATE

Calculating Title XIX (Health Related) Reimbursement

Comparing calculation in IV-E Exercise:

Total Cost = $1,000,000

$1,000,000 X 50% sharing ratio = $ 500,000

Reimbursement in IV-E exercise = $400,000
Title XIX claiming results in additional $100,000
(Note: Discount rate does not need to be applied)

EA TANF

- Child Welfare:
- 85% Federal reimbursement
  - The remainder (15%) is county cost
- EA-ER Investigative activities
- Capped funding source.

Grants

Bringing Families Home

- Established in FY 2016-2017 budget to provide housing support for Family Reunification and Family Maintenance
- 23 counties applied
- 12 counties received funding
- Requires dollar-for-dollar match
- Initially set to expire June 30, 2019
- Extended for one year in State budget

Key to Revenue Maximization-- Open-ended funding

Title IV-E and title XIX are open-ended federal entitlement funding sources

Maximizing uncapped funding preserves capped allocation

Exceeding the allocation (overmatch) will continue to draw down federal funding.

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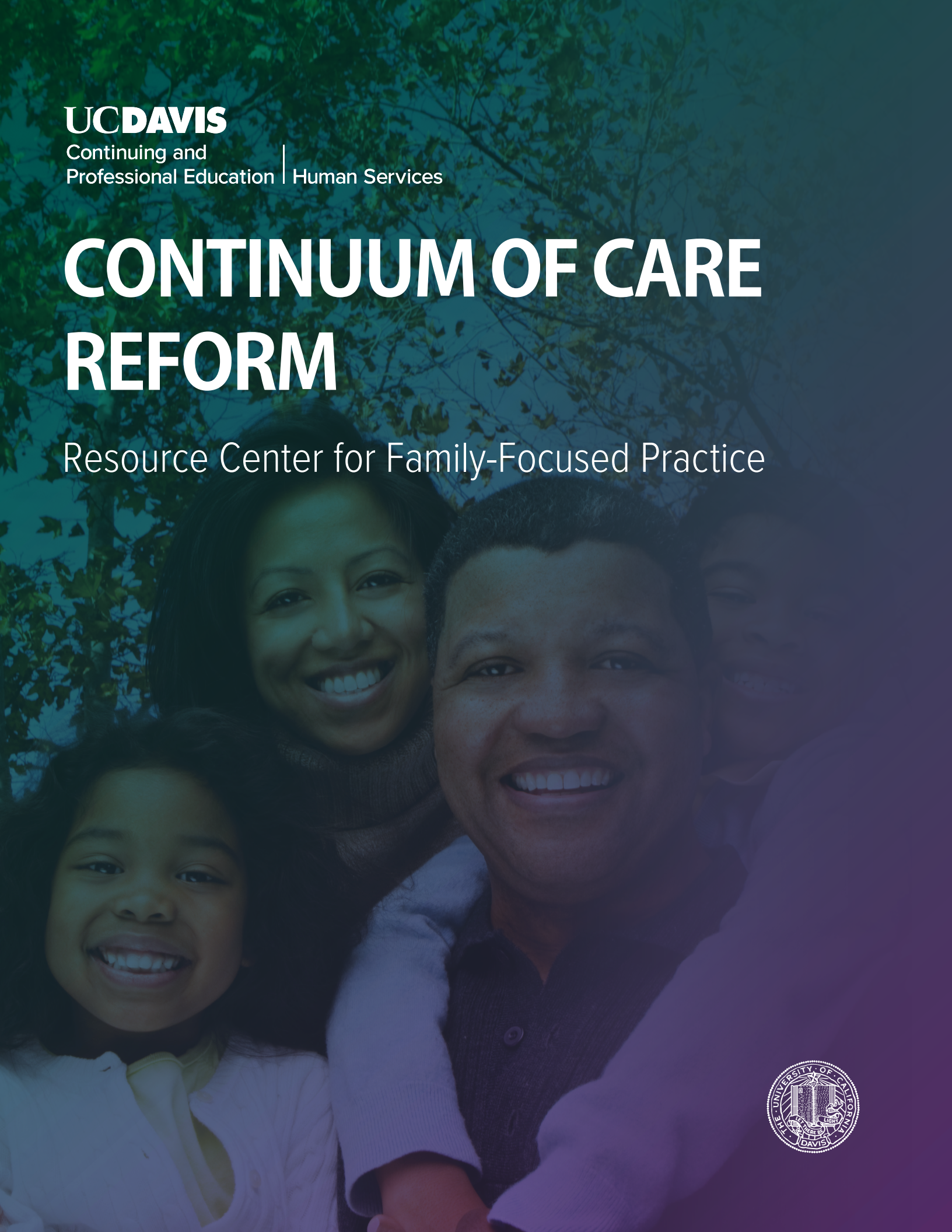
CONTINUUM OF CARE REFORM

Resource Center for Family-Focused Practice



Continuum of Care Reform

CCR Basics

- Legislated by AB 403
- Premises include:
- Children do better in home setting rather than congregate (group home) care
- Family homes require additional resources to support children
- Agencies serving children and youth need to find new ways to collaborate

How is CCR Different from Previous Models?

- Group Homes will be replaced by STRTPs (Short-term Residential Therapeutic program)
- Foster Family Agencies may provide additional supports and services to families
- Current licensing structure will be replaced by Resource Family Approval (RFA), which will strengthen support to out-of-home Resource Families
- Counties receive funding to retain, support, and train Resource Families

Supports Available Under CCR

- Approved Relative Caregiver (ARC) mandated; previously counties could opt in/opt out
- Child Family Teams will coordinate care plans
- Pathways to Mental Health (originated from Katie A. lawsuit) allow foster care children and youth to receive individualized mental health services
- Resource Family Approval process assures quality placements
- Foster Parent Resource Retention Services (FPRRS) [to be renamed] will support counties in training and retaining Resource Families

Fiscal Impacts of CCR

- Rates for Home Based Family Care (previously known as Foster Care) are no longer determined by age, by instead based on need, which will be fully implemented in Phase II
- Foster Family Agencies will follow a tiered structure (not age based) which will be implemented in Phase II
- Group Homes will be given additional time, if needed, to convert to STRTPs (Short-Term Residential Treatment Program), and receive a new rate upon conversion

Impacts of CCR on Claiming

- State General Fund and 2011 Realignment expenditures will be reconciled to determine additional cost or savings achieved by CCR
- Savings are generated by reduced Group Home/STRTP placements
- Calculation based on individual county's cost per case, which is programmed into the CA800 Assistance Claims, adjusted for Wraparound expenditures
- Assistance savings offset administrative costs; administrative cost increases will be addressed in budget cycle

Fiscal Allocation Ledgers

- General CWD CCR
  - FPRRS
  - RFA
  - CFT
- General CPD CCR
  - Probation FPRRS/RFA/CFT
- Post 2011 Realignment
  - Case Review
  - State General Fund Shifts

Counties in Implementation

- Child Care Bridge
- Payment at Time of Placement
- Level of Care Assessments
- Families First

Continuum of Care Reform (CCR)

DESCRIPTION:

This premise provides funds to implement reform of the state's rate structure, service delivery, and programs for children and families in the continuum of the FC system. Improvements to the continuum of care have been a consistent theme in child welfare in California for the past 15 years. The types of placement settings and the array of available services and supports for children and youth in FC is an interconnected system. California's long-standing efforts to improve the continuum of care led to the passage of SB 1013 (Chapter 35, Statutes of 2012). Subsequent statute changes include AB 403 (Chapter 773, Statutes of 2015), AB 1997 (Chapter 612, Statutes of 2016), AB 404 (Chapter 732, Statutes of 2017), and AB 1930 (Chapter 910, Statutes of 2018).

CCR is a comprehensive approach to improve the experience and outcomes of children and youth in FC. The approach seeks to assist youth in FC to have their day-to-day physical, mental and emotional needs met, have an opportunity to grow up in a permanent and supportive home, and to grow into self-sufficient, successful adults. The CCR supports these efforts by giving families, who provide home-based family foster care, targeted training and individualized support so that they are better prepared to care for youth living with them. The reform also advances California's long-standing goal to decrease the state's reliance on long-term congregate care by ensuring therapeutic and core services and supports are available in a family setting. Additionally, the reform effort transforms existing congregate care into a therapeutic residential setting where youth, who cannot immediately transition to family-based placements, can receive short-term intensive interventions designed to enable the child's transition to family-based placements more quickly.

For a summary of all cost components, please refer to the CCR Summary included in the Reference Documents section of this binder.

IMPLEMENTATION DATE:

The foster family agency social worker rate increases and foster parent, recruitment, retention and support activities for resource families and foster parents implemented on July 1, 2015. The first phase of the home-based family care rate structure implemented on January 1, 2017; the second phase of the home-based family care rate structure implemented the basic rate on December 1, 2017; however, the use of the other levels of care rates were not available to counties until March 1, 2018. Other administrative activities to support CCR implemented on July 1, 2016, January 1, 2017, or after as specified below.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: Education Code sections 6552, 7911, 7911.1, 7912, 8712, and 9201; Family Code sections 7911, 7911.1, 7912, and 9203.1; Government code sections 6276.38 and 30029.7; Health and Safety Code sections 1501.1, 1502, 1502.4, 1502.45, 1505, 1506, 1506.1, 1506.3, 1506.5 through 1506.8, 1507.25, 1517, 1517.1 through 1517.3, 1517.5, 1520.1, 1520.5, 1522, 1522.2, 1522.4, 1522.41, 1522.43, 1522.44, 1523.1, 1524, 1524.01, 1524.6, 1525.5, 1527, 1527.1, 1527.2, 1527.4, 1527.5, 1529.2, 1530.7, 1530.8, 1531.1, 1531.15, 1534, 1536, 1538.3, 1538.5 through 1538.9, 1548, 1551.15, 1551.3, 1558, 1558.1, 1562, 1562.01, 1562.35, 1563, and 1567.4; Insurance Code section 676.7; Penal Code section 11105.08, 11105.2, 11105.3, 11165.7, and 11170; Probate Code section 1541 and 1543.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

- Authorizing statute (continued): W&IC sections 212.5, 291, 293, 294, 295, 309, 316.1, 319.3, 361.2, 361.3, 361.4, 361.45, 361.5, 362.06, 366.26, 706.6, 727, 727.1, 727.4, 827.11, 832, 4094.2, 4096, 4096.1 4096.5, 4096.55, 5600.3, 10553.12, 11253.2, 11253.45, 11363, 11386, 11400, 11402, 11402.01, 11403.2, 11460, 11461, 11461.2, 11462, 11462.001, 11462.01, 11462.011, 11462.015, 11462.02, 11462.021, 11462.022, 11462.04, 11462.041, 11462.06, 11463, 11463.01, 11463.1, 11465, 11466, 11466.01, 11466.2, 11466.21, 11466.22, 11466.24, 11466.25, 11466.3, 11466.31 through 11466.36, 11466.5, 11466.6, 11468, 11469, 16000, 16003, 16003.5, 16120, 16500.5, 16501, 16501.02, 16501.1, 16504.5, 16514, 16519.5, 16519.501, 16519.52 through 16519.55, 16519.555, 16519.58, 16519.6, 16519.61, 16519.62, 16519.5, 16520, 16601, 16604, 18250, 18251, 18254, 18358.30, 18360, 18360.10, and 18987.72.

Home-Based Family Care Rate Structure

- The first phase of this component implemented on January 1, 2017. The second phase of this component implemented on December 1, 2017 after full SAWS automation was complete; however, the use of the Level of Care rates was not available to counties until March 1, 2018 and limited to use only with foster family agencies.
- The first phase of implementation included raising the minimum basic level of the rate paid to families and adding funds for two new components: services and supports, and RFA to the foster family agency rate. For additional information see ACL No. 16-79. The second phase included implementation of the level-of-care basic rates applied only to foster family agencies (see ACL No. 18-06-E and the CCR Summary included in the Reference Documents section of this Binder).
- The historical age-based rate structure for out-of-home placements has been replaced by the home-based family care rate structure, which is comprised of four Level of Care rates.
- Consistent with rates that are set forth through written directives, foster family agencies, foster family homes (including relatives), ARC, as well as new AAP, Kin-GAP, and Fed-GAP cases will be eligible to receive the LOC home-based family care rate.
- Funding for FY 2018-19 and FY 2019-20 is now based on the incremental difference between the age-based rate structure and the home-based family care rate structure that uses actual county expenditures from July 1, 2017 through January 31, 2019.
- For more detail on the rates associated with each placement type, please refer to the Home-Based Family Care Rate Structure page within the CCR Summary included in the Reference Documents section of this binder.
- Please refer to the CCR Performance and Transparency website for information on caseloads and placement movements.
- The cost to implement the home-based family care rate is $152.8 million non-federal funds in FY 2018-19 and $142.2 million non-federal funds in FY 2019-20. This excludes Placement Prior to Approval and non-CCR ARC funding.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

Services Only

- There will be a time-limited investment for a service-only rate for counties to use to contract with foster family agencies or other community-based organizations to provide services and support to youth in placements with relatives.
- One-time funding of $500,000 GF is available in FY 2018-19.

SAWS

- This component implemented July 1, 2016.
- The automation of the home-based family care rate structure will be completed in multiple phases due to the complexity of the automation. This includes, but is not limited to, maintaining two rate structures simultaneously for multiple populations and converting from an age-based rate structure to a level-of-care rate structure.
- The cost for SAWS is $346,000 total funds ($145,000 GF) in FY 2018-19 and $428,000 total funds ($179,000 GF) in FY 2019-20.

Accreditation

- This component implemented July 1, 2016.
- All STRTPs and foster family agencies will attain accreditation from a national accreditation body selected by CDSS.
- Fifty percent of the accreditation costs will be funded with GF. The GF for Accreditation was extended into FY 2018-19 to allow for additional facilities to claim costs.
- The cost to reimburse eligible facilities for accreditation is $2.3 million total funds ($1.1 million GF) in FY 2018-19.
- Funding for this component sunsets June 30, 2019.

Contracts

- This component implemented in FY 2016-17.
- Contracts is for CCR administration activities including but not limited to performance and oversight, automation system change request to the CWS/CMS, and training for county mental health staff, county social workers, and probation officers.
- Contracts to support implementation of the CCR are $7.9 million total funds ($5.2 million GF) in FY 2018-19 and $10.6 million total funds ($7.1 million GF) in FY 2019-20.
- Of this amount, $5.0 million total funds ($3.4 million GF) from FY 2018-19 and $8.1 million total funds ($5.6 million GF) from FY 2019-20 are included under Item 151 in the CCR Administration table line.
- Additional training contracts are displayed in the Child Welfare Training premise including $2.0 million total funds in FY 2018-19 and FY 2019-20 for probation training.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

Child and Family Teams

- This component implemented January 1, 2017.
- Placing agencies will utilize child and family teams for all out-of-home placements participatory case planning purposes and to continuously asses foster youth needs.
- The needs of the child will determine the duration and frequency of child and family team meetings. Cases with urgent-needs will require more frequent and longer child and family team sessions than cases deemed stable. Each child and family team will need to determine the appropriate frequency and duration on a case-by-case basis.
- A child and family team session may last an average of two hours.
- A caseworker will require between one and six hours per child and family team session to work on logistical activities including facilitating the child and family team session. Logistical activities may include identifying individuals that will participate in the child and family team (including family members and agency partners), securing their participation, and documenting the results of the child and family team as part of the case plan.
- The caseworker cost per hour is $99.46.
- The FY 2018-19 funding for child and family teams is maintained at $64.6 million total funds ($52.2 million GF).
- The number of foster family homes, foster family agencies, group homes, STRTPs, ARC, and non-minor dependent placements that will have a child and family team meetings are 51,720 in FY 2018-19 and 52,547 in FY 2019-20.
- Funding for child and family teams is $74.4 million total funds ($54.5 million GF) in FY 2019-20, including an offset of $4.6 million total funds for participatory case planning activities included in 2011 Realignment.
- Of the $74.4 million total funds in FY 2019-20, $67.6 million total funds ($49.5 million GF) is for CWDs and $6.8 million total funds ($5.0 million GF) is for probation departments.

Child and Adolescent Needs and Strengths Implementation (CANS)

- This component implements July 1, 2019.
- The caseworker cost per hour is $99.46.
- This component provides funding for administrative costs related to the use of the Child and Adolescent Needs and Strengths assessment tool and does not reflect any funding for automation costs.
- There are 51,720 cases that received a Child and Adolescent Needs and Strengths assessment in FY 2019-20.
- A caseworker will spend 30 minutes completing the initial data entry requirement.
- A caseworker will spend 30 minutes completing updated scoring every six months.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

Child and Adolescent Needs and Strengths Implementation (CANS) (continued)

- A caseworker will require 1.75 hours for administrative time to complete the assessment, including any additional workload related to completing the assessment that is not associated with general case management.
- Funding for Child and Adolescent Needs and Strength Implementation is $13.5 million total funds ($9.8 million GF) in FY 2019-20.
- GF support for this component is only provided through June 30, 2019, as it is start-up funding to provide for the extra time for caseworkers to complete the assessment until staff are trained statewide and previously required assessment tools are phased out.

Second Level Administration Review

- This component implemented January 1, 2017.
- All children placed in STRTPs will require a placement review at intervals no greater than six months and require county deputy director approval for placements exceeding six months.
- The additional placement review will take one hour of caseworker time.
- The caseworker cost per hour is $99.46.
- The FY 2018-19 funding for second level administration review is maintained at $135,000 total funds ($110,000 GF).
- In FY 2019-20, 1,599 cases will require a placement review.
- Funding for second level administration review in FY 2019-20 is $151,000 total funds ($111,000 GF).
- Of the $151,000 total funds in FY 2019-20, $99,000 total funds ($73,000 GF) is for CWDs and $52,000 total funds ($38,000 GF) is for probation departments.

Foster Parent Recruitment, Retention and Support

- This component implemented July 1, 2015.
- This funding will increase capacity to transition youth from congregate care to home-based family settings.
- The FY 2018-19 funding for foster parent recruitment, retention, and support is maintained at $21.6 million GF.
- The 2019 May Revision proposes continuation of funding for foster parent recruitment, retention, and support in FY 2019-20 at $26.7 million total funds ($21.6 million GF).

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

RFA

- RFA was realigned for CWDs per SB 1013 (Chapter 35, Statutes of 2012). RFA funding was not realigned for County Probation Departments.
- RFAs are completed by caseworkers and replaced existing licensing processes.
- The caseworker cost per hour is $72.60.
- A county caseworker spends 26 hours to convert an already existing licensed or approved relative home to an approved resource family.
- A DOJ form transfer is required for each adult living in an existing licensed or approved relative home that will become an approved resource family.
- A county caseworker spends 30 hours to approve a new resource family.
- Families denied an RFA may request a state-level hearing, resulting in 14 hours of caseworker time to participate in a due process review conducted by the state.
- A county caseworker spends 15 minutes per case serving an administrative notice to denied resource families and updating a statewide database with the denials.
- Resource families receive an update annually, resulting in an average of 7 hours of caseworker time per update based on experience in pilot resource family approval counties.
- Counties are responsible for completing complaint investigations on resource families, resulting in 24 hours of caseworker time per complaint.
- Counties are responsible for completing registered sex offender checks on all new RFAs, excluding Foster Family Home conversions.
    - For all new RFA applications, 20 minutes of caseworker time is required to check each home against the Megan's Law Public Website.
    - For the application, a registered sex offender check is required. The match rate in FY 2018-19 will be 0.35 percent.
    - For each Megan's Law or registered sex offender address match, a caseworker spends 20 hours investigating the match.
    - Fourteen percent of the investigations require administrative action.
    - A caseworker spends 14 hours to process each administrative action.
- For all existing RFAs, registered sex offender checks and investigations for data matches occur on an ongoing basis, based on monthly address matches provided to the counties by the State.
    - The match rate for existing cases in FY 2019-20 is 0.35 percent.
    - For each address match, a caseworker spends 20 hours to investigate each address match.
    - Fourteen percent of the investigations will require administrative action.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

RFA (continued)

- A caseworker spends 14 hours on an administrative action.
- Counties are responsible for completing out-of-state back ground checks for adults in an RFA home who have lived outside of California in the last five years.
- Ten percent of new resource families have resided in another state within the past five years and will require a child abuse and neglect registry check.
- An average of four people in the home will require a child abuse and neglect registry check in another state.
- Of the total number of background checks, 90 percent of those who resided in another state within the past five years will not have a history of child abuse and neglect. A caseworker requires one hour per registry check for these cases.
- Ten percent of those who have resided in another state within the past five years and have a child abuse and neglect registry check will have a history of child abuse and neglect. A caseworker requires eight hours per registry check for these cases to investigate and review the facts of the case.

- The FY 2018-19 funding for RFA is maintained at $34.1 million total funds ($23.1 million GF).
- The 2019 May Revision proposes funding for RFA at $26.0 million total funds ($17.9 million GF) in FY 2019-20. Of the $26.0 million total funds in FY 2019-20, $20.3 million total funds ($14.0 million GF) is for CWDs, and $5.7 million total funds ($3.9 million GF) is for probation departments.

RFA Backlog

- This component implemented July 1, 2018.
- This funding helps address the RFA home approval backlog by allowing counties to hire additional staff or pay overtime for existing staff to expedite the movement of homes through the RFA process.
- The FY 2018-19 funding is maintained at $13.8 million total funds ($9.5 million GF). Of the $9.5 million GF in FY 2018-19, $6.3 million GF was additional funding provided by the 2018 Budget Act.
- There will be 1,700 homes with placements still awaiting approval beyond 90 days at the beginning of FY 2019-20. In addition, 2,834 home homes with placements will have approval times over 90 days in FY 2019-20.
- A caseworker spends 30 hours to approve a resource family.
- The caseworker overtime cost per hour is $49.73.
- The 2019 May Revision proposes RFA Backlog funding of $6.7 million total funds ($4.7 million GF) in FY 2019-20.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

Placement Prior to Approval

- This component implemented July 1, 2018.
- Due to the RFA application processing times, some relative caregivers did not receive timely home-based family care grant payments.
- TANF funding was increased for the existing Emergency Assistance TANF program to provide payments to relative caregivers prior to being approved as a resource family under the RFA process.
- The non-federal share of Emergency Assistance TANF is county funds.
- All homes in which a child was placed prior to approval as a resource family will be eligible for Emergency Assistance TANF for up to six months during the approval process during FY 2018-19. In FY 2019-20, new applicants will receive up to four months of Emergency Assistance TANF funding.
- Emergency Assistance TANF funding may be extended beyond the limits identified above if a county is able to provide evidence that the delay was beyond the control of the county. Emergency Assistance TANF funding may be extended to 365 days with good cause in FY 2018-19. Emergency Assistance TANF funding may be extended to 180 days with good cause in FY 2019-20, as proposed in the 2019 May Revision.
- After a family is approved, funding will switch to ARC or AFDC-FC, depending on federal eligibility of the case.
- There are 5,687 new placements per year.
- Funding for Placement Prior to Approval is $28.3 million total funds ($10.6 million GF) in FY 2018-19, and $34.9 million total funds ($16.5 million GF) in FY 2019-20.

LOC Protocol Tool

- This component implemented July 1, 2018.
- A caseworker spends 20 minutes completing a LOC assessment.
- The caseworker cost per hour is $99.46.
- There are 3,444 new entries per month in FC, AAP, ARC, Kin-GAP, and Fed-GAP in FY 2018-19 and FY 2019-20.
- All new entries will require a LOC assessment.
- There are 46,497 current active FC and ARC cases. Of these cases 67 percent will experience a placement change, resulting in a LOC assessment.
- For cases not experiencing a placement change, 20 percent will experience a triggering event requiring a LOC assessment.
- The number of cases experiencing a triggering event other than a placement change is 3,028 in FY 2018-19 and FY 2019-20.
- The total number of LOC assessments is 75,711 in FY 2018-19 and FY 2019-20.

Continuum of Care Reform (CCR)

KEY DATA/ASSUMPTIONS (CONTINUED):

LOC Protocol Tool (continued)

- Of the cases receiving a LOC assessment, ten percent will be disputed.
- The number of cases entering a dispute is 7,571.
- A caseworker spends one hour completing administrative activities related to a dispute.
- Of the cases that are disputed, 25 percent will require a fair hearing.
- The total number of cases that will require a fair hearing is 1,893 in FY 2018-19 and FY 2019-20.
- A caseworker spends two hours completing administrative activities related to a fair hearing.
- Total funding for implementing the LOC Protocol Tool is $9.2 million total funds ($7.3 million GF) in FY 2018-19, and $10.0 million total funds ($7.3 million GF) in FY 2019-20.
- Of the $7.3 million GF in FY 2018-19 and FY 2019-20, $4.8 million GF was approved by the State Legislature.

Percent of Eligible Costs

- The percent of federally eligible costs is 64 percent in FY 2018-19 and FY 2019-20 for the counties who are not participating in the Title IV-E California Well-Being Project (Project). The Project counties do not receive FFP as the federal funds for the Project are capped.
- Effective October 1, 2017, there are seven counties participating in the Project.
- The Project sunsets October 1, 2019.

METHODOLOGY:

- The costs for the home-based family care rates are calculated based on actual expenditures.
- The CCR administrative costs are calculated by summing the remaining components.

FUNDING:

The social worker rate increase for the foster family agency rate is funded with 100 percent GF.

Federal funding for administrative costs is provided by Title IV-E of the Social Security Act, with the amount of FFP based on the FMAP rate of 50 percent for assistance or the 50 percent administration rate, or 75 percent for the enhanced training rate for those cases and programs meeting the eligibility criteria.

Funding for Placement Prior to Approval is 70 percent TANF and 30 percent county funds for cases eligible for Emergency Assistance TANF. Funding is 70 percent GF and 30 percent county funds for cases not eligible for Emergency Assistance TANF.

The responsibility for child welfare and protective services was realigned to the counties in 2011 as part of 2011 Public Safety Realignment. Pursuant to Proposition 30, legislation enacted after September 30, 2012, that has an overall effect of increasing the costs already borne by a local agency for programs or level of service mandated by 2011 Realignment shall

Continuum of Care Reform (CCR)

FUNDING (CONTINUED):

apply to local agencies only to the extent that the state provides annual funding for the cost increase.

While AB 403 imposes various new requirements and a higher level of service on local agencies that have an overall effect of increasing costs in the short-term, AB 403 will eventually reduce overall costs of FC, which will allow counties to reinvest these savings in CWS. Over the long-term, local agencies should realize significant cost reductions in FC assistance expenditures as group home placements will gradually transition over to alternative family-based settings. These costs reductions will be reinvested to provide additional services to families and to offset CCR administrative costs.

CHANGE FROM GOVERNOR'S BUDGET:

The FY 2018-19 and FY 2019-20 increase in CCR AAP and Placement Prior to Approval reflects growth in the projected expenditures.

The FY 2018-19 decrease in CCR FC and CCR ARC reflects a decline in the projected expenditures.

There is no change in CCR Kin-GAP and CCR Foster Parent Recruitment, Retention, and Support, and CCR RFA Backlog in FY 2018-19.

The FY 2018-19 and FY 2019-20 decrease in CCR SAWS reflects an updated spending plan.

The FY 2018-19 decrease in CCR administration reflects a decline in the percent of federally eligible cases.

The FY 2019-20 decrease in CCR Kin-GAP, CCR FC, and CCR ARC reflects a decline in the projected expenditures.

The FY 2019-20 increase in CCR administration reflects an increase in the projected CFT caseload and the inclusion of additional funds for RFA funding, offset by a decline in the percent of federally eligible cases.

The FY 2019-20 increase in CCR Foster Parent Recruitment, Retention, and Support reflects the inclusion of an additional year of funding.

The FY 2019-20 increase in CCR RFA Backlog reflects the inclusion of an additional year of funding.

Child and Adolescent Needs and Strengths Implementation implements in FY 2019-20.

REASON FOR YEAR-TO-YEAR CHANGE:

The increase in CCR AAP, CCR Kin-GAP, CCR ARC, CCR FC, and Placement Prior to Approval reflects growth in the projected expenditures.

The increase in CCR SAWS reflects an updated spending plan.

The decrease in CCR administration reflects the sunset of funding for Accreditation, offset by an increase in the projected CFT caseload and the inclusion of additional funds for RFA funding for CWDs.

There is no change in CCR Foster Parent Recruitment, Retention, and Support.

Continuum of Care Reform (CCR)

REASON FOR YEAR-TO-YEAR CHANGE (CONTINUED):

The decrease in CCR RFA Backlog reflects the expiration of the up-front funding provided in the 2018 Budget Act.

Child and Adolescent Needs and Strengths Implementation is a new component.

EXPENDITURES:

(in 000s)

		FY 2018-19			
Item 101 – Kin-GAP Program	**Total**	**Federal**	**State**	**County**	**Reimb.**
CCR – Kin-GAP	$3,003	$0	$2,372	$631	$0
Item 101 – FC Grants					
CCR – FC	$130,545	$39,962	$90,583	$0	$0
Placement Prior to Approval	28,283	17,663	10,620	0	0
CCR – ARC	6,952	0	6,952	0	0
Item 101 – AAP					
CCR – AAP	$37,034	$15,245	$21,789	$0	$0
Item 141 – Automation					
CCR – SAWS	$346	$201	$145	$0	$0
Item 151 – CWS Administration					
CCR – Administration	$83,644	$27,997	$55,647	$0	$0
CCR – FPRRS	15,846	5,065	10,781	0	0
CCR – RFA Backlog	13,839	4,378	9,461	0	0
CANS Implementation	0	0	0	0	0
Item 153 – Title IV-E Project					
CCR – FC	$30,513	$0	$30,513	$0	$0
CCR – Administration	32,205	0	32,205	0	0
CCR – FPRRS	10,849	0	10,849	0	0
CANS Implementation	0	0	0	0	0
Total	$393,059	$110,511	$281,917	$631	$0
TANF Page					
CCR – EA Foster Care TANF	$13,481	$13,481	$0	$0	$0
Placement Prior to Approval	17,663	17,663	0	0	0
EA – Foster Care TANF Reserve	0	0	0	0	0

Continuum of Care Reform (CCR)

EXPENDITURES (CONTINUED):

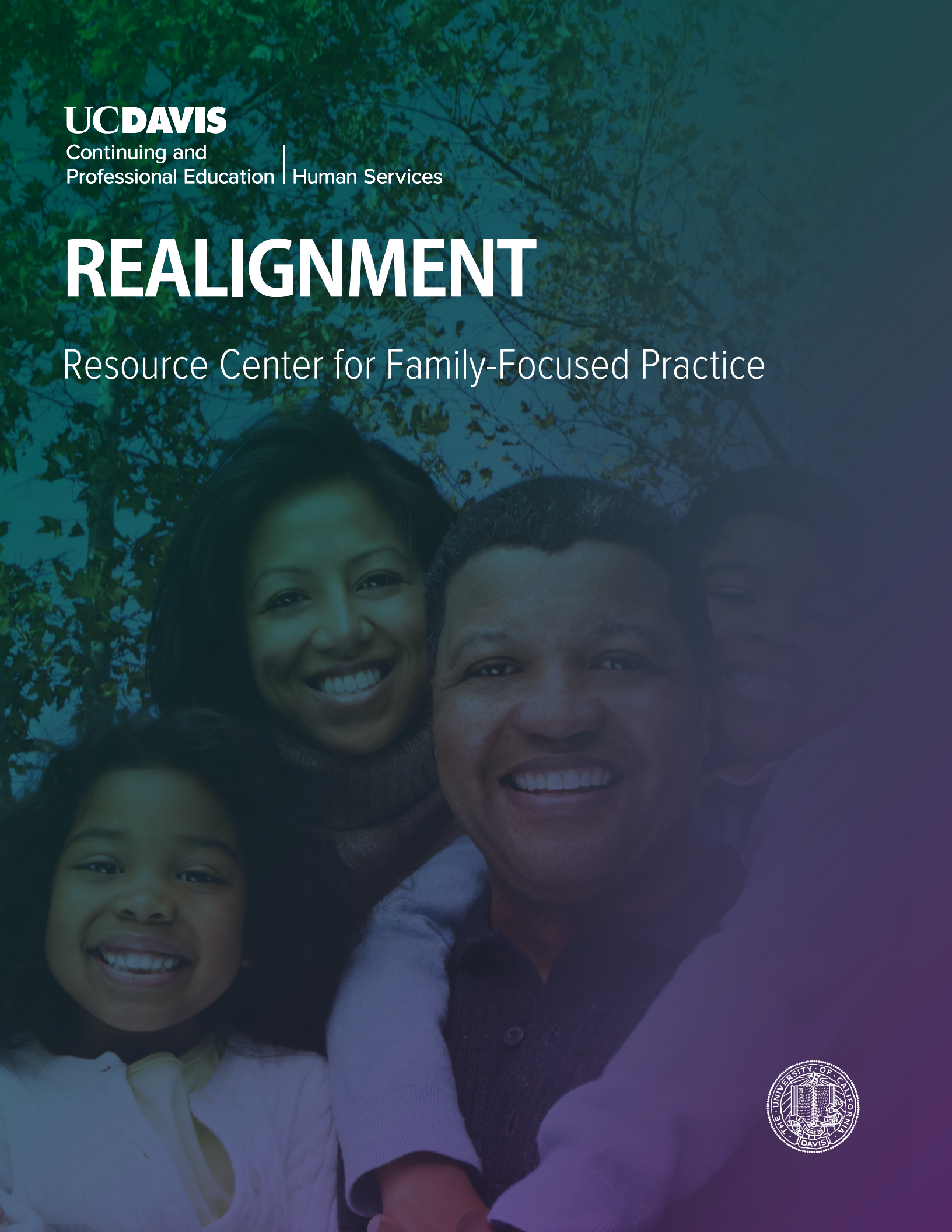
(in 000s)

			FY 2019-20		
Item 101 – Kin-GAP Program	**Total**	**Federal**	**State**	**County**	**Reimb.**
CCR – Kin-GAP	$3,125	$0	$2,468	$657	$0
Item 101 – FC Grants					
CCR – FC	$136,631	$40,833	$95,798	$0	$0
Placement Prior to Approval	34,894	18,396	16,498	0	0
CCR – ARC	7,428	0	7,428	0	0
Item 101 – AAP					
CCR – AAP	$51,940	$21,381	$30,559	$0	$0
Item 141 – Automation					
CCR – SAWS	$428	$249	$179	$0	$0
Item 151 – CWS Administration					
CCR – Administration	$108,950	$33,153	$75,797	$0	$0
CCR – FPRRS	15,846	5,065	10,781	0	0
CCR – RFA Backlog	6,715	2,014	4,701	0	0
CANS Implementation	12,096	3,675	8,421	0	0
Item 153 – Title IV-E Project					
CCR – FC	$5,275	$0	$5,275	$0	$0
CCR – Administration	9,610	0	9,610	0	0
CCR – FPRRS	10,849	0	10,849	0	0
CANS Implementation	1,395	0	1,395	0	0
Total	$405,182	$124,766	$279,759	$657	$0
TANF Page					
CCR – EA Foster Care TANF	$14,041	$14,041	$0	$0	$0
Placement Prior to Approval	18,396	18,396	0	0	0
EA – Foster Care TANF Reserve	31,236	31,236	0	0	0

UCDAVIS
Continuing and Professional Education | Human Services

REALIGNMENT

Resource Center for Family-Focused Practice



Realignment

Realignment

- Shifts program responsibility from State to County
- Adjusts cost sharing ratios
- Provides a dedicated funding stream

Realignment

Benefits to counties:
- Allows greater flexibility
- Allows more discretion for resource allocation
- Provides table funding source

Challenges:
- Revenue down when program demands on the rise
- VLF tends to be volatile

1991 Realignment

Dedicated funding
- Increased sales tax ½ cent
- Dedicates portion of vehicle license fee

1991 Realignment

	Pre-Realignment Non-Federal Share	Realignment Non-Federal Share
Foster Care payments	95/5	40/60
Child Welfare Services	76/24	70/30
In-Home Supportive Services	97/3	65/35
County Services Block Grant	84/16	70/30
Adoption Assistance Program	100/0	75/25
AFDC-FG/U (now CalWORKs) payments	89/16	95/5
Administration for Foster Care, Food Stamps, CalWORKs (former AFDC)	50/50	70/30

1991 Realignment

Legislative Analyst Office October 2018 report found:
- Counties share of cost exceeds the ability to control costs
- Revenues not meeting intent to roughly cover costs over time
- Counties do not receive revenues based on level of need for all programs
- Flow of revenue not transparent

2011 Realignment

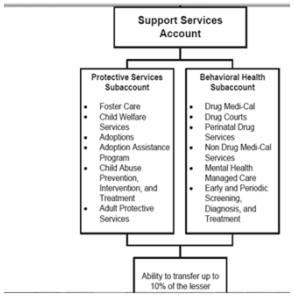
Dedicated funding

- Increase sales tax 1.0625 cent
- Dedicated portion of vehicle license fee

Social Services Programs Impacted by 2011 Realignment

Administration
- Adoptions
- Foster Care
- Child Welfare
- Adult Protective Services
- CAPIT

Payments
- Foster Care (includes Wraparound)
- Adoptions Assistance



Realignment Summary
County Share of Non-Federal Expenditures

Program	Pre-Realignment	Share of non-federal 1991 Realignment	Share of non-federal 2011 Realignment
Foster Care	5%	60%	100%
Child Welfare	24%	30%	100%
Adoptions Assistance	0%	25%	100%
Adoptions Eligibility	0%	0%	
Adult Protective Services	MOE	MOE	100%

NAPA 03-2019

County Funding - Summary Detail Data by Program Code

Form Number: DFA C 430	County Number 28	Quarter: 03/31/2019

08/29/2019
12:33:12

After Claim Audit

Reimbursements

FOR COUNTY USE ONLY: Data Is Unofficial And Is NOT Maintained By CSU

	Program Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
ADOPTIONS ELIG							
230 - CP	Adopt Asst IVE	93659	2,065	2066			4131
		93659					0
		93659					0
230 - SD	Adopt Asst IVE	93659	3	1			4
	Subtotal for ADOPTIONS ELIG:		2,068	2,067	0	0	4,135
ADOPTIONS SS							
118 - CP	Independent Adopt./Non Fed			6684			6684
118 - SD	Independent Adopt./Non Fed			9			9
191 - CP	SUO-Adoptions (118/123)			(41496)		41496	0
191 - SD	SUO-Adoptions (118/123)						0
		93659					
117 - SD	Adoptions Case Mgmt	93659	70	24			94
117 - CP	Adoptions Case Mgmt	93659	34,779	34779			69558
		93659					0
	Subtotal for ADOPTIONS SS:		34,849	0	0	41,496	76,345
APS/CSBG							
114 - CP	CSBG-Health Related						0
114 - SD	CSBG-Health Related						
569 - CP	APS-Emergency			15205		6516	21721
569 - SD	APS-Emergency			22		9	31
570 - CP	APS-Case Management			22079		9462	31541
570 - SD	APS-Case Management			31		14	45
656 - CP	SUO-NMOHC			(141981)		141981	0
656 - SD	SUO-NMOHC						0
571 - CP	APS-SPMP-Response			4703	20156	2016	26875
571 - SD	APS-SPMP-Response			10	45	5	60
572 - CP	APS-SPMP-Case			9868	42292	4229	56389
572 - SD	APS-SPMP-Case			22	95	9	126
573 - CP	APS-HR-Emergency			37605	53722	16117	107444
573 - SD	APS-HR-Emergency			46	67	20	133
574 - CP	APS-HR-Case Management			52331	74759	22428	149518
574 - SD	APS-HR-Case Management			59	85	26	170
	Subtotal for APS/CSBG:		0	0	191,221	202,832	394,053

NAPA 03-2019

County Funding - Summary Detail Data by Program Code

Form Number: DFA C 430	County Number 28	Quarter: 03/31/2019

08/29/2019
12:33:12

After Claim Audit

Reimbursements

FOR COUNTY USE ONLY: Data Is Unofficial And Is NOT Maintained By CSU

Program	Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
CALFRESH ADMIN							
606 - CP	CFAP -Families			9092			9092
							0
609 - CP	CFAP -Singles			1364			1364
343 - CP	NACF ELIGIBILITY (C 09/12)	10561	499,643	349750		149893	999286
343 - SD	NACF ELIGIBILITY (C 09/12)	10561	478	335		143	956
211 - CP	EBT ISSUANCE (C6/15)	10561					0
211 - SD	EBT ISSUANCE (C6/15)	10561					0
218 - CP	NACF-IEVS (C 09/12)	10561	41,425	41426			82851
218 - SD	NACF-IEVS (C 09/12)	10561	42	43			85
268 - CP	SAVE PROGRAM-NACF (C	10561	3,266	2286		980	6532
268 - SD	SAVE PROGRAM-NACF (C	10561	4	2		1	7
611 - CP	NACF-JAIL MATCH (SB	10561					0
611 - SD	NACF-JAIL MATCH (SB	10561					0
284 - CP	SUO-NACF (C 09/12)						
284 - SD	SUO-NACF (C 09/12)						
344 - CP	NACF PROGRAM	10561					
344 - SD	NACF PROGRAM	10561					
341 - CP	EFD/P-NACF (WFI) (C 09/12)	10561	1,559	1560			3119
341 - SD	EFD/P-NACF (WFI) (C 09/12)	10561	1	2			3
310 - CP	NACF-FRAUD (C 09/12)	10561	43,054	30138		12916	86108
310 - SD	NACF-FRAUD (C 09/12)	10561	42	29		12	83
312 - CP	PA CALFRESH FRAUD (C	10561	10,988	9339		1648	21975
312 - SD	PA CALFRESH FRAUD (C	10561	4	4		1	9
070 - CP	SUO-CALFRESH GRANT	10561	(40,511)	40511			0
070 - SD	SUO-CALFRESH GRANT	10561					0
Subtotal for CALFRESH ADMIN:			559,995	485,881	0	165,594	1,211,470
CALFRESH SSI CASH OUT							
446 - CP	REVERSAL OF THE	105610	7,172	7172			14344
446 - SD	REVERSAL OF THE	105610	2	3			5
460 - CP	SHIFT REVERSAL CF SSI						0
							0
450 - CP	SUO REVERSAL						
Subtotal for CALFRESH SSI CASH OUT:			7,174	7,175	0	0	14,349

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CALWORKS CEC PGMS-NON SA							
625 - CP	CalWORKS-Mental Hlth Svcs			30402			30402
632 - CP	SUO-Calworks SA/MH			16778		(16778)	0
632 - SD	SUO-Calworks SA/MH						
030 - CP	STATE ONLY KIN-GAP	93558					
030 - SD	STATE ONLY KIN-GAP	93558					
031 - CP	KINGAP NONFED	93558		197		197	394
031 - SD	KINGAP NONFED	93558					
847 - CP	OVER18 KINGAP NONFED			49		49	98
847 - SD	OVER18 KINGAP NONFED						
378 - CP	ESE NON-ADMIN NON-FED	93558		598			598
378 - SD	ESE NON-ADMIN NON-FED	93558					
884 - CP	FAMILY	93558	18,856				18856
884 - SD	FAMILY	93558	17				17
885 - CP	FAMILY			6582			6582
885 - SD	FAMILY			6			6
893 - CP	CW HS NON-MOE CASE			13			13
893 - SD	CW HS NON-MOE CASE						0
894 - CP	CALWORKS HOUSING	93558		1005			1005
894 - SD	CALWORKS HOUSING	93558					
424 - CP	HOME VISITING	93558					0
424 - SD	HOME VISITING	93558					
426 - CP	HOME VISITING						
426 - SD	HOME VISITING						
436 - CP	SUO HOME VISITING	93558					
		93558					
374 - CP	ESE NON-ADMIN FED (A	93558	2,231				2231
374 - SD	ESE NON-ADMIN FED (A	93558	2				2
895 - CP	CALWORKS HOUSING	93558	34,620				34620
895 - SD	CALWORKS HOUSING	93558	6				6
422 - CP	HOME VISITING	93558					0
422 - SD	HOME VISITING	93558					0
Subtotal for CALWORKS CEC PGMS-NON SA:			55,732	55,630	0	-16,532	94,830

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CALWORKS CEC PGMS-SA							
614 - CP	CALWORKS-Eligibility	93558	136,002	38360			174362
614 - SD	CALWORKS-Eligibility	93558	222				222
305 - CP	NF- CALWORKS Fraud						0
305 - SD	NF- CALWORKS Fraud						0
451 - CP	Non Federal WTW			559			559
451 - SD	Non Federal WTW						
648 - CP	NF Calworks Transitional Svc			253			253
648 - SD	NF Calworks Transitional Svc						
036 - CP	Stage One Child Care						0
036 - SD	Stage One Child Care						
666 - CP	Statewide Admin Cap	93558	(71,872)	71872			
666 - SD	Statewide Admin Cap	93558					
689 - CP	TANF TIMED-OUT EMP	93558		600			600
689 - SD	TANF TIMED-OUT EMP	93558					
370 - CP	EMPLOY SVCS CM EMP			1243			1243
370 - SD	EMPLOY SVCS CM EMP						
371 - CP	EMP SVCS CM UNEMP			1785			1785
371 - SD	EMP SVCS CM UNEMP						
204 - CP	CALWORKS-IEVS	93558	9,112				9112
204 - SD	CALWORKS-IEVS	93558	13				13
278 - CP	CALWORKS-O/P Collect	93558					0
278 - SD	CALWORKS-O/P Collect	93558					0
610 - CP	CALWORKS-Jail Match	93558					
610 - SD	CALWORKS-Jail Match	93558					
631 - CP	CALWORKS-Trans Svcs	93558	17,695				17695
631 - SD	CALWORKS-Trans Svcs	93558	15				15
615 - CP	INIT ELIG DET-CALWORKS	93558	4,198				4198
615 - SD	INIT ELIG DET-CALWORKS	93558	12				12
618 - CP	CALWORKS-Program	93558					0
618 - SD	CALWORKS-Program	93558					0
301 - CP	CALWORKS-Fraud	93558	23,298				23298
301 - SD	CALWORKS-Fraud	93558	19				19
340 - CP	EFD/P Fed CALWORKS	93558	735				735
340 - SD	EFD/P Fed CALWORKS	93558	1				1
639 - CP	SUO-CALWORKS Adj	93558	(101,249)			101249	0
639 - SD	SUO-CALWORKS Adj	93558					0
630 - CP	CAL-LEARN ELIGIBILITY (C	93558	207				207
630 - SD	CAL-LEARN ELIGIBILITY (C	93558					
617 - CP	CAL-LEARN CASE	93558					0
617 - SD	CAL-LEARN CASE	93558					

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902 - CP	Child Care Trustline	93558					
902 - SD	Child Care Trustline	93558					
620 - CP	WTW - Pre Assessment	93558	173,026				173026
620 - SD	WTW - Pre Assessment	93558	154				154
624 - CP	WTW - Assessment	93558	22,700				22700
624 - SD	WTW - Assessment	93558	11				11
623 - CP	WTW - Post Assess/Voc	93558	13,193				13193
623 - SD	WTW - Post Assess/Voc	93558	12				12
621 - CP	WTW - Post Assess/Comm	93558	5,133				5133
621 - SD	WTW - Post Assess/Comm	93558	5				5
622 - CP	WTW - Post Assess/Other	93558	111,591				111591
622 - SD	WTW - Post Assess/Other	93558	99				99
633 - CP	WTW-General	93558	29,792				29792
633 - SD	WTW-General	93558					0
453 - CP	Child Care Adm/Svc	93558	47,116				47116
453 - SD	Child Care Adm/Svc	93558	7				7
321 - CP	SUO-CF COUNTY SHARE	93558	165,437			(165437)	0
321 - SD	SUO-CF COUNTY SHARE	93558	157			(157)	0
663 - CP	Calworks Case Management	93558	19,571				19571
663 - SD	Calworks Case Management	93558	23				23
664 - CP	Information And Referral	93558	11,596				11596
664 - SD	Information And Referral	93558	10				10
065 - CP	Two-PR Fam CalWORKs	93558	6,832				6832
065 - SD	Two-PR Fam CalWORKs	93558					0
066 - CP	Two-Pr Fam	93558	767				767
066 - SD	Two-Pr Fam	93558					
678 - CP	WTW 2 Prt Fam-Pre Assmnt	93558	34,699				34699
678 - SD	WTW 2 Prt Fam-Pre Assmnt	93558	31				31
680 - CP	WTW 2Prt Fam-Pst	93558	894				894
680 - SD	WTW 2Prt Fam-Pst	93558	1				1
681 - CP	WTW 2 Prt Fam-Assessment	93558	782				782
681 - SD	WTW 2 Prt Fam-Assessment	93558	1				
682 - CP	WTW 2 Prt Fam-Pst	93558	18,103				18103
682 - SD	WTW 2 Prt Fam-Pst	93558	16				16
109 - CP	WTW 2 Prnt Fam - General	93558	480				480
109 - SD	WTW 2 Prnt Fam - General	93558					0
335 - CP	CALWORKS DATA	93558	16,849				16849
335 - SD	CALWORKS DATA	93558	15				15
	Subtotal for CALWORKS CEC PGMS-SA:		697,511	114,672	0	-64,345	747,838

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CAPI ADMIN							
308 - CP	Cash Asst/Immigrants (CAPI)			7767			7767
308 - SD	Cash Asst/Immigrants (CAPI)			8			8
	Subtotal for CAPI ADMIN:		0	7,775	0	0	7,775
CAPIT							
167 - CP	CAPIT			11679			11679
167 - SD	CAPIT						0
696 - CP	SUO-CAPIT (A 9/02)			(11679)		11679	0
696 - SD	SUO-CAPIT (A 9/02)						
	Subtotal for CAPIT:		0	0	0	11,679	11,679
CCR CPD							
940 - CP	PROBATION FPRRS STAFF	93658	487	163			650
		93658					
943 - CP	PROBATION FP FPRRS	93658	641	214			855
943 - SD	PROBATION FP FPRRS	93658					
941 - CP	PROBATION FPRRS			20613			20613
939 - CP	PROBATION FPRRS	93658	6,999	6999			13998
		93658					
947 - CP	PROB CHILD & FAMILY	93658	1,855	1855			3710
		93658					
948 - CP	PROBATION CFT-NONFED			4933			4933
955 - CP	PROB CFT NON-FED			221			221
420 - CP	HBFC LOCP (CPD)						0
942 - CP	SUO CPD CCR OVM (C9/16)						
769 - CP	SUO OM HBFC LOCP (CPD)						
	Subtotal for CCR CPD:		9,982	34,998	0	0	44,980

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CCR CWD							
898 - CP	RFA-NON-FEDERAL (A9/17)	n/a n/a		61075			61075
888 - CP	RESOURCE FAMILY	93658 93658	22,966	22967			45933
932 - CP	FPRRS-FEDERAL (A12/15)	93658 93658	2,264	2265			4529
933 - CP	SUO CWD CCR OVM			(53137)		53137	0
934 - CP	FPRRS-NONFEDERAL			6022			6022
934 - SD	FPRRS-NONFEDERAL						
944 - CP	CHILD & FAMILY TEAM	93658 93658	7,572	7572			15144
945 - CP	CHILD & FAMILY			20136			20136
899 - CP	SUO INCREASE CCR GF %	n/a n/a		45			45
438 - CP	SUO CWD CFT O/M (A12/18)						0
448 - CP	SHIFT CFT O/M TO CCR						
472 - CP	SUO AAP	n/a n/a					
416 - CP	SUO HBFC LOCP (CWD)						
414 - CP	HBFC LOCP (CWD) (A3/19)	93658 93658					
462 - CP	AAP LOCP (CWD) (A3/19)	93659 93659					
768 - CP	SUO LOCP (CWD) (A3/19)	n/a n/a					
	Subtotal for CCR CWD:		32,802	66,945	0	53,137	152,884

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CFET						
303 - CP SUO-CFET 50/50 (C 09/12)		13,477			(13477)	
303 - SD SUO-CFET 50/50 (C 09/12)						
Subtotal for CFET:		13,477	0	0	-13,477	0
CFET-ENHANCED FED						
464 - CP CALFRESH E&T ADMIN	10561	26,950				26950
464 - SD CALFRESH E&T ADMIN	10561	4				4
475 - CP SUO-CFET 100% O/M (C		(26,954)			26954	0
475 - SD SUO-CFET 100% O/M (C						0
Subtotal for CFET-ENHANCED FED:		0	0	0	26,954	26,954
CFET-SUPP SVCS						
468 - CP CALFRESH E&T	10561	270			270	540
	10561					
Subtotal for CFET-SUPP SVCS:		270	0	0	270	540
COUNTY ONLY						
348 - CP OCOP/GR-Non EDP					21746	21746
348 - SD OCOP/GR-Non EDP					24	24
806 - CP Non Welfare Program-Non					61140	61140
806 - SD Non Welfare Program-Non					93	93
352 - CP OCOP/GR						0
352 - SD OCOP/GR						0
C10 - CP Determined By County					168213	168213
C10 - SD Determined By County					242	242
C12 - CP Determined By County					3310	3310
C12 - SD Determined By County					5	5
C32 - CP Determined By County					9872	9872
C32 - SD Determined By County					10	10
C50 - CP Determined By County					91452	91452
C50 - SD Determined By County					337	337
C51 - CP Determined By County					14199	14199
C51 - SD Determined By County					60	60
095 - CP TANF-FI\Pvd 2 Needy					4753	4753
095 - SD TANF-FI\Pvd 2 Needy						0
165 - CP WRAPAROUND SERVICES					23099	23099
165 - SD WRAPAROUND SERVICES						
820 - CP WIA Dislocated Worker					82862	82862
820 - SD WIA Dislocated Worker					59	59
821 - CP WIA Adult Program Activities					93752	93752
821 - SD WIA Adult Program Activities					73	73

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822 - CP	WIA Youth Program Activities					24797	24797
822 - SD	WIA Youth Program Activities					22	22
823 - CP	WIA Rapid Response					7810	7810
823 - SD	WIA Rapid Response					7	7
824 - CP	WIA Formula Grant Activities					14393	14393
824 - SD	WIA Formula Grant Activities					13	13
	Subtotal for COUNTY ONLY:		0	0	0	622,343	622,343
CWS IV-B							
164 - CP	SUO-CWS-IV-B-146-75/17.5/	93645	385,776	90015		38578	514369
164 - SD	SUO-CWS-IV-B-146-75/17.5/	93645	3,825	893		383	5101
596 - CP	SUO-CWS IV-B Nonfed	93645	(389,601)	272721		116880	0
596 - SD	SUO-CWS IV-B Nonfed	93645					0
	Subtotal for CWS IV-B:		0	363,629	0	155,841	519,470
CWS IV-E							
166 - CP	CWS AUGMENTATION			(1173899)		1173899	
166 - SD	CWS AUGMENTATION						
145 - CP	CWS Training	93658	46,025	10739		4602	61366
145 - SD	CWS Training	93658	2,664	622		266	3552
		93658					0
557 - SD	CWS - CMS Staff	93658	161	37		16	214
558 - SD	Non Fed - CWS CMS Staff			199		85	284
144 - CP	CWS Health Related			197235	281764	84529	563528
144 - SD	CWS Health Related			262	376	113	751
138 - CP	CWS Skill Prof. Med. Pers.						0
138 - SD	CWS Skill Prof. Med. Pers.						0
808 - CP	SUO-CWS Emergency Relief			(821729)		(352170)	(1173899)
808 - SD	SUO-CWS Emergency Relief						
358 - CP	SUO-NFED			2336			2336
358 - SD	SUO-NFED						
359 - CP	CWS/LIVE SCAN/CLETS	93658	878	878			1756
		93658					
198 - CP	SUO - EA CWS Non-Fed			126712		54306	181018
198 - SD	SUO - EA CWS Non-Fed						
051 - CP	SUO - Grp Home Mo Visits	93658					0
051 - SD	SUO - Grp Home Mo Visits	93658					
		93658					
007 - SD	Relative/Non-Relative Home	93658	15	4		2	21
008 - CP	SUO-Relative/Non-Reltv Hm			19829			19829
008 - SD	SUO-Relative/Non-Reltv Hm			29			29

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007 - CP	Relative/Non-Relative Home	93658	7,456	5219		2237	14912
		93658					0
143 - CP	CWS INTAKE (C 6/07)	93658	7,495	5246		2248	14989
143 - SD	CWS INTAKE (C 6/07)	93658	11	7		3	21
147 - CP	CWS Court Related Acty	93658	56,149	39305		16845	112299
147 - SD	CWS Court Related Acty	93658	75	53		23	151
148 - CP	CWS Case Mgmt: Prev Serv	93658	64,802	45362		19441	129605
148 - SD	CWS Case Mgmt: Prev Serv	93658	66	47		20	133
171 - CP	SUO CWS-Title XX To			(22708)			(22708)
							0
575 - CP	CWS-TRAINING ADMIN (A	93658	23,395	16377		7019	46791
575 - SD	CWS-TRAINING ADMIN (A	93658					
122 - CP	SUO CWS Aug SGF			1173899			1173899
707 - CP	GOMEZ GRIEVANCE	93658					0
707 - SD	GOMEZ GRIEVANCE	93658					
716 - CP	Health Benefit Determination	n/a					
716 - SD	Health Benefit Determination	n/a					
837 - CP	EFC ELIGIBILITY	93658					
837 - SD	EFC ELIGIBILITY	93658					
839 - CP	EFC TRAINING	93658					
839 - SD	EFC TRAINING	93658					
840 - CP	EFC SVCS			13740		5888	19628
840 - SD	EFC SVCS			20		8	28
841 - CP	EFC COURT RELATED	93658	2,055	1439		617	4111
841 - SD	EFC COURT RELATED	93658	3	2		1	6
842 - CP	EFC CASE MANAGEMENT	93658	5,324	3728		1598	10650
842 - SD	EFC CASE MANAGEMENT	93658	8	5		2	15
838 - CP	EFC HEALTH RELATED (A			3711	5301	1590	10602
838 - SD	EFC HEALTH RELATED (A			5	8	2	
937 - CP	SUO-REDUCE GF% FOR			(13808)			(13808)
937 - SD	SUO-REDUCE GF% FOR			(15)			(15)
953 - CP	SUO REDUCE CWS GF %	n/a		(45)			(45)
		n/a					0
	Subtotal for CWS IV-E:		216,582	-365,157	287,449	1,023,190	1,162,064

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CWS TANF							
544 - CP	CWS MPI (AB 908)	93558	2,182	1527		655	4364
544 - SD	CWS MPI (AB 908)	93558	2	1		1	4
513 - CP	EA-ER	93558	205,672			36295	241967
513 - SD	EA-ER	93558	530			94	624
134 - CP	EA-Contract ESC (1-30 days)	93558	78			14	92
		93558					0
196 - CP	SUO-EA/IV-E Cost Shift (Pull)	93558	(153,865)			(27153)	(181018)
196 - SD	SUO-EA/IV-E Cost Shift (Pull)	93558					
	Subtotal for CWS TANF:		54,599	1,528	0	9,906	66,033
CWS TITLE XX							
809 - CP	SUO CWS Aug Title XX Fund	93667	1,173,899				1173899
809 - SD	SUO CWS Aug Title XX Fund	93667					
173 - CP	SUO CWS-Title XX Funding	93667	22,708				22708
		93667					
120 - CP	SUO CWS Aug Title XX O/M	93667	(1,173,899)				(1173899)
		93667					
	Subtotal for CWS TITLE XX:		22,708	0	0	0	22,708
CWSOIP/PROB							
704 - CP	CWSOIP/PROBATION-NON			2410			2410
705 - CP	SUO CWSOIP/PROBATION			(2410)		2410	0
	Subtotal for CWSOIP/PROB:		0	0	0	2,410	2,410
DHS CMSP							
217 - CP	Co Medi Svcs Non				30984		30984
217 - SD	Co Medi Svcs Non				30		30
	Subtotal for DHS CMSP:		0	0	31,014	0	31,014
DHS MEDI-CAL							
215 - CP	Medi-Cal				1429425		1429425
215 - SD	Medi-Cal				1428		1428
271 - CP	SAVE - Medical				2752		2752
271 - SD	SAVE - Medical				3		3
	Subtotal for DHS MEDI-CAL:		0	0	1,433,608	0	1,433,608

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ECCB							
387 - CP	ECCB NON-FEDERAL (A						0
387 - SD	ECCB NON-FEDERAL (A						0
388 - CP	SUO O/M ECCB (A 3/18)						
382 - CP	EMERGENCY CHILDCARE	93658					
		93658					
	Subtotal for ECCB:		0	0	0	0	0
FC (FOSTER CARE)							
		93658					
345 - SD	Foster Care	93658	44	11		5	60
612 - CP	SUO-FC Overmatch			(23242)		23242	
612 - SD	SUO-FC Overmatch						0
223 - CP	EA-FC-Eligibility	93558		355		63	418
223 - SD	EA-FC-Eligibility	93558		1			1
199 - CP	SUO-EA FC Overmatch	93558		(356)		356	0
199 - SD	SUO-EA FC Overmatch	93558					0
345 - CP	Foster Care	93658	29,595	20717		8879	59191
		93658					
846 - CP	EFC AFDC-FC ELIGIBILITY	93658	638	447		192	1277
846 - SD	EFC AFDC-FC ELIGIBILITY	93658	1				1
	Subtotal for FC (FOSTER CARE):		30,278	-2,067	0	32,737	60,948
HDAP							
956 - CP	HDAP ADMINISTRATION			1048			1048
956 - SD	HDAP ADMINISTRATION						0
	Subtotal for HDAP:		0	1,048	0	0	1,048
HOME SAFE (ONE TIME)							
766 - CP	HOME SAFE (A3/19)						0
767 - CP	SUO HOME SAFE O/M						
	Subtotal for HOME SAFE (ONE TIME):		0	0	0	0	0

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County Funding - Summary Detail Data by Program Code

After Claim Audit

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08/29/2019 12:33:12

Reimbursements

FOR COUNTY USE ONLY: Data Is Unofficial And Is NOT Maintained By CSU

	Program Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
IHSS ADM							
102 - CP	IHSS-Skill Prof. Med. Pers.			76	328	33	437
102 - SD	IHSS-Skill Prof. Med. Pers.				1		1
103 - CP	IHSS-PERS CARE SVC			232340	331914	99574	663828
103 - SD	IHSS-PERS CARE SVC			253	362	109	724
193 - CP	State Use Only-IHSS						0
193 - SD	State Use Only-IHSS						0
003 - CP	IHSS-Quality Assurance (A						
003 - SD	IHSS-Quality Assurance (A						
739 - CP	IHSS Anti-Fraud Background						
739 - SD	IHSS Anti-Fraud Background						
743 - CP	IHSS Anti-Fraud Initiative						
743 - SD	IHSS Anti-Fraud Initiative						
741 - CP	IHSS -PCSP/PLUS				4458	4458	8916
366 - CP	SUO TO MEET IHSS MOE (A						0
792 - CP	SUO SFT IHSS MOE FRM			22641		(22641)	
	Subtotal for IHSS ADM:		0	255,310	337,063	81,533	673,906
ILP							
182 - CP	ILSP-Case Management	93674					
182 - SD	ILSP-Case Management	93674					
237 - CP	SUO-ILP - Fed-State	93674	(6,902)	6902			
237 - SD	SUO-ILP - Fed-State	93674					
810 - CP	SUO-ILP State 100% O/M			(6902)		6902	
810 - SD	SUO-ILP State 100% O/M						
745 - CP	ILP NONFED-CASE						
746 - CP	ILP NONFED-SERVICES						
184 - CP	ILSP-Services	93674	6,902				6902
184 - SD	ILSP-Services	93674					
	Subtotal for ILP:		0	0	0	6,902	6,902

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Program Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
KINGAP IV-E ADMIN						
815 - CP SUO-KINGAP TITLE IV-E	93090		(146)		146	0
	93090					
747 - CP KINGAP TITLE IV-E CASE	93090					
	93090					
848 - CP OVER18 KINGAP IV-E CASE	93090	146	146			292
	93090					
860 - CP KINGAP TITLE IV-E	93090					0
	93090					
858 - CP OVER18 KINGAP IV-E ELIG	93090					
	93090					
Subtotal for KINGAP IV-E ADMIN:		146	0	0	146	292
NMOHC						
135 - CP SSI-SSP / OHC			486			486
135 - SD SSI-SSP / OHC			1			1
833 - CP SUO-SSI-SSP/OHC (A 9/11)			(398)		398	0
						0
Subtotal for NMOHC:		0	89	0	398	487
NON CWS ALLOC						
168 - CP FPP Health Related			15841	22630	6789	45260
168 - SD FPP Health Related			22	32	9	63
175 - CP FPP-Services/Non Federal			33480		14348	47828
175 - SD FPP-Services/Non Federal			33		14	47
501 - CP State Use Only-FPP			(58254)		58254	0
501 - SD State Use Only-FPP						0
582 - CP Kinship Support Services			26649			26649
328 - CP SUO-Kinship Support			(26649)		26649	0
328 - SD SUO-Kinship Support						
577 - CP Mo Visits/Group Homes/CWD	93658					
577 - SD Mo Visits/Group Homes/CWD	93658					
586 - CP NFED MO VISITS/GROUP						
586 - SD NFED MO VISITS/GROUP						
045 - CP SUO - Grp Home Mo Visits	93658					
045 - SD SUO - Grp Home Mo Visits	93658					
	93658					
177 - SD FPP PRE-Placmt Prev CM	93658	27	6		3	36
177 - CP FPP PRE-Placmt Prev CM	93658	12,675	8872		3802	25349
	93658					0
038 - CP SUO/CWSOIP/Cohort 1 (C	93658		(13642)		13642	0
	93658					138

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Reimbursements

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	Program Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
039 - CP	SUO NFED			9914			9914
039 - SD	SUO NFED						
037 - CP	CWSOIP/COHORT 1 (C	93658	3,728	3728			7456
		93658					
843 - CP	EFC GRP HM MONTHLY	93658					0
843 - SD	EFC GRP HM MONTHLY	93658					
922 - CP	CWS CASE REVIEW	93658	4,185	2092		2092	8369
		93658					
923 - CP	SUO-NONFED CWS CASE			5564		5564	11128
938 - CP	SUO-MOVE GF% TO POST			13808			13808
938 - SD	SUO-MOVE GF% TO POST			15			15
924 - CP	SUO CWS-POST 2011			212		(212)	0
							0
	Subtotal for NON CWS ALLOC:		20,615	21,691	22,662	130,954	195,922

PROB IV-E & GHMV PT

329 - CP	SUO-GH VISITS/PEER	93658		(15420)		15420	
		93658					
579 - CP	Mo Visits/Group/Probation	93658	3,916	3917			7833
		93658					
581 - CP	NF Mo Visits/Group Homes			10416			10416
576 - CP	Probation IV-E Training	93658	1,717			1718	3435
576 - SD	Probation IV-E Training	93658					
004 - CP	PROBATION PEER REVIEW	93658	181	126		54	361
		93658					
718 - CP	SUO-NFED PROBATION	n/a		336		144	480
		n/a					
844 - CP	EFC GH MO VISITS	93658	171	171			342
		93658					
818 - CP	EFC NF GHMV-PROBATION			454			454
929 - CP	PROB FED PREV SEX TRF	93658	306	153		153	612
		93658					
128 - CP	Prob IVE Preplmt Actvty	93658	4,755			4756	9511
		93658					
127 - CP	Prob IVE Plan & Mgt	93658	21,407			21408	42815
		93658					
130 - CP	Prob IVE Training	93658	520			174	694
		93658					
851 - CP	EFC PROBATION CASE	93658	3,621			3621	7242
		93658					

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Reimbursements

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Program Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
Subtotal for PROB IV-E & GHMV PT:		36,594	153	0	47,448	84,195
PSSF						
516 - CP PSSF-Family Supp Svcs	93556	9,089				9089
516 - SD PSSF-Family Supp Svcs	93556	13				13
675 - CP PSSF-Adoption Promotion &	93556	3,811				3811
675 - SD PSSF-Adoption Promotion &	93556	5				5
Subtotal for PSSF:		12,918	0	0	0	12,918
PSSF CASEWRKER VISIT						
677 - CP PSSF Monthly Caseworker	93556					0
677 - SD PSSF Monthly Caseworker	93556					0
Subtotal for PSSF CASEWRKER VISIT:		0	0	0	0	0
REFUGEE ADM						
351 - CP RCA/ECA Program	93566	1,373				1373
351 - SD RCA/ECA Program	93566	1				1
Subtotal for REFUGEE ADM:		1,374	0	0	0	1,374
SACWIS						
536 - CP CWS/CMS M&O (C12/18)	93658					0
	93658					0
528 - CP CWS-CARES STATEWIDE	93658					
	93658					
Subtotal for SACWIS:		0	0	0	0	0
SNAP-ED REIMBURSEMENT						
497 - CP CALFRESH COUNTY	10561					
	10561					
Subtotal for SNAP-ED REIMBURSEMENT:		0	0	0	0	0
TCVAP NONCITIZEN						
713 - CP TCVAP NONCITIZEN ADMIN			223			223
713 - SD TCVAP NONCITIZEN ADMIN						
714 - CP TCVAP NONCITIZEN SVCS			782			782
714 - SD TCVAP NONCITIZEN SVCS			1			1
Subtotal for TCVAP NONCITIZEN:		0	1,006	0	0	1,006

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County Funding - Summary Detail Data by Program Code

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Reimbursements

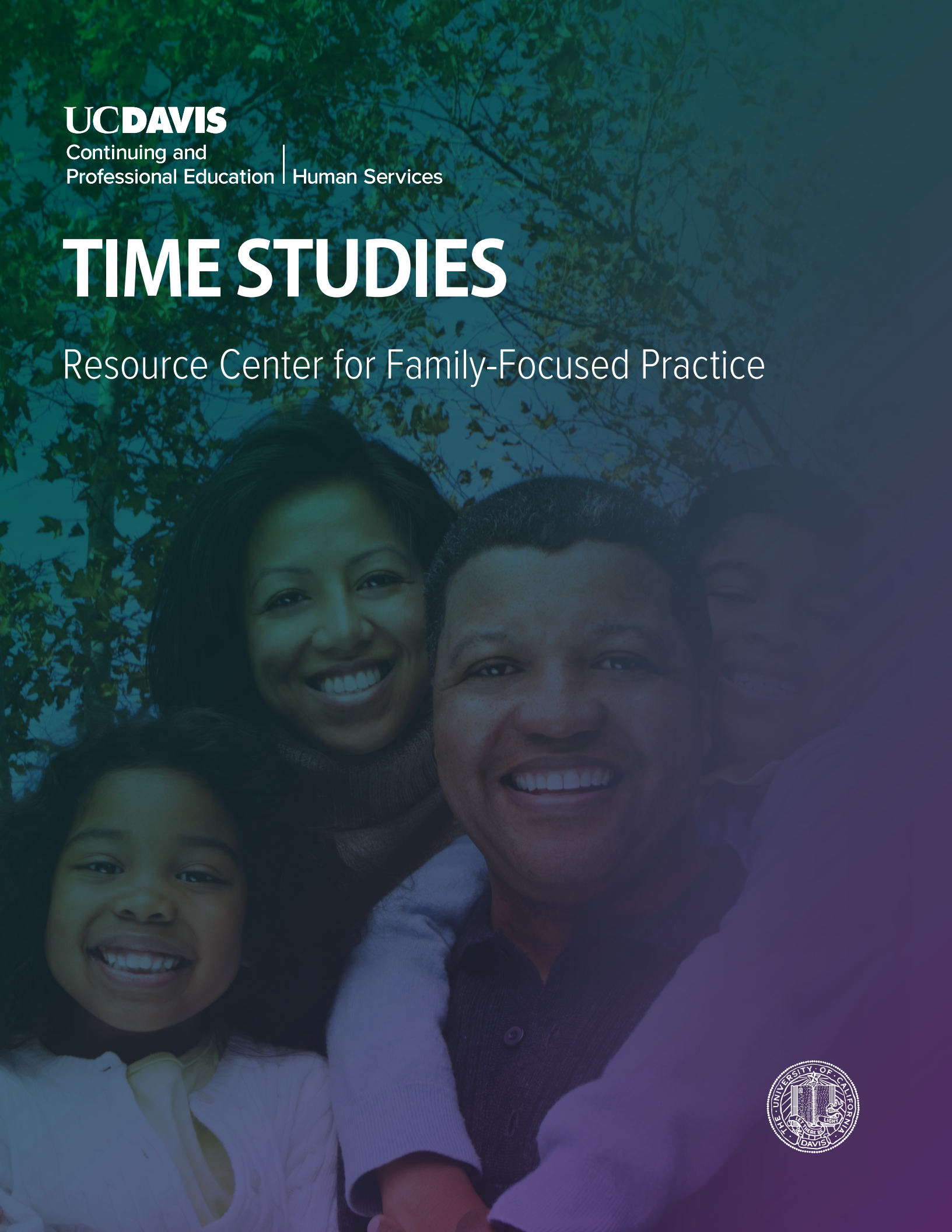
FOR COUNTY USE ONLY: Data Is Unofficial And Is NOT Maintained By CSU

Program Description	Federal Cat #	Federal Funds	State Funds	DHS Funds	County Funds	Total
WINS CALFRESH ADMIN						
456 - CP WINS ADMIN (A 3/14)			3834			3834
456 - SD WINS ADMIN (A 3/14)			4			4
Subtotal for WINS CALFRESH ADMIN:		0	3,838	0	0	3,838
Grand Total:		1,809,674	1,056,211	2,303,017	2,521,416	7,690,318

UCDAVIS
Continuing and Professional Education | Human Services

TIME STUDIES

Resource Center for Family-Focused Practice



Time Studies

PURPOSE OF TIME STUDIES

Federally approved method to claim staff salaries, benefits, and overhead.

Approved time study methodologies:

- Random moment
- Mid month of quarter
- Four weeks of quarter
- Continuous

Time Study Requirements

Case Carrying Staff

- Time study at a minimum, quarterly

Support Staff

- SSTRP (Support Staff Time Reporting Plan) counties time study/certify at a minimum quarterly
- Non-SSTRP counties charged Generic

EDP & Staff Development

- Required to time study monthly

Time Study Requirements--Who else must time study continuously?

Division 25

- Continuous time study for split function staff and first line supervisors
  - May use mid-month time study if there is support that it is representative of the entire quarter's activities
- Clerical and Administrative staff who perform Welfare and Non-Welfare activities with no casework hours
- If there is reason to believe that a new activity may begin during the quarter, all casework staff who will be involved in the activity must time study on the first day of the quarter and continue throughout the quarter, regardless of the day on which the new activity will begin

How do Time Study Hours Spread Costs?

Procedure:

- Pool costs
- Develop time study hour ratios
- Apply ratios to costs

For example, let's say eligibility worker salaries/benefits total $500,000 for the quarter.

Program	Hours	Ratio	Cost
Child Welfare Services	750	50%	$250,000
Family Preservation	300	20%	100,000
RFA	450	30%	150,000
Total	1,500	100%	$500,000

How do Time Study Hours Spread Costs?

Overhead (communications, office supplies, utilities, etc.) are pooled and allocated by the same ratios. Let's say overhead for the quarter is $750,000. Now we are going to use the time study hours for all of Social Services.

Program	Hours	Ratio	Cost
CalFresh	450	15%	$112,500
CalWORKs	300	10%	$ 75,000
Medi-Cal	750	25%	$187,500
Adult Protective Services	450	15%	$112,500
Child Welfare Services	750	25%	$187,500
In-Home Supportive Services	300	10%	$ 75.000
Total	3,000	100%	$750,000

TIME STUDY ACCURACY— Importance of Training

- All code definitions available on-line (CDSS site under CFLs)
- Quarterly County Fiscal Letter summarizes time study code changes
- Train new staff and provide quarterly refresher training for existing staff
- Provide staff with guides to assist in choosing correct codes

TIME STUDY ACCURACY-- Delays in Entering Time

- Tendency to forget work on smaller programs
- The more time that goes by, the more guesswork tends to be involved
- Rush leads to calculation errors
- Delays in getting time studies to supervisor and fiscal leave less time for thorough review

TIME STUDY ACCURACY— Importance of Supervisory Review

- Supervisors have the best knowledge of day-to-day staff assignments
- Supervisors are responsible for understanding time study codes
- Supervisors can spot errors before the time study is signed and used to claim funding
- Provide management reports to assist with identifying trends or variances

TIME STUDY ACCURACY-- Personal Responsibility

- Each employee controls the County's fiscal outcomes
- Time study hours are claims for Federal and State funding
- The County can only achieve plans for revenue maximization with the help of its employees
- Time Studies are important for subrecipients too!

Time Study Gray Areas

Use of generic
- Should be used sparingly by case workers
- Used when there is agency-wide benefit

Activities allowable under more than one code
- Example: Activities may be allowable under both Health-Related and Case Management codes

Consistent and equitable
- Can't change rules depending on fiscal benefit
- Like staff time study in like manner

Support Staff Time Study Challenges

- Can be more difficult to identify population served
- Multi-function codes overlap
- Support Staff is Overhead
  --Salaries/Benefits allocated by line staff time study hours

False Claims Act

Title 31, Subtitle III, Chapter 37, Subchapter III 3729.False claims

(a) Liability for certain acts. Any person who--

(1) knowingly presents, or causes to be presented, to an officer or employee of the United States Government or a member of the Armed Forces of the United States a false or fraudulent claim for payment or approval;

(2) knowingly makes, uses, or causes to be made or used, a false record or statement to get a false or fraudulent claim paid or approved by the Government;

(3) conspires to defraud the Government by getting a false or fraudulent claim allowed or paid;

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • *www.cdss.ca.gov*

KIM JOHNSON
DIRECTOR

GAVIN NEWSOM
GOVERNOR

July 1, 2019

COUNTY FISCAL LETTER NO. 18/19-84

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITOR CONTROLLERS
ALL COUNTY PROBATION OFFICERS
ALL TITLE IV-E AGREEMENT TRIBES
ALL COUNTY EBT PROJECT MANAGERS

SUBJECT: COUNTY WELFARE DEPARTMENT (CWD) COUNTY EXPENSE CLAIM (CEC) TIME STUDY AND CLAIMING INSTRUCTIONS FOR THE SEPTEMBER 2019 QUARTER

This County Fiscal Letter (CFL) provides counties time study and claiming instructions for the July through September 2019 quarter, which includes information and reminders regarding the following functions/programs:

I. Social Services 2
A. Peer Review (PR) Child Welfare Services (CWS) Methodology for Fiscal Year (FY) 2019-20 2
B. Staff Development for Peer Review Training Costs 4
C. Aid Code 5L for FY 2018-19 and Updated Discout Rate Template 4
D. Elimination of IHSS Anti-Fraud Plans 4
II. California Work Opportunity and Responsibility for Kids (CalWORKs) 4
A. CalWORKs Eligibility 4
B. Contracted Non-Sworn Staff 5
C. CalWORKs Home Visiting Initiative (HVI) Claiming Updates 6
D. CalWORKs Employment Services to Non-Custodial Parents (NCPs) 7
III. Other Public Welfare 7
A. CalFresh Expansion to Supplemental Security Income (SSI) 7
B. CalFresh Nutrition Education – Get Fresh Project 8
IV. Child Care – No Changes 8
V. Non Welfare – No Changes 8
VI. General 9

A. Electronic Data Processing (EDP) Methodology Changes, Child Weflare Services/Case Management System (CWS/CMS) Statewide Automated Child Welfare Information System (SACWIS) and Non-CWS/CMS (Non-SACWIS) 9
B. Changes to the Micro-Purchase and Simplified Acquisition Thresholds 11
C. County Cash Claiming–Reporting 11
D. CDSS Policy Regarding Late CEC Submissions 12
E. Debarment and Suspension 12
F. Federal Fund Monitoring Responsibilities 13

The Program Code Descriptions (PCDs) and Support Staff Time Reporting (SSTR) instructions for county use during the September 2019 claiming quarter are as follows:

Section	**Revised**
Social Services	06/19
CalWORKs	03/19
Other Public Welfare	12/18
Child Care	03/17
Non-Welfare	09/05
Staff Development	09/07
EDP	06/18
Support Staff Time Reporting Instructions	06/06
Direct-to-Program (DTP)/Function Support Staff Codes	06/18
Direct Service Delivery (DSD) Codes	03/17
General Time Study Instructions	06/19
TOE Codes	

For the latest version of the PCD manual, please go to the following link: http://www.cdss.ca.gov/inforesources/Letters-Regulations/Letters-and-Notices/County-Fiscal-Letters.

Please note that any changes to the PCDs and/or SSTR instructions may be shown in bold for addition of new language and strikeout for deletion of language.

I. Social Services

A. Peer Review (PR) Child Welfare Services (CWS) Methodology for FY 2019-20

To meet federal Cost Allocation Plan requirements, costs related to PR require additional steps to manually allocate the costs to other benefitting programs as these activities benefit the foster care, child welfare, and child abuse prevention programs. To do this, the California Department of Social Services (CDSS)

calculates the statewide allocation ratios annually using statewide social worker time study hours from all programs which benefit from the PR process. The methodology has been revised for FY 2019-20, utilizing data from the June 2018 through March 2019 claiming quarters. To simplify the budgeting and allocation of the PR process, all programs funded by sources other than Title IV-E are combined and claimed to Program Code (PC) 828 (Peer Review Non-Title IV-E).

Counties must then follow the instructions outlined below to calculate the hours between the Title IV-E and non-Title IV-E codes. The ratios listed are to be used for FY 2019-20 and are effective with the September 2019 quarter. For more information on the PR allocation methodology, please refer to CFL No. 11/12-21, dated October 6, 2011.

The following steps must be taken to correctly allocate PR costs:

- County social work staff report PR activities to Time Study Code (TSC) 0881 (Peer Review).
- Multiply the total hours reported to TSC 0881 by the two ratios listed in the table below.
- Report the result to the appropriate TSCs (0881 for federally eligible hours and 8281 for non-federally eligible hours).
- Use the same ratios to split any direct costs reported to PCs 088 and 828 by multiplying the total direct costs by the two ratios listed in the table below.
- Report the results to the appropriate Program Identifier Numbers (PINs) for PCs 088 and 828.

The funding for PC 088 and PC 828 is based on the realignment funding that became effective July 1, 2011, under Assembly Bill (AB) 118 (Chapter 40, Statutes of 2011) and ABX1-16 (Chapter 13, Statutes of 2011) which realigned the CWS funding. As outlined in this CFL, costs for these codes will be covered by county local revenue funds (LRF) using the State Use Only (SUO) overmatch codes. Therefore, ledger number 008 (CWS) will be set to zero and costs claimed to PC 828 will be covered by the county LRF.

The FY 2019-20 statewide allocation percentages and ratios are shown below:

PC	PROGRAM NAME	RATIO	PROGRAM
088	Peer Review	0.6592	Title IV-E
828	Peer Review Non-Title IV-E	0.3408	Non-Title IV-E

B. Staff Development for Peer Review Training Costs

Effective with the June 2019 quarter, Staff Development costs associated with the CWS PR process may be claimed to PC 088 (Peer Review). Both the host county and the peer reviewer county may claim Staff Development costs associated with training for the PR process to this PC. All other claiming instructions for the PR process can be found in CFL No. 04/05-42.

C. Aid Code 5L for FY 2018-19 and Updated Discount Rate Template

The CFL No. 18/19-81, dated May 10, 2019, provides instruction for counties to claim costs associated with Non-Emergency Assistance (EA)-Temporary Assistance to Needy Families (TANF) eligible emergency caregiver cases. The EA-TANF eligible cases shall continue to be claimed under existing EA claiming rules. However, Non-EA-TANF costs must be captured under the new Aid Code, 5L. The addition of Aid Code 5L required an update to the Aid to Families with Dependent Children-Foster Care Federal and Non-Federal Persons Count form (Discount Rate Template) and an example can be found within the attachments of the CFL referenced above. The new Discount Rate Template is effective with the June 2019 quarter.

D. Elimination of In-Home Supportive Services (IHSS) Anti-Fraud Plans

Updated claiming instructions were released through CFL No. 18/19-83, dated June 12, 2019, as a result of the elimination of the requirement that counties submit an IHSS Anti-Fraud Plan in order to claim Title XIX Federal Financial Participation (FFP) for enhanced fraud prevention, detection, referral, and investigation activities. Details regarding the elimination of this requirement were addressed in ACL No. 19-21, dated February 27, 2019. The above referenced CFL also provides updated guidance for reporting contracted costs associated with county District Attorney staff performing fraud investigations and prosecutions.

II. CalWORKs

A. CalWORKs Eligibility

Per CFL No. 15/16-65, dated June 30, 2016, the sharing ratio for PC 614 (CalWORKs Eligibility) is updated annually to properly capture CalWORKs eligibility costs specific to the Safety Net, Fleeing Felon, and Long-Term Sanction populations in aid codes K1 (Single-Parent Safety Net, Drug Felon, and Fleeing Felon Child-Only Cases [Non-Two Parent Case]) and 3F (CalWORKs Two

Parent Safety Net & Drug/Fleeing Felon Family). For FY 2019-20, CDSS has modified the methodology used to develop this ratio by excluding Maintenance of Effort (MOE) eligible recent noncitizen entrant and TANF timed-out caseload, since these cases are currently claimed under PC 616 (Non-Federal CalWORKs Eligibility). This change will only impact the percentage of costs claimed under PC 614 that may be charged to TANF and does not impact the overall funding a county receives.

Effective with the September 2019 claiming quarter, the sharing ratio for PC 614 will be updated to 71/29/00/00 (Federal/State/Health/County). The new sharing ratio for PC 614 is based on caseload data from the previous four quarters (June 2018, September 2018, December 2018, and March 2019) available in the Medi-Cal Eligibility Data System (MEDS). The ratio is calculated by dividing the K1 and 3F caseload by the total CalWORKs caseload (less the non-federal, MOE-eligible caseload, as mentioned above). The state share of this code reflects the non-MOE population of the PC. The sharing ratio for PC 614 will continue to be updated annually to reflect changes in caseloads.

B. Welfare Fraud Investigation (WFI) Costs Involving Non-Peace Officer (Non-Sworn) Staff

Under Manual of Policies and Procedures 20-007.115, WFI investigators must be peace officers (sworn staff). Investigators and their first-line supervisors are required to have peace officer status under California Penal Code Section 830 to be eligible to record time to fraud programs. Investigative staff who do not have peace officer status (non-sworn staff) must record time spent on investigative activity as casework time, identified to the applicable program. Costs associated with non-sworn county welfare department staff participating in investigatory work related to CalWORKs and/or CalFresh must be claimed to PC 618 (CalWORKs Program Integrity) and/or PC 344 (NACF Program Integrity), through TSC 6181 and TSC 3441, respectively.

Costs associated with non-sworn contracted staff participating in investigatory work related to these programs (such as those working with a county District Attorney or Special Investigative Unit) must be claimed to PINs 618024 (CalWORKs investigations), 618041 (CalWORKs prosecution), 344024 (CalFresh investigations), and 344041 (CalFresh prosecution). The TOE code 24 (Investigations) and TOE code 41 (Prosecution) have been added to both PCs effective with the September 2019 quarter.

Costs associated with sworn county welfare department staff or sworn contracted staff will continue to be time studied or direct charged to the following appropriate sworn staff PCs.

- PC 301 (CalWORKs Fraud)
- PC 305 (Non-Federal CalWORKs Fraud)
- PC 310 (NACF-Fraud)
- PC 315 (Federal CalWORKs and CalFresh Fraud)
- PC 320 (Non-Federal CalWORKs and CalFresh Fraud)
- PC 330 (IHSS – Non-HR/PCSP/Plus Option Fraud)
- PC 340 (Early Fraud Detection/Prevention [EFD/P] – Federal CalWORKs)
- PC 341 (EFD/P-NACF [WFI])
- PC 342 (EFD/P CalWORKs and CalFresh)

C. CalWORKs Home Visiting Initiative (HVI) Claiming Updates

HVI Claiming Clarification

Claiming for HVI services follows the eligibility of the parent receiving the service. If a two-parent assistance unit (AU) consists of mixed eligibility for the parents, counties have the option of breaking out the eligibility of each parent in determining where that parent's costs are claimed (federal, non-federal, or non-federal non-MOE), and claiming non-parent specific HVI services based on the eligibility of the primary HVI participant. Where applicable, counties may claim HVI costs and services to the non-federal non-MOE PC 426 (HVI Non-Federal Non-MOE). The HVI services for Child Only (Zero Parent) cases must be claimed to PC 426 to avoid the possibility that TANF or TANF MOE funds might be used to benefit an ineligible person in the AU.

Update to Claiming Training Costs

Training costs incurred before caseloads have been established must be charged to PC 422 (HVI Federal). As training costs are non-administrative in nature, for training provided to county workers who will be acting as home visitors, the county must claim the trainer costs on the staff development page of the CEC using PC 422 and trainee costs to TSC 4222 (HVI Federal Service Delivery). The costs of training provided to home visitors through a home visiting agency must be charged to either Program Identifier Number (PIN) 422071 (HVI Federal – Subrecipient Non-Admin) in the case of a subrecipient providing training to its home visitors, or PIN 422031 (HVI Federal – Contracted Activities – Unemployed) when a contractor provides training to its home visitors.

For additional clarification of the Training Costs subsection in CFL No. 18/19-49, dated January 30, 2019, if the county provides training to county workers who will be acting as home visitors, the counties must claim trainer costs to the staff development page of the CEC using the appropriate HVI PCs. Though training costs are non-administrative in nature, they must be allocated similarly to administration costs because they are not case specific. Therefore, trainee time must be time studied to the appropriate HVI non-administrative TSCs. Both trainer and trainee costs must be claimed in proportion to the HVI caseload of the county, similar to the method used to allocate and claim county administration costs. The costs of training provided to home visitors through a home visiting agency must be charged to PINs ending in either TOE codes 71 (Subrecipient Non-Admin) or 31 (Contracted Activities – Unemployed) and 32 (Contracted Activities – Employed) of the appropriate PCs in proportion to the HVI caseload of the agency, similar to the method used to allocate and claim home visiting agency administration costs.

D. CalWORKs Employment Services to Non-Custodial Parents (NCPs)

Pursuant to Senate Bill 282, ACL No. 18-24, dated March 15, 2018, and ACL No. 19-17, dated May 2, 2019, costs and time associated with the provision of CalWORKs employment services to Non-Custodial Parents (NCPs) must be charged to non-MOE CalWORKs employment services PCs, regardless of the eligibility of the AU to which the Non-Custodial Parent (NCP) is attached. As part of these employment services, NCPs may receive child care in connection with other children over whom they may have custody.

These PCs include, but are not limited to:

- PC 368 (Child Care Case Management Employed Non-MOE)
- PC 369 (Child Care Case Management Unemployed Non-MOE)
- PC 370 (Employment Services Employed Non-MOE)
- PC 371 (Employment Services Unemployed Non-MOE)
- PC 949 (ESE Administration Non-MOE)
- PC 950 (ESE Non-Administration Non-MOE)

III. Other Public Welfare

A. Expansion of CalFresh to the SSI Population

The CFL No. 18/19-40, dated November 30, 2018, provides claiming instructions for the expansion of CalFresh to the SSI population (also known as the reversal of the CalFresh SSI cash-out policy) for FY 2019-20 as follows. Effective with

the September 2019 quarter, PC 446 (Reversal of the CalFresh SSI Cash-out Policy) has been deleted. All administrative costs that were previously claimed to PC 446 will now be claimed to PC 343 (NACF Eligibility). All administrative costs previously claimed to PC 442 (Supplemental Nutrition Benefit [SNB]/Transitional Nutrition Benefit [TNB]) will continue to be claimed to PC 442.

Additionally, effective with the September 2019 quarter, costs associated with SNB and TNB welfare fraud investigation are now allowable, as detailed in ACL No. 19-41. The following changes to TSC 4421 have been made (in bold):

TSC 4421 Supplemental Nutrition Benefit Program and Transitional Nutrition Benefit Program

This code includes SNB Program or TNB Program intake activities, such as certification or denial of benefits, benefit cell assignment, authorization for benefit issuance, quality assurance, and supervisorial review activities. This also includes continuing SNB Program or TNB Program activities, such as TNB Program recertification, authorization for benefit issuance, inter-county transfers, program eligibility terminations, program loss computations and adjustments, fraud prevention ***and investigation****, quality assurance, and supervisorial review activities. Also included is time spent providing applicants and recipients with general information about the SNB Program or TNB Program, including outreach.*

Also, both TOE codes 24 (Investigations) and 41 (Prosecution) will be added to PC 442 to allow for claiming of fraud prevention and investigation costs associated with the SNB Program and the TNB Program via the resulting direct charge PINs (422024 and 422041, respectively).

B. CalFresh Nutrition Education – Get Fresh Project

Effective with the September 2018 quarter, PC 362 (CalFresh Nutrition Education-Get Fresh) has been deleted. Counties were previously allowed to claim to PC 362 through the June 2018 quarter.

IV. Child Care

No changes.

V. Non Welfare

No changes.

VI. General

A. Electronic Data Processing (EDP) Methodology Changes, Child Weflare Services/Case Management System (CWS/CMS) Statewide Automated Child Welfare Information System (SACWIS) and Non-CWS/CMS (Non-SACWIS)

California was approved to transition the SACWIS CWS/CMS cost allocation methodology to the CCWIS, as outlined in Chapter X of the FY 2018-19 County Cost Allocation Plan.

In addition, beginning with the September 2019 quarter, new PCs have been established to simplify the claiming of EDP costs. The new PCs are based on funding source and sharing ratios rather than specific programs/activities. More information can be found in CFL No. 18/19-XX. Counties are reminded of the proper CWS/CMS CCWIS claiming policies and procedures necessary for claiming and allocating EDP activities and expenditures appropriately to the benefitting programs in accordance with federal policy and guidelines. Please refer to CFL No. 06/07-36, dated May 21, 2007, for the CCWIS methodology requirements which still remain in effect. Please note: the PCs below have not been deleted but will no longer used as dual codes for capturing both program allowable activities and EDP Maintenance and Operations (M&O) costs.

The CCWIS costs must be allocated to the benefitting program. Based on this, beginning with the September 2019 quarter, the CDSS established new PCs to capture costs with like funding sources and sharing ratios to capture the CCWIS EDP M&O costs. Effective July 1, 2011, AB 118 (Chapter 40, Statutes of 2011) and ABX1 16 (Chapter 13, Statutes of 2011) realigned CWS. The following PCs are subject to the realignment provisions outlined in CFL No. 11/12-18, dated September 16, 2011. The following are the FY 2019-20 CCWIS percentage allocations to the benefiting programs and the previous codes (*in italics*):

PC	Description	Percent	Fund Source Sharing Ratio
536	**CCWIS-EDP M&O-IV-E** *(This PC has been re-titled from "SACWIS".)*	**0.6798**	**Title IV-E 50/35/00/15**
970	**CCWIS-EDP M&O-TANF 85 percent** *(This PC corresponds with the EDP M&O costs previously claimed to PC 513 [EA-ER].)*	**0.1869**	**TANF 85/00/00/15**

971	**CCWIS-EDP M&O-TANF 50 percent** *(This PC corresponds with the EDP M&O costs previously claimed to PCs 544 (CWS MPI [AB 908]) and 556 (CWS-MPS [AB 908].)*	**0.0090**	**TANF 50/35/00/15**
972	**CCWIS-EDP M&O-Title XIX-HR** *(This PC corresponds with the EDP M&O costs previously claimed to PCs 144 [CWS – Health Related], 168 [FPP – Health related], and 838 [EFC Health Related].)*	**0.1058**	**Title XIX 00/35/50/15**
973	**CCWIS-EDP M&O-Title XIX** *(This PC corresponds with the EDP M&O costs previously claimed to PC 150 [EPSDT].)*	**0.0000**	**Title XIX 00/00/100/00**
974	**CCWIS-EDP M&O-ILP** (*This PC corresponds with the EDP M&O costs previously claimed to PCs 182 [ILP – Case Management] and 184 [ILP – Services].)*	**0.0046**	**Chafee 100/00/00/00**
975	**CCWIS-EDP M&O-State Only** (*This PC corresponds with the EDP M&O costs previously claimed to PC 135 [SSI/SSP].)*	**0.0027**	**State 00/100/00/00**
976	**CCWIS-EDP M&O-State 70 percent** (*This PC corresponds with the EDP M&O costs previously claimed to PC 175 [FFP Services/NonFed, 588 [STOP – Assessment / Case Plan], and 840 EFC Services NonFederal].)*	**0.0053**	**State 00/70/00/30**
977	**CCWIS-EDP M&O-State 50 percent** (*This PC corresponds with the EDP M&O costs previously claimed to PCs 786 [NREFM Under 18], 787 [NREFM NRLG] 863 [NRLG NMD], 864 [NRLG Probate], and 865 [NRLG Juvenile].)*	**0.0046**	**State 00/50/00/50**

978	**CCWIS-EDP M&O-County Only** (*This PC corresponds with the EDP M&O costs previously claimed to PC 584 [SB163 County Only].)*	**0.0013**	**County 00/00/00/100**

*Note: Sharing ratios are listed as Federal/State/Welfare/County.

B. Changes to the Micro-Purchase and Simplified Acquisition Thresholds

Pursuant to the National Defense Authorization Act for FY 2018 and a memorandum issued by the Office of Management and Budget, all recipients and subrecipients of federal awards are able to utilize higher thresholds for micro-purchases and simplified acquisitions as of June 20, 2018. Guidance and information regarding the changes in these thresholds was released in CFL No. 18/19-82, dated June 7, 2019, so that counties can update their procurement procedures.

D. County Cash Claiming–Reporting

As a reminder, costs must be claimed in accordance with cash claiming requirements set forth in CFL No. 06/07-06, dated July 13, 2006. In accordance with 45 CFR §95.13, the CEC is a cash-based claim and costs must be claimed in the quarter in which the service has been provided and the payment is made. The requirement to claim costs on a cash basis through the CEC does not remove a county's responsibility to comply with Generally Accepted Accounting Principles for county financial statements that are used for purposes other than CEC claiming.

Adjustment claims must be submitted in a timely manner within the nine-month claiming time limit to ensure the two-year limit for claiming federal funds is met. Adjustment claims should include corrections to the original quarter submission and should not include any corrections for other quarters regardless of when the correction was posted to your accounting system. If an error is found at a later date, the county must go back to the quarter in which the original costs were claimed and make the correction in that adjustment quarter not the quarter in which it is discovered.

The due dates for submittal of the adjustment claims are provided annually, in advance, in the March quarterly CFL. Counties must maintain supporting documentation for three years from the date the state submits the last expenditure report to the federal Department of Health and Human Services for all claims, as outlined in ACL No. 15-26. Fiscal records must be retained and produced in the event of a federal, state, county, or 2 CFR 200 Subpart F

(formerly known as A-133) audit as outlined in Manual of Policies and Procedures Division 10-119 and Division 23-353.

E. CDSS Policy Regarding Late CEC Submissions

The late CEC policy enforced by the federal Administration for Children and Family (ACF) requires CDSS to report CEC data within 45 days after the quarter ends (TANF-ACF-PI-2014-02). The ACF requires CEC data for nationwide budgeting and distribution of their federal funds. As a result, any late CECs may jeopardize federal funding for California. Any county requests for extensions must be received by CDSS at least two weeks before the due date and will need to be requested in writing from the County Welfare Director. Requests for extension should be sent to:

California Department of Social Services
Accounting and Fiscal Systems Branch
Attn: County Claims Unit
744 P Street, MS 9-4-76
Sacramento, CA 95814

F. Debarment and Suspension

Pursuant to federal regulations, CWDs must be in good standing with the federal government to receive federal funds. To ensure CWDs are not debarred or suspended from federal financial assistance programs by any federal department or agency, CDSS must verify the CWD is not listed on the federal Excluded Parties Listing System prior to issuance of any federal funds.

To ensure accuracy of the verification, CDSS requires submissions of the CWD's exact legal name of the entity and Employer Identification Number (EIN) or Tax Identification Number (TIN) as submitted to the Internal Revenue Service when applying for an EIN or a TIN. If a CWD is operating under multiple names or identification numbers, each name and identification number must be submitted. The information requested must be submitted via email on or before July 1 to CDSS at Fiscal.Systems@dss.ca.gov with "EIN or TIN for the County of (*insert county name)*" in the subject line. Counties should review the debarment and suspension-related responsibilities for counties as outlined in CFL No. 18/19-64, dated April 2, 2019.

G. Federal Fund Monitoring Responsibilities

As a reminder, counties have certain responsibilities for monitoring the expenditures of federal funds. Please refer to CFL No.18/19-86, dated June 28, 2019, for a description of federal requirements, the EIN or TIN information provided by counties, and a link to the terms and conditions for each federal grant administered by CDSS. Additionally, new terms and conditions will be posted to this site on an ongoing basis.

Please note this quarterly CFL does not include new budget items enacted in the Budget Act of 2019.

If counties have any questions regarding this CFL, please direct them to fiscal.systems@dss.ca.gov.

Sincerely,

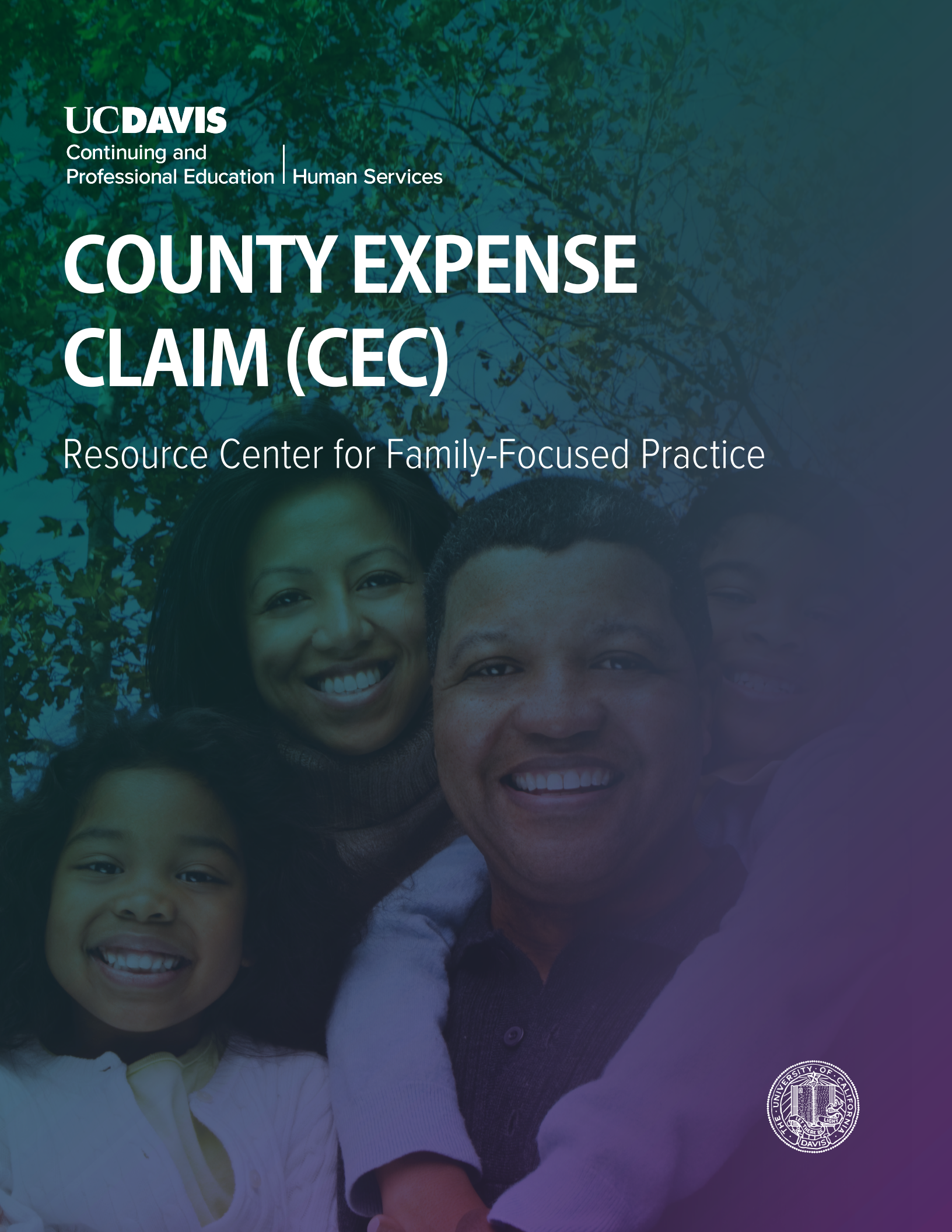
Original document signed by:

SALENA CHOW, Chief
Fiscal Forecasting and Policy Branch

UC DAVIS
Continuing and Professional Education | Human Services

COUNTY EXPENSE CLAIM (CEC)

Resource Center for Family-Focused Practice



County Expense Claim

County Expense Claim

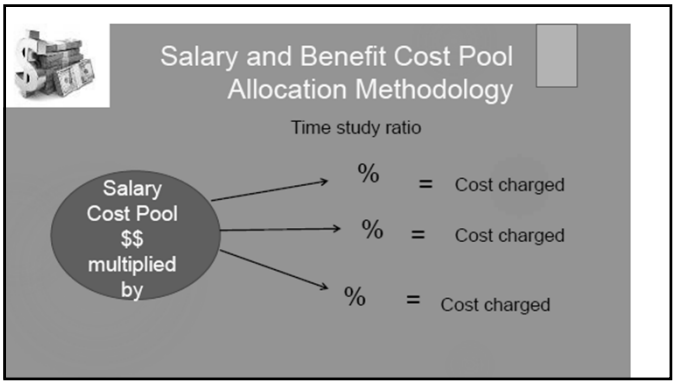
Claim for reimbursement of Administrative costs

- Salaries and benefits
- Overhead
- Direct Costs
  - CalWORKs Supportive Services
  - CalWORKs Child Care
  - Contracted Services

County Expense Claim Salaries/Benefits

Cost Pools Case Carrying Staff

- Social Workers
- Employment Service Workers
- Eligibility Determination Workers
- Fraud Investigators



County Expense Claim Salaries/Benefits

Cost Pools Case Support Staff

SSTRP counties
- General
- Program
- Clerical

Non-SSTRP counties (small)
- General unless SSTRP submitted

County Expense Claim Salaries/Benefits

Source Documents

County payroll system salaries and benefits by employee

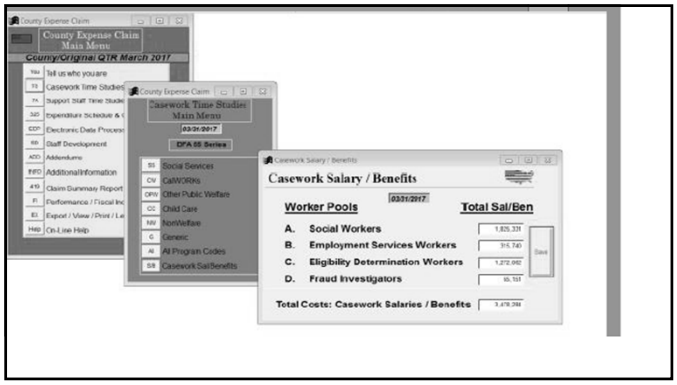
Group employees by cost pool (employee could be in multiple cost pools

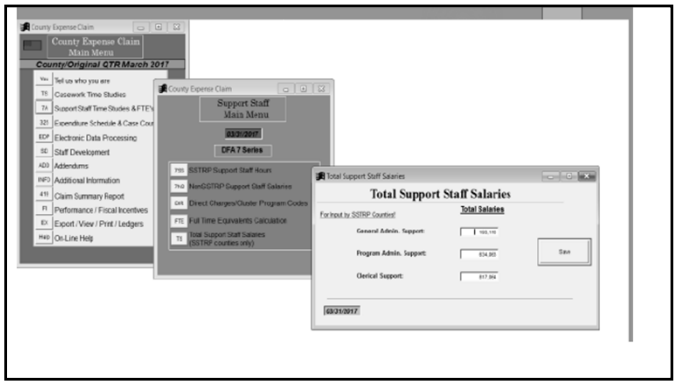
Allocate non-employee specific costs

Overtime has two options:

Leave in cost pool

Direct charge


County Expense Claim
Main Menu
County/Original QTR March 2017
Tell us who you are
Casework Time Studies
Support Staff Time Studies & FTE's
Expenditure Schedule & Case Counts
Electronic Data Processing
Staff Development
Addendums
Additional Information
Claim Summary Report
Performance / Fiscal Incentives
Export / View / Print / Ledgers
On-Line Help
Casework Time Studies
Main Menu
03/31/2017
DFA 55 Series
Social Services
CalWORKs
Other Public Welfare
Child Care
NonWelfare
Generic
All Program Codes
Casework Sal/Benefits
Casework Salary / Benefits
03/31/2017
Worker Pools
Total Sal/Ben
A. Social Workers
B. Employment Services Workers
C. Eligibility Determination Workers
D. Fraud Investigators
Total Costs: Casework Salaries / Benefits
Save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Staff Development
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Support Staff
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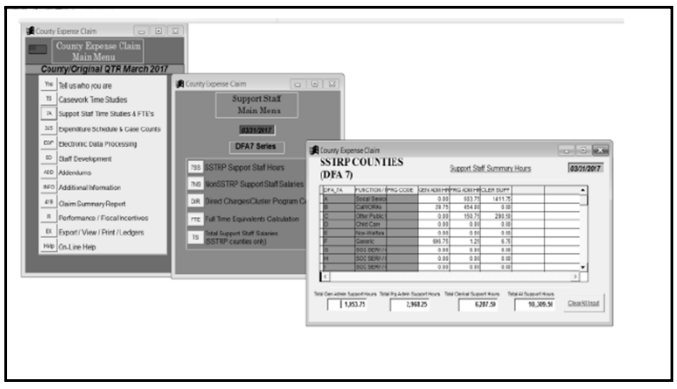
03/31/2017
DFA 7 Series
SSTRP Support Staff Hours
NonSSTRP Support Staff Salaries
Direct Charges/Cluster Program Codes
Full Time Equivalents Calculator
Total Support Staff Salaries
(SSTRP counties only)
Total Support Staff Salaries
Total Support Staff Salaries
For Input by SSTRP Counties!
Total Salaries
General Admin. Support:
Program Admin. Support:
Clerical Support:
Save
03/31/2017


County Expense Claim
Main Menu
County/Original QTR March 2017
Tell us who you are
Casework Time Studies
Support Staff Time Studies & FTE's
Expenditure Schedule & Case Counts
Electronic Data Processing
Staff Development
Addendums
Additional Information
Claim Summary Report
Performance / Fiscal Incentives
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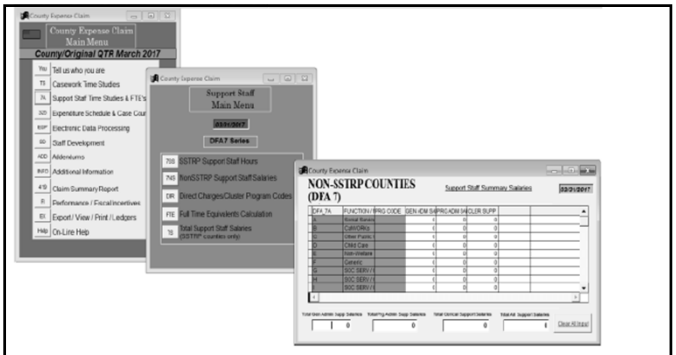
On-Line Help
Support Staff
Main Menu
03/31/2017
DFA7 Series
SSTRP Support Staff Hours
NonSSTRP Support Staff Salaries
Direct Charges/Cluster Program Codes
Full Time Equivalents Calculator
Total Support Staff Salaries
(SSTRP counties only)
SSTRP COUNTIES
(DFA 7)
Support Staff Summary Hours
03/31/2017
DFA_7A
FUNCTION / PRG CODE
GEN ADMIN PRG ADMIN CLER SUPT
Total Gen admin Support Hours
Total Prg Admin Support Hours
Total Clerical Support Hours
Total all Support Hours
1,053.75
1,968.25
6,287.50
10,309.50
Close/All Input



County Expense Claim

Overhead

- County Accounts Payable System
- Options:
  - Claim Generic
    - Space
    - Travel
    - Other Operating Costs
    - County Cost Allocation Plan
    - Other allocated costs
  - Direct charge with Letter of Intent on file with CDSS

Generic Cost Allocation Methodology

Time study ratio for all programs

Generic Cost $$ multiplied by

% = Cost charged

% = Cost charged

% = Cost charged

Direct Costs

Direct costs from Accounts Payable system
Benefits single program
Charged to six-digit PIN
Examples:

- CalWORKs Child Care, Supportive Services
- CWS Court-ordered services
- CWS contracted services
- Contracted Medi-Cal Outreach services

County Expense Claim

Structure of Claiming Code

XXX	X	XX
Program #		
	Component	
		Type of Expense (TOE) Code

County Expense Claim

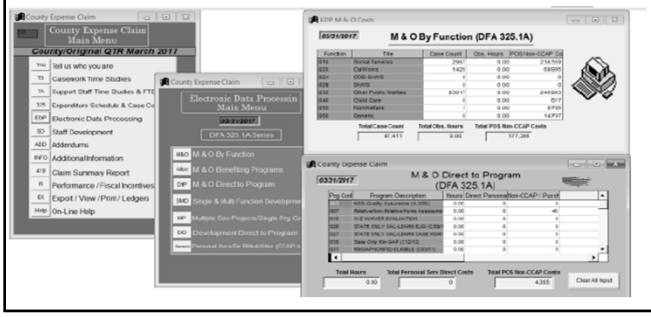
Structure of Claiming Code
148303

148	3	03
CWS Case Management		
	Family Reunification	
		Transportation

Electronic Data Processing

If federally funded, must be supported by APD

May be claimed to:
- Functional level
- Program level



Staff Development

Trainers

On CEC, enter only the hours for the trainers

Trainees

Spread costs based on activities

Staff Development

14-213 UNALLOWABLE STAFF DEVELOPMENT COSTS 14-213
.1 Costs including but not limited to those listed below, shall not be as a staff development cost, but shall be claimed as a regular county administrative expense.
.11 Salaries and benefits of supervisors engaged in day-to-day supervision;
.12 Salaries and benefits of CWD staff in continuing training;
.13 Salaries and benefits of students hired on a temporary basis, such as summer interns;
.14 All costs for attendance by CWD staff at meetings or conferences of professional organizations;
.15 Training for foster parents;
.16 Training for non-CWD or contracted service provider personnel.

Staff Development—What is “Continuing Training?’

Division 14-130

Continuing training" means an ongoing program of training planned to enable CWD employees to:

(a) reinforce his/her basic knowledge and develop the required skills for the performance of specific functions, and

(b) acquire additional knowledge and skill to meet changes due to enactment of new legislation, development of new policies, or shifts in program emphasis.

Staff Development—What is “Continuing Training?”--additional

14-510 CONTINUING TRAINING 14-510

.1 County welfare departments shall make provision for training activities designed to meet employee needs including but not limited to the following:

.11 Preparing for newly assigned job duties;

.12 Expanding knowledge and understanding of their jobs' subject field;

.13 Providing knowledge and understanding of new and changing ideas;

.14 Remaining current on program changes, new programs, and other subject areas related to their duties and responsibilities.

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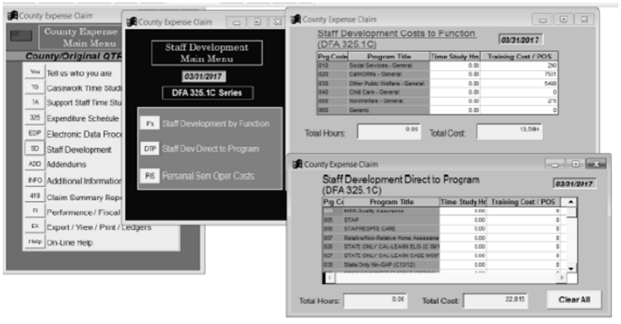
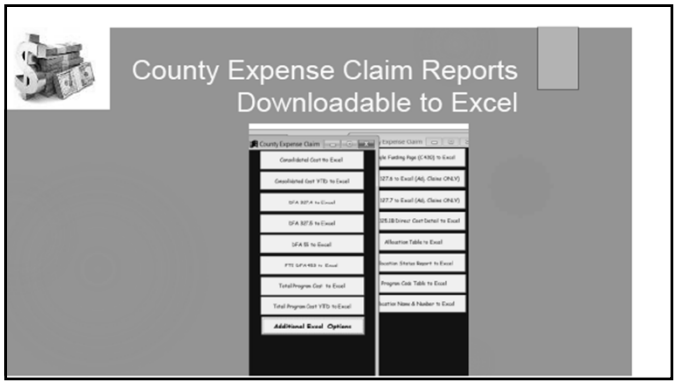
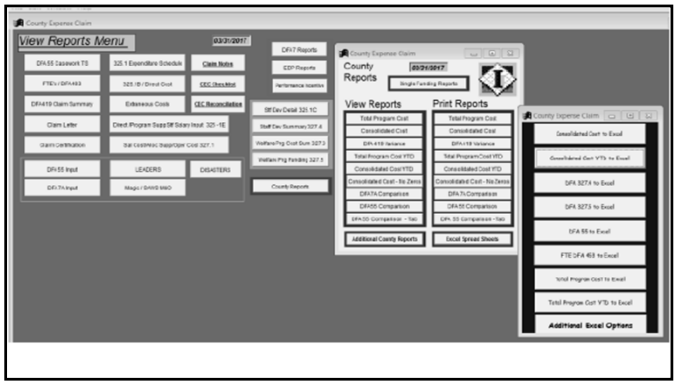
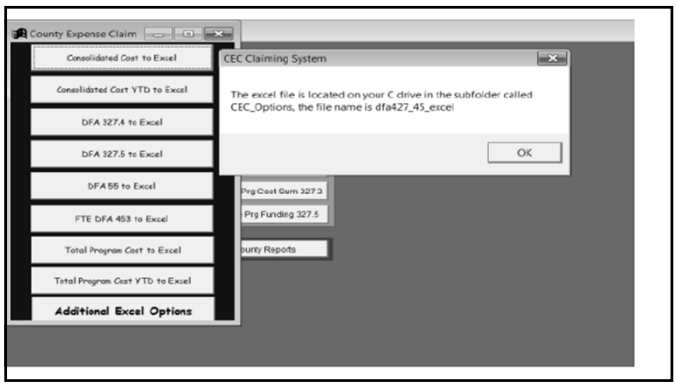
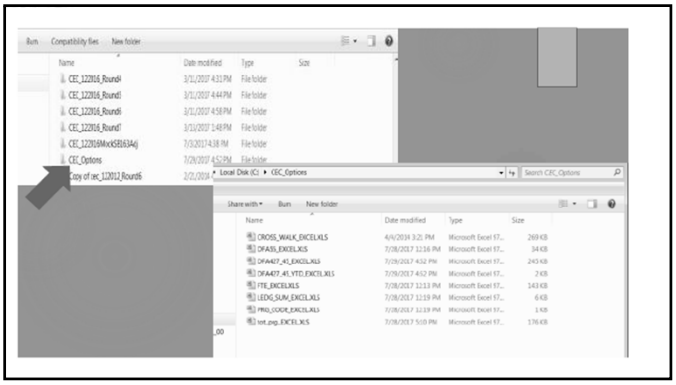
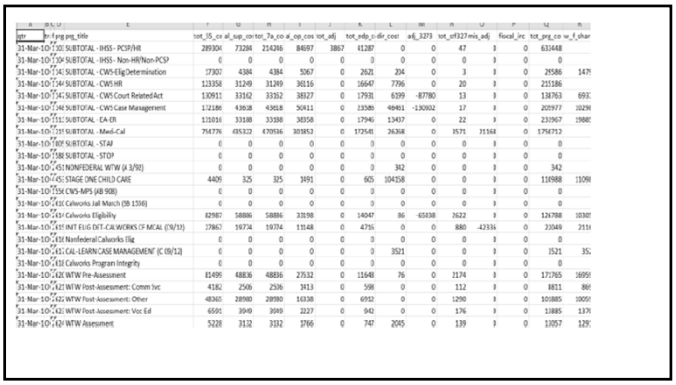



County Expense Claim Reports
Downloadable to Excel

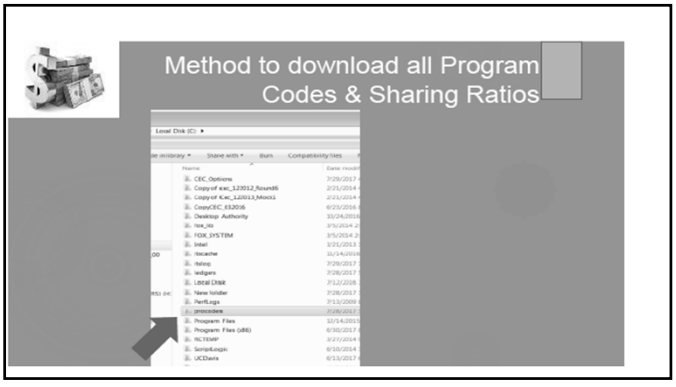

View Reports Menu
County Reports
View Reports
Print Reports
Additional Excel Options

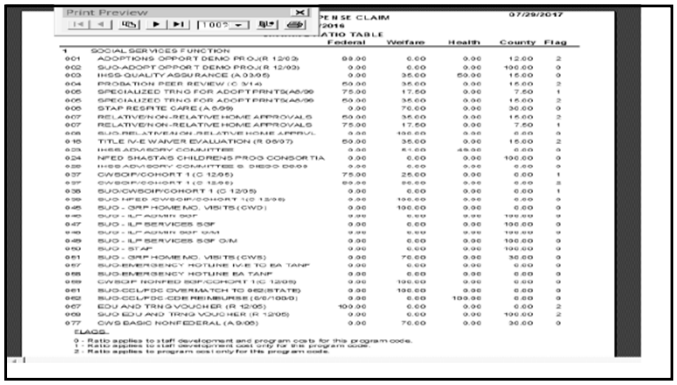

County Expense Claim
Consolidated Cost to Excel
Consolidated Cost YTD to Excel
DFA 327.4 to Excel
DFA 327.5 to Excel
DFA 55 to Excel
FTE DFA 453 to Excel
Total Program Cost to Excel
Total Program Cost YTD to Excel
Additional Excel Options
CEC Claiming System
The excel file is located on your C drive in the subfolder called CEC_Options, the file name is dfa427_45_excel
OK





qtr	fyr	pxg_prg_title	tot_35_cc	al_sup_co	tot_7a_co	al_op_cos	tot_adj	tot_edp_c	dir_cost	adj_3273	tot_of327	mis_adj	fiscal_irc	tot_prg_co	w_f_shar
31-Mar-10	710	SUBTOTAL - IHSS - PCSP/Hr	289304	73284	214266	84697	3867	41287	0	0	47	0	0	631448	
31-Mar-10	715	SUBTOTAL - IHSS - Non-HR/Non-PCSP	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	734	SUBTOTAL - CWS-Elig Determination	17307	4384	4384	5067	0	2621	204	0	3	0	0	29586	147
31-Mar-10	734	SUBTOTAL - CWS HR	123358	31249	31249	36116	0	16647	7796	0	20	0	0	215186	
31-Mar-10	734	SUBTOTAL - CWS Court Related Act	130911	33162	33162	38327	0	17931	6399	-87780	13	0	0	138763	693
31-Mar-10	734	SUBTOTAL - CWS Case Management	172186	43618	43618	50411	0	23580	48461	-130602	17	0	0	207977	1029
31-Mar-10	751	SUBTOTAL - EA-ER	115016	33188	33188	34358	0	17946	13437	0	22	0	0	231967	1988
31-Mar-10	715	SUBTOTAL - Med-Cal	754776	435322	670516	303853	0	172641	26368	0	3571	31164	0	1754712	
31-Mar-10	705	SUBTOTAL - STAR	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	758	SUBTOTAL - STOP	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	745	NONFEDERAL WTW (A 3/92)	0	0	0	0	0	0	342	0	0	0	0	342	
31-Mar-10	745	STAGE ONE CHILD CARE	4409	325	325	1491	0	665	104158	0	0	0	0	114988	1109
31-Mar-10	755	CWS-MPS (AB 908)	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	743	Calworks Jail Match (SB 1556)	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	743	Calworks Eligibility	82987	56886	56886	33198	0	14047	86	-65038	2622	0	0	126788	1030
31-Mar-10	743	WIT ELIG DET-CAL WORKS (7 MCAL (7/0/13)	19861	19734	19734	11148	0	4735	0	0	880	-42934	0	21048	211
31-Mar-10	743	Nonfederal Calworks Elig	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	743	CAL-LEARN CASE MANAGEMENT (C (9/12)	0	0	0	0	0	0	3521	0	0	0	0	1521	35
31-Mar-10	743	Calworks Program Integrity	0	0	0	0	0	0	0	0	0	0	0	0	
31-Mar-10	742	WTW Pre-Assessment	81499	48836	48836	27532	0	11648	76	0	2174	0	0	171765	1695
31-Mar-10	742	WTW Post-Assesment: Comm Svc	4182	2506	2506	3413	0	598	0	0	112	0	0	8811	86
31-Mar-10	742	WTW Post Assesment: Other	48360	28980	28980	16338	0	6952	0	0	1290	0	0	101885	1005
31-Mar-10	742	WTW Post-Assesment: Voc Ed	6591	3949	3949	2227	0	942	0	0	176	0	0	13885	137
31-Mar-10	742	WTW Assesment	5228	3132	3132	1766	0	747	2045	0	139	0	0	11057	129





County Expense Claim

Unallowable costs (claim to Extraneous)

- Accounts payable system
- Financing/Interest costs
- Portion of lease payment for capitalized asset in excess of depreciation
- Legislative expenses (lobbying)
- Fines and penalties
- Entertainment expenses, alcoholic beverages
- Supportive services not issued to clients in the quarter (i.e. bus passes)
- SWAG

County Expense Claim

Errors:

If discovered within nine months, correct on adjustment claim (State provides template)

If discovered more than nine months after end of quarter:

If State/Fed owes County, do nothing—County may not receive additional funding

If County owes State/Fed, complete SOC 812A; State will take funds out of subsequent AA 190

County Expense Claim Output Pages Overview

DFA 325.1 Summary of All Costs
DFA 55 Summary of Time Study Hours (Program ratio--Percent to total for each cost pool by function)
DFA 55A Hours and salary costs (Program code to function ratio)
DFA 325.1B Direct Costs
DFA 7 Support Staff
DFA 327.1 Distribution of Costs
DFA 327.2 EDP Costs
DFA 327.3 Program Cost Summary with Shifts displayed
DFA 327.4 Staff Development Costs
DFA 327.5 Welfare Program Funding net of shifts with sharing ratios displayed
DFA 403 Full Time Equivalencies by Cost Pool
Hint: DFA 327.4 + DFA 327.5 = Total Costs

AUDITED

08/29/19 12:32:02

Before Ledger System Processing

EXPENDITURE CERTIFICATION FOR THE COUNTY WELFARE DEPARTMENT EXPENSE CLAIM (CEC)

NAPA 03-2019	28	FORM: DFA 325.5
03/31/19		

I. Enter "Total Allowable Welfare Costs" reported on the DFA 325.1. **$7,690,318**

II. Enter "Extraneous Costs" reported on the DFA 325.1. **$3,795,551**

III. COUNTY WELFARE DIRECTOR'S CERTIFICATION

I hereby certify, under penalty of perjury, that I am the official responsible for the administration of the public welfare programs in said county; that I have not violated any of the provisions of Code of Federal Regulations, 7 CFR, Part 3018 and 45 CFR, Part 93, regarding lobbying restrictions, or 45 CFR, Part 76, regarding governmentwide debarment and suspension, and Sections 1090 to 1096, inclusive of the Government Code; that the amounts reported herein have been expended and are properly chargeable as expenditures for administration of the welfare programs in accordance with all provisions of the Welfare and Institutions Code and rules and regulations of the California Department of Social Services.

SIGNATURE OF COUNTY WELFARE DIRECTOR	DATE
JENNIFER YASUMOTO	

IV. COUNTY AUDITOR'S CERTIFICATION

I hereby certify, under penalty of perjury, that I am the official responsible for the examination and settlement of accounts; that I have not violated any of the provisions of Code of Federal Regulations, 7 CFR, Part 3018 and 45 CFR, Part 93, regarding lobbying restrictions, or 45 CFR, Part 76, regarding governmentwide debarment and suspension, and Sections 1090 to 1096, inclusive of the Government Code; that the expenditures reported herein have been authorized by the welfare director; and that warrants therefore have been issued or expenditures otherwise incurred according to law.

SIGNATURE OF COUNTY AUDITOR	DATE
TRACY SCHULZE	

Contact Person: **CAROL HAYNES** **Telephone:** **707.253.4674**

	County Program Expenditures (DFA 327.5/ 327.7)	County Staff Development Expenditures (DFA 327.4/ 327.6)
Federal	**$1,800,724**	**$8,950**
State	**1,053,037**	**3,174**
Health	**2,300,485**	**2,532**
County	**2,519,229**	**2,187**
Total	**$7,673,475**	**$16,843**

NAPA 03-2019
County Expense Claim (CEC)
Expenditure Schedule

Form Number: DFA 325.1	County Number 28	Quarter: 03/31/19

08/29/19
12:27:15

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	Social Services	CalWORKs	Other Public Welfare	Child Care	Non Welfare	Generic	Total Subgroup	Total Cost Pool
	1	2	3	4	5	6	7	8
Casework Costs								
A. Social Workers	1,638,061				64,322	710	1,703,093	
B. Employment Services Workers.		305,879	18,037	3,658	2,134	51	329,759	
C. Eligibility Determination Workers	174	108,889	1,134,999		21,091	5,175	1,270,328	
D. Fraud Investigators		22,210	47,567				69,777	
E. Total Casework Costs	1,638,235	436,978	1,200,603	3,658	87,547	5,936		3,372,957
Support Staff Costs								
F. Direct to Function Costs - Gen Admin	36,224	5,667	17,367		2,059	120,129		
F1. Direct to Program Costs - Gen					5,010		186,456	
G. Direct to Function Costs - Program	186,939	149,861	251,338	141	1,977	418		
G1. Direct to Program Costs -	172,618		20,771				784,063	
H. Direct to Function Costs - Clerical	223,377	110,793	435,290		1,901			
H1. Direct to Program Costs	65,945		23,092		34,490		894,888	
I. Total Support Staff Costs	685,103	266,321	747,858	141	45,437	120,547		1,865,407
Support Operating Costs								
J. Travel						22,945	22,945	
K. Space						16,371	16,371	
L. Space-Countywide Cost Alloc Pln						22,894	22,894	
M. Other Operating Costs						308,075	308,075	
Purchase of Services								
N. Public & Pub/Priv Agy-Direct Bill								
N1. Pub/Priv Agy Dir Bill-CCAP								
N2. Pub/Priv Agy County Counsel								
N3. Pub/Priv Agy Allocated - CCAP						185,735	185,735	
O. Public/Priv Agy-Dir Bill-NonCCAP						662,619	662,619	
P. Total Support Operating Costs						1,218,639		1,218,639
EDP Costs								
Q. Maintenance and Operation (M&O)	248,973	97,471	246,979	521			593,944	
R. Developmental Projects								
S. Total EDP Costs								593,944
Staff Development Costs								
T. CWD Personal Services/Operating						1,210		
U. Pur of Svcs/Direct Cost of Trainees						15,633		
V. Total Staff Development								16,843
Direct Costs								
W. Total Direct Costs	443,017	134,128	8,741	41,369	26		627,281	627,281
X. Sub-Total Allowable Welfare Cost								7,695,071
Y. Performance Incentives		4,753					4,753	4,753
Z. Total Allowable Welfare Costs								7,690,318
AA. Extraneous Costs (Summarized)								3,795,551

County Expense Claim (CEC) Expenditure Schedule

AUDITED

	Social Services	CalWorks	Other Public Welfare	Child Care	NonWelfare	Total
AB. Casework (or Total Paid Casework) Hrs/	7,500.75	2,221.00	6,806.50	18.00	426.25	16,972.50
AC. Casework Ratios (line AB, columns 1 -	0.441935	0.130859	0.401031	0.001061	0.025114	1.000000

Federal/Nonfederal and CFAP Persons Count for Quarter

	Adoption Assistance	AFDC_FC	Cal-Fresh
AD. Federal Count 2/	562	182	15,783
AE. Nonfederal Count/CFAP - Families Count	54	242	120
AF. CFAP - Singles Count 4/			18
AG. Total	616	424	15,921
AH. Nonfed/CFAP - Families Ratio (line AE/	0.087662	0.570755	0.007537
AI. CFAP - Singles Ratio (line AF/AG)			0.001131

	CWS Caseload	EA Caseload	Unit Cost
AK. Family Maintenance	0	0	0
AL. Family Reunification	0	0	0
AM. Permanent Placement	0	0	0

2 Parent Families Caseload

AN. CalWORKs Caseload	1,007
AO. Two Parent Families Caseload	38
AP. Two Parent Families Ratio	0.037736

Public Assistance Cal-Fresh (PACF)

	Caseload	PACF Ratio	
AQ./AR. Public Assistance Food Stamps	442	0.438928	*(PACF Caseload / CalWORKS Caseload)*

	Total Salaries and Benefits
A. Social Workers	1,703,093
B. Employment Services	329,759
C. Eligibility Determination Workers	1,270,328
D. Fraud Investigators	69,777
Total Salaries:	3,372,957

Itemized Extraneous Costs

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08/29/19
12:27:30

Attachment to DFA 325.1 - County Expense Claim - Expenditure Schedule

County: **NAPA 03-2019 28**

Quarter: 03/31/19

Description	Cost
OVERTIME DIRECT CHARGED GENERIC	75
PUBLIC AUTHORITY	80,793
INDIGENT BURIAL	3,132
IHSS BACKGROUND CHECKS	1,367
NAPA EMERGENCY WOMENS SERVICES	5,408
COPE INDIRECT OVER 10%	4,318
IHSS PROVIDER WAGES	788,059
PROGRESS THP+	61,704
INDIGENT LAWN CARE	300
EQUIPMENT MAINTENANCE	20
JPA WIOA EDD RENT	2,920
OFFICE SUPPLIES	13
FURNITURE/FIXTURES	513
SUBSCRIPTIONS	179
GIFT CARDS	1,375
COPE CHILDREN'S TRUST FUND	9,926
SUPPORT AND CARE OF PERSONS	115,454
FOSTER CARE WARRANTS	2,044,922
PUBLIC GUARDIAN REVOLVING FUND	26,768
SSSD MISC	127
CALWORKS WARRANTS	617,101
CLIENT MEAL EXPENSE	527
CLIENT TRANSPORT	555
GENERAL ASSISTANCE	8,356
BUSINESS RELATED MEALS/SUPPLIES	2,117
SB163/NEXUS COSTS	19,522
Grand Total Extraneous	3,795,551

County Expense Claim - Claiming Letter

08/29/19

12:27:40

County Number	Quarter:
28	03/31/19

NAPA 03-2019

5/1/2019

California Department of Social Services
Financial Services Bureau
County Administration Unit
744 P Street, Room 1397 MS 12-03
Sacramento, CA 95814

To Whom it may concern,

Enclosed is Napa County's Expense Claim for the quarter ending 3/31/2019. The "Total Allowable Welfare Costs" reported were $7,690,551 and Extraneous Costs were $3,795,551.

The Claim ncludes the following APDs:
APD 28-19025 - iPads, Keyboard/Folio Case, Recycling Fee

Claims have been uploaded via internet and we e-mailed the signed copy of this claim letter, the "Certification Page" (DFA 325.5) and the Probation Claim for Title IV-E Reimbursement to the CDSS.

If you have any questions please contact Summer Isham, Staff Services Analyst II at 707-253-4569.

Sincerely,

Summer Isham
Napa County Health and Human Services
Staff Services Analyst II

NAPA 03-2019

County Number
28

08/29/19
12:27:54

CEC CLAIMING NOTES

HDAP Match:
September 2018 Quarter not previously used portion of GA worker working with HDAP clients: $397

December 2018 Quarter not previously used portion of GA worker working with HDAP clients: $651

Total $1,048

2019 MARCH QUARTER EDP:

		APD #
$478,501	Napa County IT	
$99,966	Health and Human Services Staff	
$1,160	LEXISNEXIS RISK DATA MANAGEMENT INC	
$233	LEXIS-NEXIS	
$3,750	PANORAMIC SOFTWARE	
$3,140	JUMP TECHNOLOGIES	
$4,881	APPLE 9.7 INCH IPADS	28-19025
$959	KEYBOARD/FOLIO CASE	28-19025
$50	RECYCLING FEE	28-19025
$1,302	C-IV Production Operations charges	
$593,942	TOTAL	

NAPA 03-2019

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Claim Summary Sheet

Form Number:	County Number	Quarter:
DFA 419	28	03/31/19

08/29/19
12:28:05

	Extra Pay Period	Fluctuation in Staff	Increase in Salary and/or Benefits Sal	Prior Quarter (Adjustments Only)	Cash Flow	Current Time Peroid Claimed (# of Months)	New Contract or Lease	Terminated Contracts or Leases

E2 CalWORKs

Additional Information: Less hours time studied to CalWorks in March 2019 Q.

F; G; H Child Care

Additional Information: Codes that spread to Child Care were all higher in March 2019 hours.

F; G; H Nonwelfare

Additional Information: Codes (Y, R, J) that spread to Non-Welfare were all lower in March 2019 Q hours

F1; G1; H1 Other Public Welfare - Direct

Additional Information: Higher cost pools in December 2018 quarter resulted in more costs spread through Other Public Welfare.

K7 Space

Additional Information: Costs decreased in March 2019 Q because another Department (Alcohol and Drug Services (not included on CEC)) shares office space and the rent is split between 3 departments now, instead of just 2.

NAPA 03-2019

AUDITED

Claim Summary Sheet

Form Number: DFA 419	County Number 28	Quarter: 03/31/19

08/29/19 12:28:05

	Extra Pay Period	Fluctuation in Staff	Increase in Salary and/or Benefits Sal	Prior Quarter (Adjustments Only)	Cash Flow	Current Time Peroid Claimed (# of Months)	New Contract or Lease	Terminated Contracts or Leases

W6 Purchase of Services/Direct Cost of Trainees

Additional Information: Costs decreased in the March 2019 quarter due to the timing of trainings and invoice payments- more payments were made to this line during December 2018 quarter.

Y1 Social Services

Additional Information: Decrease in March 2019 Q due to contract payment timing (more invoices were paid in December 2018 Q) and non-recurring activities that were paid out in December 2018 Q, as well.

Y2 CalWORKs

Additional Information: March 2019 Q increased in WIOA Contract expenditures, due to payment timing.

Y3 Other Public Welfare

Additional Information: Decrease in March 2019 quarter costs due to decrease in CFET Supportive Services payments

Y4 Child Care

Additional Information: Decrease in costs for March 2019 Q due to fluctuations in case load and timing of child care payments.

Y5 Nonwelfare

Additional Information: Increase in December 2018 quarter due to staff direct charging time for specific projects, ie overtime.

NAPA 03-2019

AUDITED

Claim Summary Sheet

Form Number: DFA 419	County Number 28	Quarter: 03/31/19

08/29/19 12:28:05

	Extra Pay Period	Fluctuation in Staff	Increase in Salary and/or Benefits Sal	Prior Quarter (Adjustments Only)	Cash Flow	Current Time Peroid Claimed (# of Months)	New Contract or Lease	Terminated Contracts or Leases

AB4 Child Care

Additional Information: Increase in March 2109 Q due to slight increase in case numbers that creates a large affect overall

AD2 AFDC - FC - Federal

Additional Information: Decrease in Foster Care cases in March 2019 Q.

AE2 AFDC - FC - Nonfederal

Additional Information: Increase in EA Foster Care cases in March 2019 Q.

AH2 AFDC - FC - Nonfederal Ratio

Additional Information: Increase from 0 to 1 cases created 100% difference in March 2019 Q

NAPA 03-2019

AUDITED

DFA 419 Variance Claim Summary Sheet Before Ledger System Processing

Form Number:	County Number	Quarter:
DFA 419A	28	03/31/19

08/29/19 12:28:12

		Current Quarter Costs	Prior Quarter Costs	Difference	% Variance
TOTAL CASEWORK COSTS					
E1	Social Services	1,638,235	1,838,859	(200,624)	-11 %
E2	CalWORKs	436,978	519,275	(82,297)	-16 %
E3	Other Public Welfare	1,200,603	1,392,819	(192,216)	-14 %
E4	Child Care	3,658	3,368	290	9 %
E5	Nonwelfare	87,547	101,516	(13,969)	-14 %
E6	Generic	5,936	6,371	(435)	-7 %
SUPPORT STAFF COSTS					
F; G; H	Social Services	446,540	474,992	(28,452)	-6 %
F; G; H	CalWORKs	266,321	287,843	(21,522)	-7 %
F; G; H	Other Public Welfare	703,995	798,180	(94,185)	-12 %
F; G; H	Child Care	141	115	26	23 %
F; G; H	Nonwelfare	5,937	7,004	(1,067)	-15 %
F; G; H	Generic	120,547	138,269	(17,722)	-13 %
F1; G1; H1	Social Services - Direct	238,563	258,604	(20,041)	-8 %
F1; G1; H1	CalWORKs - Direct				0 %
F1; G1; H1	Other Public Welfare - Direct	43,863	63,269	(19,406)	-31 %
F1; G1; H1	Child Care - Direct				0 %
F1; G1; H1	Nonwelfare - Direct	39,500	35,306	4,194	12 %
SUPPORT OPERATING COSTS					
J7	Travel	22,945	22,403	542	2 %
K7	Space	16,371	24,323	(7,952)	-33 %
L7	Space-Countywide Cost Allocation Plan	22,894	22,894		0 %
M7	Other Operating Costs	308,075	314,424	(6,349)	-2 %
N1-6	Public & Public/Private Agencies -				0 %
N2-7	County Counsel				0 %
N3-6	Allocated	185,735	185,735		0 %
O7	Public/Private Agencies-Direct	662,619	752,363	(89,744)	-12 %

DFA 419 Variance Claim Summary Sheet Before Ledger System Processing

NAPA 03-2019

AUDITED

Form Number: DFA 419A	County Number 28	Quarter: 03/31/19

08/29/19 12:28:12

		Current Quarter Costs	Prior Quarter Costs	Difference	% Variance
	EDP COSTS				
Q7	Maintenance and Operation (M & O)	593,944	632,054	(38,110)	-6 %
R7	Developmental Projects				0 %
					0 %
					0 %
	STAFF DEVELOPMENT				
V6	CWD Personal Services/Operating	1,210	1,122	88	8 %
W6	Purchase of Services/Direct Cost of	15,633	24,795	(9,162)	-37 %
	DIRECT COSTS				
Y1	Social Services	443,017	666,978	(223,961)	-34 %
Y2	CalWORKs	134,128	112,063	22,065	20 %
Y3	Other Public Welfare	8,741	13,250	(4,509)	-34 %
Y4	Child Care	41,369	76,875	(35,506)	-46 %
Y5	Nonwelfare	26	1,930	(1,904)	-99 %
	CASEWORK (or Total Paid Casework)				
AB1	Social Services	7,501	6,732	769	11 %
AB2	CalWORKs	2,221	2,126	95	4 %
AB3	Other Public Welfare	6,807	6,891	(84)	-1 %
AB4	Child Care	18	13	5	38 %
AB5	Nonwelfare	426	401	25	6 %
AB6	Generic				0 %
	CASEWORK RATIOS				
AC1	Social Services				0 %
AC2	CalWORKs				0 %
AC3	Other Public Welfare				0 %
AC4	Child Care				0 %
AC5	Nonwelfare				0 %
AC6	Generic				0 %

NAPA 03-2019

AUDITED

DFA 419 Variance Claim Summary Sheet Before Ledger System Processing

Form Number:	County Number	Quarter:
DFA 419A	28	03/31/19

08/29/19 12:28:12

FEDERAL AND NONFEDERAL PERSONS COUNT

		Current Quarter Costs	Prior Quarter Costs	Difference	% Variance
AD1	Adoption Assistance - Federal	562	556	6	1 %
AD2	AFDC - FC - Federal	182	227	(45)	-20 %
AE1	Adoption Assistance - Nonfederal	54	54		0 %
AE2	AFDC - FC - Nonfederal	242	181	61	34 %
AH1	Adoption Assistance - Nonfederal				0 %
AH2	AFDC - FC - Nonfederal Ratio	1		1	100.0 %

NAPA 03-2019

AUDITED

Casework Time Study and Salary Distribution Summary Time Study Hours/Observation By Salary Pool/Program

Form Number:	County Number	Quarter:
DFA 55	28	03/31/19

08/29/19
12:28:59

Time Study Hours/Observation By Salary Pool/Program

Program Code & Description	Social Workers Hrs/Obs	Program Ratio	Emp Serv Workers Hrs/Obs	Program Ratio	Eligibility Determin Workers Hrs/Obs	Program Ratio	Fraud Invest Hrs/Obs	Program Ratio
	1	2	3	4	5	6	7	8
1 Social Services								
0071 Relative/Non-Relative Home	88.50	0.011350						
1021 IHSS-Skill Prof Med Pers (SPMP)(C6/00)	2.00	0.000256						
1031 IHSS-HR-Eligibility/Redetermtn C12/10	4.25	0.000545						
1032 IHSS-SIP PCSP/Plus Option (C12/10)	229.50	0.029433						
1033 IHSS-SIP-HR (C12/09)	1.25	0.000160						
1034 IHSS-PCSP/ IPO (C12/10)	1,058.75	0.135781						
1171 Adoptions-Case Management (C 6/00)	184.25	0.023629						
1351 SSI-SSP / OHC (C 6/00)	1.25	0.000160						
1432 Family Maintenance Program	1.00	0.000128						
1433 Family Reunification Program	36.25	0.004649						
1441 Pre-Placement Program	617.00	0.079128						
1442 Family Maintenance Program	140.50	0.018019						
1443 Family Reunification Program	423.25	0.054280						
1444 Permanent Placement Program	161.50	0.020712						
1456 CWS-Training (C 6/00)	636.75	0.081661						
1471 Pre-Placement Program	99.00	0.012696						
1472 Family Maintenance Program	103.50	0.013273						
1473 Family Reunification Program	311.50	0.039949						
1474 Permanent Placement Program	114.75	0.014716						
1481 Pre-Placement Program	4.75	0.000609						
1482 Family Maintenance Program	103.75	0.013306						
1483 Family Reunification Program (A 12/95)	339.25	0.043508						
1484 Permanent Placement Program	97.75	0.012536						
1485 Notification of Relatives (A 09/09)	7.75	0.000994						
1681 FPP-Health Related (C 6/00)	112.50	0.014428						
1771 FPP-Pre-Placmt Prev CM (C 9/05)	149.00	0.019109						

AUDITED

Casework Time Study and Salary Distribution Summary Time Study Hours/Observation By Salary Pool/Program

Form Number:	County Number	Quarter:
DFA 55	28	03/31/19

08/29/19
12:28:59

Time Study Hours/Observation By Salary Pool/Program

Program Code & Description		Social Workers Hrs/Obs	Program Ratio	Emp Serv Workers Hrs/Obs	Program Ratio	Eligibility Determin Workers Hrs/Obs	Program Ratio	Fraud Invest Hrs/Obs	Program Ratio
		1	2	3	4	5	6	7	8
2231	EA-FC-Eligibility (C 9/06)					1.00	0.000137		
3591	CWS Livescan/CLETS Background	4.50	0.000577						
5132	EA-ER TRAINING (3/95)	10.00	0.001282						
5134	EA-ER REFERRALS (3/95)	468.50	0.060083						
5161	PSSF-Family Supp Svcs (C 6/00)	23.25	0.002982						
5441	CWS MPI (AB 908) (C 6/00)	7.25	0.000930						
5691	APS-Emergency Response	55.75	0.007150						
5701	APS-Case Management	80.75	0.010356						
5711	APS-SPMP-Emergency Response	107.00	0.013722						
5721	APS-SPMP-Case Management	224.50	0.028791						
5731	APS-HR-Emergency Response	237.75	0.030491						
5741	APS-HR-Case Management	304.00	0.038987						
6751	PSSF-Adoption Promotion & Support	9.75	0.001250						
7411	IHSS PCSP/PLS ANTY-FRD PLN (A3/10)	18.00	0.002308						
8381	EFC Health Related (A03/12)	26.50	0.003399						
8411	EFC Court Related Activities (A03/12)	24.50	0.003142						
8421	EFC Case Management (A03/12)	63.25	0.008112						
8481	Over18 KinGAP IV-E CASE MGMT	0.75	0.000096						
8881	RESOURCE FAMILY APPROVAL (A	273.75	0.035107						
9441	CHILD & FAMILY TEAM (CFT)-FED	90.25	0.011574						
C109	PG/PC/PA	431.75	0.055370						
C129	NEXUS/SB163	8.50	0.001090						
	Subtotal for Social Services:	7,499.75	0.961814	0.00	0.000000	1.00	0.000137	0.00	0.000000

AUDITED

Casework Time Study and Salary Distribution Summary Time Study Hours/Observation By Salary Pool/Program

Form Number: DFA 55	County Number 28	Quarter: 03/31/19

08/29/19 12:28:59

Time Study Hours/Observation By Salary Pool/Program

Program Code & Description	Social Workers Hrs/Obs	Program Ratio	Emp Serv Workers Hrs/Obs	Program Ratio	Eligibility Determin Workers Hrs/Obs	Program Ratio	Fraud Invest Hrs/Obs	Program Ratio
	1	2	3	4	5	6	7	8
2 CalWorks								
2041 Calworks IEVS (C 6/00)					33.25	0.004553		
3011 Calworks Fraud (C 6/00)							2.25	0.007958
3151 FED CALWORKS AND CF FRAUD (C					5.00	0.000685	86.25	0.305040
3351 CalWORKs Data Reporting (A 6/09)			37.75	0.023267				
3401 EFD/P-Fed Calworks (C 6/00)							1.50	0.005305
3711 EMP SVCS CM UNEMP NON-MOE			4.00	0.002465				
3741 ESE NON-ADMIN FED (A 9/13)			5.00	0.003082				
6141 Calworks Eligibility					556.25	0.076167		
6151 INIT ELIG DET-CALWORKS CF MCAL					29.00	0.003971		
6201 WTW Pre-Assessment			387.50	0.238829				
6211 WTW Post-Assessment: Comm Svc			11.50	0.007088				
6221 WTW Post-Assessment: Other			249.25	0.153621				
6231 WTW Post-Assessment: Voc Ed			29.50	0.018182				
6241 WTW Assessment			27.00	0.016641				
6301 CAL-LEARN ELIGIBILITY (C 09/12)					0.50	0.000068		
6311 Calworks Transitional Services			37.50	0.023112				
6481 NF CalWORKs Transitional Services			0.50	0.000308				
6631 Calworks Case Management			56.75	0.034977	1.75	0.000240		
6641 Information And Referral			25.75	0.015871	0.25	0.000034		
6781 WTW 2 Parent Family - Pre-Assessment			77.75	0.047920				
6801 WTW 2 Parent Family - Post-Assmnt:VE			2.00	0.001233				
6811 WTW 2 Parent Family Assessment			1.75	0.001079				
6821 WTW 2 Parent Family -			40.50	0.024961				
7131 TCVAP NONCITIZEN ADMIN (C12/11)			0.50	0.000308				
7141 TCVAP NONCITIZEN SVCS (C12/11)			1.75	0.001079				
8201 WIA Dislocated Worker Program			147.25	0.090755				

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Casework Time Study and Salary Distribution Summary Time Study Hours/Observation By Salary Pool/Program

Form Number: DFA 55	County Number 28	Quarter: 03/31/19

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Time Study Hours/Observation By Salary Pool/Program

Program Code & Description	Social Workers Hrs/Obs	Program Ratio	Emp Serv Workers Hrs/Obs	Program Ratio	Eligibility Determin Workers Hrs/Obs	Program Ratio	Fraud Invest Hrs/Obs	Program Ratio
	1	2	3	4	5	6	7	8
8211 WIA Adult Program Activities			182.75	0.112635				
8221 WIA Youth Program Activities			55.25	0.034052				
8231 WIA Rapid Response Activities			17.50	0.010786				
8241 WIA Formula Grant Activities			32.25	0.019877				
8841 Family Stabilization-Federal (A 3/14)			42.25	0.026040				
8851 FAMILY STABILIZATION-NON-FED (A			14.75	0.009091				
8941 CalWORKs Housing Support NFed (A			2.25	0.001387				
8951 CalWORKs Housing Support Fed (A			14.50	0.008937				
Subtotal for CalWorks:	0.00	0.000000	1,505.00	0.927583	626.00	0.085718	90.00	0.318303
3 Other Public Welfare								
0311 KINGAP NONFED ELIGIBLE (A03/11)					1.00	0.000137		
2151 INTAKE					1,683.25	0.230487		
2153 CONTINUING			11.75	0.007242	1,896.50	0.259688		
2171 County Medical Svc Non RRP/CHEP(C			57.50	0.035439	17.00	0.002328		
2181 NACF-IEVS (C 09/12)					212.50	0.029098		
2301 Adoptions Assistance IV-E (C 6/00)					10.50	0.001438		
2681 SAVE-NACF (C 09/12)					16.75	0.002294		
2711 SAVE-Medi-Cal (C 6/00)					7.00	0.000959		
3081 CAPI					19.75	0.002704		
3101 NACF-FRAUD (C 09/12)							186.00	0.657825
3411 EFD/P-NACF (WFI) (C 09/12)							6.75	0.023873
3431 NACF ELIGIBILITY (C 09/12)			3.50	0.002157	2,400.75	0.328735		
3451 AFDC Foster Care Eligibility					150.50	0.020608		
3481 OCOP/GR - Non-EDP			2.75	0.001695	58.00	0.007942		
3511 RCA/ECA Program			3.25	0.002003				
4461 REVERSAL CF SSI CASH-OUT POLICY					13.25	0.001814		

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Casework Time Study and Salary Distribution Summary Time Study Hours/Observation By Salary Pool/Program

Form Number: DFA 55	County Number 28	Quarter: 03/31/19

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Time Study Hours/Observation By Salary Pool/Program

Program Code & Description	Social Workers Hrs/Obs	Program Ratio	Emp Serv Workers Hrs/Obs	Program Ratio	Eligibility Determin Workers Hrs/Obs	Program Ratio	Fraud Invest Hrs/Obs	Program Ratio
	1	2	3	4	5	6	7	8
4561 WINS Admin (A 3/14)					9.75	0.001335		
4641 CALFRESH E&T ADMIN ACTIVITIES			10.00	0.006163				
8461 EFC AFDC-FC Eligibility (A03/12)					3.25	0.000445		
8471 Over18 KinGAP NonFed Eligible (A03/12)					0.25	0.000034		
C329 CMSP ADS OUTREACH					25.00	0.003423		
Subtotal for Other Public Welfare:	0.00	0.000000	88.75	0.054699	6,525.00	0.893469	192.75	0.681698
4 Child Care								
4531 STAGE ONE CHILD CARE			18.00	0.011094				
Subtotal for Child Care:	0.00	0.000000	18.00	0.011094	0.00	0.000000	0.00	0.000000
5 NonWelfare								
8061 Nonwelfare Programs-Non-EDP (C 6/00)	1.00	0.000128			79.75	0.010920		
C509 VETERANS	293.50	0.037640						
C519 SEASON OF SHARING			10.50	0.006471	41.50	0.005683		
Subtotal for NonWelfare:	294.50	0.037768	10.50	0.006471	121.25	0.016603	0.00	0.000000
6 Generic								
7001 Generic	3.25	0.000417	0.25	0.000154	29.75	0.004074		
Subtotal for Generic:	3.25	0.000417	0.25	0.000154	29.75	0.004074	0.00	0.000000
Grand Total All Functions:	7,797.50	0.000417	1,622.50	0.000154	7,303.00	0.004074	282.75	0.000000

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Casework Time Study and Salary Distribution Summary By Pool/Program

Form Number: DFA 55A	County Number 28	Quarter: 03/31/19

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Program Code & Description	Social Workers	Emp Serv Workers	Elig Deter Workers	Fraud Invest	Grand Total Salary Cost	Total Program Hrs/Obs	Component To Program Ratio	Program to Function Ratio	Generic Salary Cost By Function/ Program
	Distribution of Salary Cost By Pool/Program					Total Hours/Observation/Ratios			Generic Distribution
	9	10	11	12	13	14	15	16	17
1 Social Services									
0071 Relative/Non-Relative Home	19,330				19,330	88.50		0.011799	31
1021 IHSS-Skill Prof Med Pers (SPMP)(C6/00)	436				436	2.00		0.000267	1
1031 IHSS-HR-Eligibility/Redetermtn C12/10	928				928	4.25	0.003286	0.000567	
1032 IHSS-SIP PCSP/Plus Option (C12/10)	50,127				50,127	229.50	0.177391	0.030597	
1033 IHSS-SIP-HR (C12/09)	272				272	1.25	0.000966	0.000167	
1034 IHSS-PCSP/ IPO (C12/10)	231,255				231,255	1,058.75	0.818357	0.141152	
103A SUBTOTAL - IHSS - PCSP/HR							1.000000		452
1171 Adoptions-Case Management (C 6/00)	40,242				40,242	184.25		0.024564	64
1351 SSI-SSP / OHC (C 6/00)	272				272	1.25		0.000167	
1432 Family Maintenance Program	218				218	1.00	0.026846	0.000133	
1433 Family Reunification Program	7,918				7,918	36.25	0.973154	0.004833	
143A SUBTOTAL - CWS-Elig Determination							1.000000		13
1441 Pre-Placement Program	134,762				134,762	617.00	0.459676	0.082258	
1442 Family Maintenance Program	30,688				30,688	140.50	0.104675	0.018731	
1443 Family Reunification Program	92,444				92,444	423.25	0.315329	0.056428	
1444 Permanent Placement Program	35,274				35,274	161.50	0.120320	0.021531	
144A SUBTOTAL - CWS HR							1.000000		469
1456 CWS-Training (C 6/00)	139,076				139,076	636.75		0.084892	223
1471 Pre-Placement Program	21,622				21,622	99.00	0.157456	0.013199	
1472 Family Maintenance Program	22,605				22,605	103.50	0.164612	0.013799	
1473 Family Reunification Program	68,037				68,037	311.50	0.495427	0.041529	
1474 Permanent Placement Program	25,063				25,063	114.75	0.182505	0.015298	
147A SUBTOTAL - CWS Court Related Act							1.000000		220
1481 Pre-Placement Program	1,037				1,037	4.75	0.008586	0.000633	
1482 Family Maintenance Program	22,661				22,661	103.75	0.187528	0.013832	
1483 Family Reunification Program (A 12/95)	74,098				74,098	339.25	0.613195	0.045229	
1484 Permanent Placement Program	21,350				21,350	97.75	0.176683	0.013032	
1485 Notification of Relatives (A 09/09)	1,693				1,693	7.75	0.014008	0.001033	

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Casework Time Study and Salary Distribution Summary By Pool/Program

Form Number: DFA 55A	County Number 28	Quarter: 03/31/19

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Program Code & Description		Distribution of Salary Cost By Pool/Program					Total Hours/Observation/Ratios			Generic Distribution
		Social Workers	Emp Serv Workers	Elig Deter Workers	Fraud Invest	Grand Total Salary Cost	Total Program Hrs/Obs	Component To Program Ratio	Program to Function Ratio	Generic Salary Cost By Function/ Program
		9	10	11	12	13	14	15	16	17
148A	SUBTOTAL - CWS Case Management							1.000000		193
1681	FPP-Health Related (C 6/00)	24,572				24,572	112.50		0.014999	39
1771	FPP-Pre-Placmt Prev CM (C 9/05)	32,544				32,544	149.00		0.019865	52
2231	EA-FC-Eligibility (C 9/06)			174		174	1.00		0.000133	
3591	CWS Livescan/CLETS Background	983				983	4.50		0.000600	2
5132	EA-ER TRAINING (3/95)	2,183				2,183	10.00	0.020899	0.001333	
5134	EA-ER REFERRALS (3/95)	102,327				102,327	468.50	0.979101	0.062460	
513A	SUBTOTAL - EA-ER							1.000000		167
5161	PSSF-Family Supp Svcs (C 6/00)	5,079				5,079	23.25		0.003100	8
5441	CWS MPI (AB 908) (C 6/00)	1,584				1,584	7.25		0.000967	3
5691	APS-Emergency Response	12,177				12,177	55.75		0.007433	19
5701	APS-Case Management	17,637				17,637	80.75		0.010766	28
5711	APS-SPMP-Emergency Response	23,370				23,370	107.00		0.014265	37
5721	APS-SPMP-Case Management	49,034				49,034	224.50		0.029930	79
5731	APS-HR-Emergency Response	51,929				51,929	237.75		0.031697	83
5741	APS-HR-Case Management	66,398				66,398	304.00		0.040529	106
6751	PSSF-Adoption Promotion & Support	2,129				2,129	9.75		0.001300	3
7411	IHSS PCSP/PLS ANTY-FRD PLN (A3/10)	3,931				3,931	18.00		0.002400	6
8381	EFC Health Related (A03/12)	5,789				5,789	26.50		0.003533	9
8411	EFC Court Related Activities (A03/12)	5,351				5,351	24.50		0.003266	9
8421	EFC Case Management (A03/12)	13,815				13,815	63.25		0.008432	22
8481	Over18 KinGAP IV-E CASE MGMT	163				163	0.75		0.000100	
8881	RESOURCE FAMILY APPROVAL (A	59,790				59,790	273.75		0.036496	96
9441	CHILD & FAMILY TEAM (CFT)-FED	19,712				19,712	90.25		0.012032	32
C109	PG/PC/PA	94,300				94,300	431.75		0.057561	151
C129	NEXUS/SB163	1,856				1,856	8.50		0.001133	3
	Subtotal for Social Services:	1,638,061	0	174	0	1,638,235	7,500.75		1.000000	2,620

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Casework Time Study and Salary Distribution Summary By Pool/Program

Form Number: DFA 55A	County Number 28	Quarter: 03/31/19

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Program Code & Description	Distribution of Salary Cost By Pool/Program					Total Hours/Observation/Ratios			Generic Distribution
	Social Workers	Emp Serv Workers	Elig Deter Workers	Fraud Invest	Grand Total Salary Cost	Total Program Hrs/Obs	Component To Program Ratio	Program to Function Ratio	Generic Salary Cost By Function/ Program
	9	10	11	12	13	14	15	16	17
2 CalWorks									
2041 Calworks IEVS (C 6/00)			5,784		5,784	33.25		0.014971	12
3011 Calworks Fraud (C 6/00)				555	555	2.25		0.001013	1
3151 FED CALWORKS AND CF FRAUD (C			870	21,285	22,155	91.25		0.041085	32
3351 CalWORKs Data Reporting (A 6/09)		7,673			7,673	37.75		0.016997	13
3401 EFD/P-Fed Calworks (C 6/00)				370	370	1.50		0.000675	1
3711 EMP SVCS CM UNEMP NON-MOE		813			813	4.00		0.001801	1
3741 ESE NON-ADMIN FED (A 9/13)		1,016			1,016	5.00		0.002251	2
6141 Calworks Eligibility			96,757		96,757	556.25		0.250453	195
6151 INIT ELIG DET-CALWORKS CF MCAL			5,044		5,044	29.00		0.013057	10
6201 WTW Pre-Assessment		78,754			78,754	387.50		0.174471	136
6211 WTW Post-Assessment: Comm Svc		2,337			2,337	11.50		0.005178	4
6221 WTW Post-Assessment: Other		50,658			50,658	249.25		0.112224	87
6231 WTW Post-Assessment: Voc Ed		5,996			5,996	29.50		0.013282	10
6241 WTW Assessment		5,488			5,488	27.00		0.012157	9
6301 CAL-LEARN ELIGIBILITY (C 09/12)			86		86	0.50		0.000225	
6311 Calworks Transitional Services		7,621			7,621	37.50		0.016884	13
6481 NF CalWORKs Transitional Services		102			102	0.50		0.000225	
6631 Calworks Case Management		11,534	305		11,839	58.50		0.026339	20
6641 Information And Referral		5,234	43		5,277	26.00		0.011706	9
6781 WTW 2 Parent Family - Pre-Assessment		15,802			15,802	77.75		0.035007	27
6801 WTW 2 Parent Family - Post-Assmnt:VE		407			407	2.00		0.000900	1
6811 WTW 2 Parent Family Assessment		356			356	1.75		0.000788	1
6821 WTW 2 Parent Family -		8,231			8,231	40.50		0.018235	14
7131 TCVAP NONCITIZEN ADMIN (C12/11)		102			102	0.50		0.000225	
7141 TCVAP NONCITIZEN SVCS (C12/11)		356			356	1.75		0.000788	1
8201 WIA Dislocated Worker Program		29,927			29,927	147.25		0.066299	52
8211 WIA Adult Program Activities		37,142			37,142	182.75		0.082283	64
8221 WIA Youth Program Activities		11,229			11,229	55.25		0.024876	19

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Casework Time Study and Salary Distribution Summary By Pool/Program

Form Number: DFA 55A	County Number 28	Quarter: 03/31/19

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Program Code & Description		Distribution of Salary Cost By Pool/Program					Total Hours/Observation/Ratios			Generic Distribution
		Social Workers	Emp Serv Workers	Elig Deter Workers	Fraud Invest	Grand Total Salary Cost	Total Program Hrs/Obs	Component To Program Ratio	Program to Function Ratio	Generic Salary Cost By Function/ Program
		9	10	11	12	13	14	15	16	17
8231	WIA Rapid Response Activities		3,557			3,557	17.50		0.007879	6
8241	WIA Formula Grant Activities		6,555			6,555	32.25		0.014520	11
8841	Family Stabilization-Federal (A 3/14)		8,587			8,587	42.25		0.019023	15
8851	FAMILY STABILIZATION-NON-FED (A		2,998			2,998	14.75		0.006641	5
8941	CalWORKs Housing Support NFed (A		457			457	2.25		0.001013	1
8951	CalWORKs Housing Support Fed (A		2,947			2,947	14.50		0.006529	5
	Subtotal for CalWorks:	0	305,879	108,889	22,210	436,978	2,221.00		1.000000	777
3	**Other Public Welfare**									
0311	KINGAP NONFED ELIGIBLE (A03/11)			174		174	1.00		0.000147	
2151	INTAKE			292,794		292,794	1,683.25	0.468676	0.247300	
2153	CONTINUING		2,388	329,889		332,277	1,908.25	0.531324	0.280357	
215A	SUBTOTAL - Medi-Cal							1.000000		1,261
2171	County Medical Svc Non RRP/CHEP(C		11,686	2,957		14,643	74.50		0.010945	26
2181	NACF-IEVS (C 09/12)			36,964		36,964	212.50		0.031220	74
2301	Adoptions Assistance IV-E (C 6/00)			1,827		1,827	10.50		0.001543	4
2681	SAVE-NACF (C 09/12)			2,914		2,914	16.75		0.002461	6
2711	SAVE-Medi-Cal (C 6/00)			1,218		1,218	7.00		0.001028	2
3081	CAPI			3,435		3,435	19.75		0.002902	7
3101	NACF-FRAUD (C 09/12)				45,901	45,901	186.00		0.027327	65
3411	EFD/P-NACF (WFI) (C 09/12)				1,666	1,666	6.75		0.000992	2
3431	NACF ELIGIBILITY (C 09/12)		711	417,603		418,314	2,404.25		0.353230	841
3451	AFDC Foster Care Eligibility			26,179		26,179	150.50		0.022111	53
3481	OCOP/GR - Non-EDP		559	10,089		10,648	60.75		0.008925	21
3511	RCA/ECA Program		661			661	3.25		0.000477	1
4461	REVERSAL CF SSI CASH-OUT POLICY			2,304		2,304	13.25		0.001947	5
4561	WINS Admin (A 3/14)			1,696		1,696	9.75		0.001432	3
4641	CALFRESH E&T ADMIN ACTIVITIES		2,032			2,032	10.00		0.001469	3
8461	EFC AFDC-FC Eligibility (A03/12)			565		565	3.25		0.000477	1
8471	Over18 KinGAP NonFed Eligible (A03/12)			43		43	0.25		0.000037	197

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Casework Time Study and Salary Distribution Summary By Pool/Program

Form Number: DFA 55A	County Number 28	Quarter: 03/31/19

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Program Code & Description	Social Workers	Emp Serv Workers	Elig Deter Workers	Fraud Invest	Grand Total Salary Cost	Total Program Hrs/Obs	Component To Program Ratio	Program to Function Ratio	Generic Salary Cost By Function/ Program
	Distribution of Salary Cost By Pool/Program					Total Hours/Observation/Ratios			Generic Distribution
	9	10	11	12	13	14	15	16	17
C329 CMSP ADS OUTREACH			4,348		4,348	25.00		0.003673	9
Subtotal for Other Public Welfare:	0	18,037	1,134,999	47,567	1,200,603	6,806.50		1.000000	2,384
4 Child Care									
4531 STAGE ONE CHILD CARE		3,658			3,658	18.00		1.000000	6
Subtotal for Child Care:	0	3,658	0	0	3,658	18.00		1.000000	6
5 NonWelfare									
8061 Nonwelfare Programs-Non-EDP (C 6/00)	218		13,872		14,090	80.75		0.189443	28
C509 VETERANS	64,104				64,104	293.50		0.688563	103
C519 SEASON OF SHARING		2,134	7,219		9,353	52.00		0.121994	18
Subtotal for NonWelfare:	64,322	2,134	21,091	0	87,547	426.25		1.000000	149
6 Generic									
7001 Generic	710	51	5,175		5,936	33.25		1.000000	
Subtotal for Generic:	710	51	5,175	0	5,936	33.25		1.000000	0
Grand Total All Functions:	1,703,093	329,759	1,270,328	69,777	3,372,957	17,005.75			5,936

County Expense Claim
Reconciliation of General Administration; Program Administration; & Clerical Support Staff Salaries and FTEs

NAPA 03-2019

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Form Number:	County Number	Quarter:
DFA 7B	28	03/31/19

08/29/19
12:29:10

	General Administration Support Staff			Program Administration Support Staff			Clerical Support Staff		
Benefiting Level	**Salaries**	**Ratio**	**FTEs**	**Salaries**	**Ratio**	**FTEs**	**Salaries**	**Ratio**	**FTEs**
		15	**16**		**15**	**16**		**15**	**16**
Generic	120,129	0.644275	4.4	418	0.000533				
Social Services	36,224	0.194276	1.4	186,939	0.238423	5.7	223,377	0.249614	10.7
CalWorks	5,667	0.030393	0.2	149,861	0.191134	4.6	110,793	0.123807	5.3
Other Public Welfare	17,367	0.093143	0.7	251,338	0.320560	7.7	435,290	0.486419	20.9
Child Care				141	0.000180				
NonWelfare	2,059	0.011043	0.1	1,977	0.002521	0.1	1,901	0.002124	0.1
Social Services - Direct to Program				172,618	0.220158	5.3	65,945	0.073691	3.2
CalWorks - Direct to Program									
Other Public Welfare - Direct to				20,771	0.026491	0.6	23,092	0.025804	1.1
Child Care - Direct to Program									
NonWelfare - Direct to Program	5,010	0.026870	0.2				34,490	0.038541	1.7
Grand Total:	186,456	1.000000	7.0	784,063	1.000000	24.0	894,888	1.000000	43.0

15 - Develop ratio of support salaries by dividing the salaries of the benefiting level by the total salaries.
16 - Distribute the applicable FTEs from the DFA 403, part E, to the benefiting level.

NOTE! The above data is no longer provided on the 325.1E

County Expense Claim
Distribution of Generic Support Staff Cost to General Administration; Program Administration; & Clerical Support Staff

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Form Number:	County Number	Quarter:
DFA 7B3	28	03/31/19

08/29/19
12:29:17

Benefiting Level	General Administration Support Staff	Program Administration Support Staff	Clerical Support Staff	Total Support Staff	Casework Ratio	Generic Cost Distribution	Total Cost
	1	2	3	4	5	6	7
Social Services	36,224	186,939	223,377	446,540	0.441935	53,274	499,814
CalWorks	5,667	149,861	110,793	266,321	0.130859	15,775	282,096
Other Public Welfare	17,367	251,338	435,290	703,995	0.401031	48,343	752,338
Child Care		141		141	0.001061	128	269
NonWelfare	2,059	1,977	1,901	5,937	0.025114	3,027	8,964
Generic	120,129	418		120,547		(120,547)	0
Grand Total:	181,446	590,674	771,361	1,543,481	1.000000	0	1,543,481

Column 1, 2, 3 CWD records
Column 4 equals Columns 1 + 2 + 3

Column 5 Case Work ratio from te DFA 325.1
Column 6 equals Columns 5 times Column 4
Column 7 equals Columns 4 + 6

County Expense Claim

Support Staff Summary DFA 7A

NAPA 03-2019

AUDITED

Form Number:	County Number	Quarter:
DFA 7A Pg1	28	03/31/19

08/29/19
12:29:25

	Benefiting Level / Program Code		General Administration Support Personnel			Program Administration Support Personnel			Clerical Support Personnel		
	Total Salaries:				186,456	**Total Salaries:**		784,063	**Total Salaries:**		894,888
			Hours Rpt by Gen Adm Supp	Ratio to Grand Total	Distribution of Salary	Hours Report by Prg Adm Supp	Ratio to Grand Total	Distribution of Salary	Hours Report by Clerical Supp	Ratio to Grand Total	Distribution of Salary
A	Social Services	(SOC SERV)				637.25	0.194047	152,145	1,283.00	0.212224	189,917
B	CalWORKs	(C-WORKS)				408.50	0.124391	97,530			
C	Other Public Welfare	(OPW)				248.75	0.075746	59,390	441.75	0.073071	65,390
D	Child Care	(C-CARE)									
E	Non-Welfare	(N-WEL)									
F	Generic		575.50	0.644277	120,129	1.75	0.000533	418			
G	SOC SERV / C-WORKS										
H	SOC SERV / OPW										
I	SOC SERV / C-CARE										
J	SOC SERV / N-WEL		86.50	0.096837	18,056						
K	C-WORKS / OPW					594.00	0.180877	141,819	3,042.25	0.503226	450,331
L	C-WORKS / C-CARE										
M	C-WORKS/ N-WEL										
N	OPW / C-CARE										
O	OPW / N-WEL										
P	C-CARE / N-WEL										
Q	SOC SERV / C-WORKS / OPW /										
R	SOC SERV / C-WORKS / OPW /		207.25	0.232018	43,261						
S	SOC SERV / C-WORKS / OPW										
T	SOC SERV / C-WORKS / C-CARE										
U	SOC SERV / C-WORKS / C-CARE										
V	SOC SERV / C-WORKS / N-WEL										
W	SOC SERV / OPW / C-CARE / N-WEL										

County Expense Claim

Support Staff Summary DFA 7A

NAPA 03-2019

AUDITED

Form Number:	County Number	Quarter:
DFA 7A Pg1	28	03/31/19

08/29/19
12:29:25

	Benefiting Level / Program Code		General Administration Support Personnel			Program Administration Support Personnel			Clerical Support Personnel		
			Total Salaries:		186,456	**Total Salaries:**		784,063	**Total Salaries:**		894,888
			Hours Rpt by Gen Adm Supp	Ratio to Grand Total	Distribution of Salary	Hours Report by Prg Adm Supp	Ratio to Grand Total	Distribution of Salary	Hours Report by Clerical Supp	Ratio to Grand Total	Distribution of Salary
X	SOC SERV / OPW / C-CARE										
Y	SOC SERV / OPW / N-WEL					286.25	0.087165	68,343	444.00	0.073443	65,723
Z	SOC SERV / C-CARE / N-WEL										
AA	C-WORKS/ OPW / C-CARE / N-WEL										
AB	C-WORKS/ OPW / C-CARE					297.50	0.090591	71,029			
AC	C-WORKS/ OPW / N-WEL										
AD	C-WORKS / C-CARE / N-WEL										
AE	OPW / C-CARE / N-WEL										
A1	IHSS (C03/12)					395.25	0.120356	94,367	439.50	0.072699	65,057
A14	EA - CWS					145.75	0.044382	34,798			
A50	WRAPAROUND SERVICES	165				96.75	0.029461	23,099			
A74	CWS CASE REVIEW A12/14	922				81.00	0.024665	19,339			
A80	IHSS Fraud Invest & Prg Integ A3/10					4.25	0.001294	1,015	6.00	0.000992	888
A81	HDAP ADMINISTRATION (A12/17)	956				0.75	0.000228	179			
C25	CALFRESH E&T ADMIN ACTIVITIES	464							156.00	0.025804	23,092
C35	MEDI-CAL					48.00	0.014616	11,460			
C67	REVERSAL CF SSI CASH-OUT	446				38.25	0.011647	9,132			
E2	NON-WELFARE - NON-EDP	806	24.00	0.026868	5,010				233.00	0.038541	34,490
	Grand Total:		893.25	1.000000	186,456	3,284.00	0.999999	784,063	6,045.50	1.000000	894,888

County Expense Claim

DFA 7A Distribution of Multi-Function Salaries

Form Number:	County Number	Quarter:
DFA 7A Pg1	28	03/31/19

08/29/19
12:29:32

Support Staff
General Administration

Multi-Function Pool	Casework Hrs Intermed Ratio Multi Function Salaries	Social Services	CalWORKS	Other Public Welfare	Child Care	Non-Welfare
J SOC SERV / N-WEL		7,500.75				426.25
		0.946228				0.053772
Multi Function Salaries Distribution	18,056	17,085				971
R SOC SERV / C-WORKS / OPW / N-WEL		7,500.75	2,221.00	18.00		426.25
		0.442405	0.130998	0.401457		0.025141
Multi Function Salaries Distribution	43,261	19,139	5,667	17,367		1,088
Grand Total:	61,317	36,224	5,667	17,367	0	2,059

County Expense Claim

DFA 7A Distribution of Multi-Function Salaries

Form Number:	County Number	Quarter:
DFA 7A Pg1	28	03/31/19

08/29/19
12:29:40

Support Staff Program Administration

Multi-Function Pool	Casework Hrs Intermed Ratio Multi Function Salaries	Social Services	CalWORKS	Other Public Welfare	Child Care	Non-Welfare
A Social Services (SOC SERV)	152,145					
B CalWORKs (C-WORKS)	97,530					
C Other Public Welfare (OPW)	59,390					
K C-WORKS / OPW			2,221.00	6,806.50		
			0.246026	0.753974		
Multi Function Salaries Distribution	141,819		34,891	106,928		
Y SOC SERV / OPW / N-WEL		7,500.75		6,806.50		426.25
		0.509095		0.461974		0.028931
Multi Function Salaries Distribution	68,343	34,794		31,573		1,977
A C-WORKS/ OPW / C-CARE			2,221.00	6,806.50	18.00	
			0.245536	0.752474	0.001990	
Multi Function Salaries Distribution	71,029		17,440	53,447	141	
Grand Total:	590,256	34,794	52,331	191,948	141	1,977

County Expense Claim

DFA 7A Distribution of Multi-Function Salaries

Form Number:	County Number	Quarter:
DFA 7A Pg2	28	03/31/19

08/29/19
12:29:50

Support Staff Clerical

Multi-Function Pool	Casework Hrs Intermed Ratio Multi Function Salaries	Social Services	CalWORKS	Other Public Welfare	Child Care	Non-Welfare
A Social Services (SOC SERV)						
	189,917					
C Other Public Welfare (OPW)						
	65,390					
K C-WORKS / OPW			2,221.00	6,806.50		
			0.246026	0.753974		
Multi Function Salaries Distribution	450,331		110,793	339,538		
Y SOC SERV / OPW / N-WEL		7,500.75		6,806.50		426.25
		0.509095		0.461974		0.028931
Multi Function Salaries Distribution	65,723	33,460		30,362		1,901
Grand Total:	771,361	33,460	110,793	369,900	0	1,901

State of California-Health and Human Services Agency

NAPA 03-2019

AUDITED

Department of Social Services

County Expense Claim

Support Staff Salary Distribution to Program

Form Number: DFA 7B	County Number 28	Quarter: 03/31/19

08/29/19 12:29:57

DFA 7 Code/ Program Title	Genl Salaries From DFA 7a	Prg Salaries From DFA 7a	Cler Salaries from DFA 7a	DFA 55a Casewk Hrs	Intermed Ratio of Casewk Hrs	Distribution: General Salaries	Distribution: Program Salaries	Distribution: Clerical Salaries	Total Salaries to Program	Program Code
2	3	4	5	6	7	8	9	10	11	12
1 Social Services										
A1 IHSS (C03/12)		94,367	65,057							
A1 IHSS (C03/12)				1,293.75	1.000000		94,367	65,057	159,424	103
A1 IHSS (C03/12)										104
A1 IHSS (C03/12)										836
A14 EA - CWS		34,798								
A14 EA - CWS				1.00	0.002086		73		73	223
A14 EA - CWS				478.50	0.997914		34,725		34,725	513
A50 WRAPAROUND SERVICES		23,099			1.000000		23,099		23,099	165
A74 CWS CASE REVIEW A12/14		19,339			1.000000		19,339		19,339	922
A80 IHSS Fraud Invest & Prg Integ A3/10		1,015	888							
A80 IHSS Fraud Invest & Prg Integ A3/10										740
A80 IHSS Fraud Invest & Prg Integ A3/10				18.00	1.000000		1,015	888	1,903	741
Subtotal for Social Services:	0	172,618	65,945	1,791.25		0	172,618	65,945	238,563	
3 Other Public Welfare										
A81 HDAP ADMINISTRATION (A12/17)		179			1.000000		179		179	956
C25 CALFRESH E&T ADMIN ACTIVITIES			23,092		1.000000			23,092	23,092	464
C35 MEDI-CAL		11,460								
C35 MEDI-CAL				3,591.50	1.000000		11,460		11,460	215
C35 MEDI-CAL										406
C35 MEDI-CAL										407
C67 REVERSAL CF SSI CASH-OUT POLICY		9,132			1.000000		9,132		9,132	446
Subtotal for Other Public Welfare:	0	20,771	23,092	3,591.50		0	20,771	23,092	43,863	

County Expense Claim

Support Staff Salary Distribution to Program

Form Number: DFA 7B	County Number 28	Quarter: 03/31/19

08/29/19 12:29:57

DFA 7 Code/ Program Title	Genl Salaries From DFA 7a	Prg Salaries From DFA 7a	Cler Salaries from DFA 7a	DFA 55a Casewk Hrs	Intermed Ratio of Casewk Hrs	Distribution: General Salaries	Distribution: Program Salaries	Distribution: Clerical Salaries	Total Salaries to Program	Program Code
2	3	4	5	6	7	8	9	10	11	12
5 NonWelfare										
E2 NON-WELFARE - NON-EDP	5,010		34,490		1.000000	5,010		34,490	39,500	806
Subtotal for NonWelfare:	5,010	0	34,490	0.00		5,010	0	34,490	39,500	
Grand Total:	5,010	193,389	123,527	5,382.75		5,010	193,389	123,527	321,926	

NAPA 03-2019

AUDITED

Full Time Equivalents Calculation

DFA 403

Form Number: DFA 403	County Number 28	Quarter: 03/31/19	*08/29/19* 12:30:04

A. Allocable Social Services Casework Costs Pool

1. Number of full-time staff in the cost pool during the time study month.....	55.0
2. Full-time equivalents of part-time staff in this cost pool 1/.....	9.0
3. Total 1+ 2	64.0

B. Allocable Employment Services Casework Costs Pool

1. Number of full-time staff in the cost pool during the time study month.....	12.0
2. Full-time equivalents of part-time staff in this cost pool 1/.....	3.0
3. Total 1+ 2	15.0

C. Allocable Eligibility Determination Casework Costs Pool

1. Number of full-time staff in the cost pool during the time study month.....	49.0
2. Full-time equivalents of part-time staff in this cost pool 1/.....	6.0
3. Total 1+ 2	55.0

D. Allocable Welfare Fraud Casework Costs Pool

1. Number of full-time staff in the cost pool during the time study month.....	2.0
2. Full-time equivalents of part-time staff in this cost pool 1/.....	0.0
3. Total 1+ 2	2.0

E. Allocable Support Staff and EDP Costs Pool

	Colum 1 General Support	Colum 2 Program Administration Support	Colum 3 Clerical Support	Colum 4 EDP
1. Number of full time staff during the time study month that corresponds to the salary pool.....	7.0	23.0	41.0	5.0
2. Full-time equivalents of part-time staff in the counting month 2/.....	0.0	1.0	2.0	0.0
3. Total 1+ 2	7.0	24.0	43.0	5.0

1/ Calculation of Casework Full-Time Equivalents

a. Divide the total paid hours for the part time employees by the total hours in the time study month: exclude any over-time hours from the caculation. The resulting percentage represents the full-time equivalent of the employee.

b. Total the percentages of all part-time employees to obtain the total full-time equivalent for the salary pool.

2/ Calculation of Support Staff Full-Time Equivalents

a. Determine the percentage of time worked and/or pay received for each part-time employees; exclude any over-time hours/pay from the caculation.

b. Total the percentages of all part-time employees to obtain the total full-time equivalent for the salary pool.

State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim
Distribution of Salary Cost and Allocable Support Staff and Operating Costs

NAPA 03-2019

AUDITED

Form Number: DFA 327.1	County Number 28	Quarter: 03/31/19

08/29/19 12:30:21

Program Code / Description	Distribution of Salary Costs	Time Study Hours/ Observations	Ratio	Generic Salary Cost	Allocable Support Staf Costs	Direct-To-Program Support Staff Costs	Allocable Support Operating Cost	Adjustments	Total Casework and Allocable Support Costs By Program
	1	2	3	4	5	6	7	8	9
Social Services									
103 SUBTOTAL - IHSS - PCSP/HR	282,582	1,293.75	0.172483	452	86,209	159,424	92,892	277	621,836
143 SUBTOTAL - CWS-Elig	8,136	37.25	0.004966	13	2,482		2,674		13,305
144 SUBTOTAL - CWS HR	293,168	1,342.25	0.178949	469	89,443		96,373		479,453
147 SUBTOTAL - CWS Court Related Act	137,327	628.75	0.083825	220	41,897		45,145		224,589
148 SUBTOTAL - CWS Case	120,839	553.25	0.073759	193	36,866		39,724		197,622
513 SUBTOTAL - EA-ER	104,510	478.50	0.063794	167	31,885	34,725	34,357		205,644
569 APS-Emergency Response	12,177	55.75	0.007433	19	3,715		4,003		19,914
570 APS-Case Management	17,637	80.75	0.010766	28	5,381		5,798		28,844
571 APS-SPMP-Emergency Response	23,370	107.00	0.014265	37	7,130		7,683	(14,813)	23,407
572 APS-SPMP-Case Management	49,034	224.50	0.029930	79	14,959		16,119	(31,078)	49,113
573 APS-HR-Emergency Response	51,929	237.75	0.031697	83	15,843		17,071	14,813	99,739
574 APS-HR-Case Management	66,398	304.00	0.040529	106	20,257		21,827	31,078	139,666
C10 PG/PC/PA	94,300	431.75	0.057561	151	28,770		31,000		154,221
C12 NEXUS/SB163	1,856	8.50	0.001133	3	566		610		3,035
675 PSSF-Adoption Promotion & Support	2,129	9.75	0.001300	3	650		700		3,482
102 IHSS-Skill Prof Med Pers	436	2.00	0.000267	1	133		144	(277)	437
117 Adoptions-Case Management (C	40,242	184.25	0.024564	64	12,277		13,229		65,812
135 SSI-SSP / OHC (C 6/00)	272	1.25	0.000167		83		90		445
168 FPP-Health Related (C 6/00)	24,572	112.50	0.014999	39	7,497		8,078		40,186
177 FPP-Pre-Placmt Prev CM (C 9/05)	32,544	149.00	0.019865	52	9,929		10,698		53,223
223 EA-FC-Eligibility (C 9/06)	174	1.00	0.000133		66	73	72		385
516 PSSF-Family Supp Svcs (C 6/00)	5,079	23.25	0.003100	8	1,549		1,670		8,306
544 CWS MPI (AB 908) (C 6/00)	1,584	7.25	0.000967	3	483		521		2,591
145 CWS-Training (C 6/00)	139,076	636.75	0.084892	223	42,430		45,719	(88,372)	139,076
165 Wraparound Services						23,099			23,099
359 CWS Livescan/CLETS Background	983	4.50	0.000600	2	300		323		1,608
007 Relative/Non-Relative Home	19,330	88.50	0.011799	31	5,897		6,354		31,612

County Expense Claim
Distribution of Salary Cost and Allocable Support Staff and Operating Costs

NAPA 03-2019

AUDITED

Form Number: DFA 327.1	County Number 28	Quarter: 03/31/19

08/29/19 12:30:21

Program Code / Description	Distribution of Salary Costs	Time Study Hours/ Observations	Ratio	Generic Salary Cost	Allocable Support Staf Costs	Direct-To-Program Support Staff Costs	Allocable Support Operating Cost	Adjustments	Total Casework and Allocable Support Costs By Program
	1	2	3	4	5	6	7	8	9
741 IHSS PCSP/PLS ANTY-FRD PLN	3,931	18.00	0.002400	6	1,200	1,903	1,293		8,333
838 EFC Health Related (A03/12)	5,789	26.50	0.003533	9	1,766		1,903		9,467
841 EFC Court Related Activities (A03/12)	5,351	24.50	0.003266	9	1,632		1,759		8,751
842 EFC Case Management (A03/12)	13,815	63.25	0.008432	22	4,214		4,541		22,592
848 Over18 KinGAP IV-E CASE MGMT	163	0.75	0.000100		50		54		267
888 RESOURCE FAMILY APPROVAL (A	59,790	273.75	0.036496	96	18,241		19,655		97,782
922 CWS Case Review A12/14						19,339			19,339
944 CHILD & FAMILY TEAM (CFT)-FED	19,712	90.25	0.012032	32	6,014		6,480		32,238
575 CWS Training Admin								88,372	88,372
1 **Subtotal for Social Services:**	1,638,235	7,500.75	1.000002	2,620	499,814	238,563	538,559	0	2,917,791
CalWorks									
614 Calworks Eligibility	96,757	556.25	0.250453	195	70,654		39,936		207,542
615 INIT ELIG DET-CALWORKS CF	5,044	29.00	0.013057	10	3,683		2,082		10,819
620 WTW Pre-Assessment	78,754	387.50	0.174471	136	49,218		27,823		155,931
621 WTW Post-Assessment: Comm Svc	2,337	11.50	0.005178	4	1,461		826		4,628
622 WTW Post-Assessment: Other	50,658	249.25	0.112224	87	31,658		17,896		100,299
623 WTW Post-Assessment: Voc Ed	5,996	29.50	0.013282	10	3,747		2,118		11,871
624 WTW Assessment	5,488	27.00	0.012157	9	3,429		1,939		10,865
630 CAL-LEARN ELIGIBILITY (C 09/12)	86	0.50	0.000225		63		36		185
631 Calworks Transitional Services	7,621	37.50	0.016884	13	4,763		2,692		15,089
648 NF CalWORKs Transitional Services	102	0.50	0.000225		63		36		201
663 Calworks Case Management	11,839	58.50	0.026339	20	7,430		4,200		23,489
664 Information And Referral	5,277	26.00	0.011706	9	3,302		1,867		10,455
678 WTW 2 Parent Family -	15,802	77.75	0.035007	27	9,875		5,583		31,287
680 WTW 2 Parent Family -	407	2.00	0.000900	1	254		144		806
681 WTW 2 Parent Family Assessment	356	1.75	0.000788	1	222		126		705
682 WTW 2 Parent Family -	8,231	40.50	0.018235	14	5,144		2,908		16,297

State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim
Distribution of Salary Cost and Allocable Support Staff and Operating Costs

NAPA 03-2019

AUDITED

Form Number: DFA 327.1	County Number 28	Quarter: 03/31/19

08/29/19 12:30:21

Program Code / Description	Distribution of Salary Costs	Time Study Hours/ Observations	Ratio	Generic Salary Cost	Allocable Support Staf Costs	Direct-To-Program Support Staff Costs	Allocable Support Operating Cost	Adjustments	Total Casework and Allocable Support Costs By Program
	1	2	3	4	5	6	7	8	9
204 Calworks IEVS (C 6/00)	5,784	33.25	0.014971	12	4,223		2,387		12,406
301 Calworks Fraud (C 6/00)	555	2.25	0.001013	1	286		162		1,004
315 FED CALWORKS AND CF FRAUD	22,155	91.25	0.041085	32	11,590		6,552		40,329
340 EFD/P-Fed Calworks (C 6/00)	370	1.50	0.000675	1	190		108		669
820 WIA Dislocated Worker Program	29,927	147.25	0.066299	52	18,703		10,573		59,255
821 WIA Adult Program Activities	37,142	182.75	0.082283	64	23,212		13,122		73,540
822 WIA Youth Program Activities	11,229	55.25	0.024876	19	7,017		3,967		22,232
823 WIA Rapid Response Activities	3,557	17.50	0.007879	6	2,223		1,256		7,042
824 WIA Formula Grant Activities	6,555	32.25	0.014520	11	4,096		2,316		12,978
713 TCVAP NONCITIZEN ADMIN	102	0.50	0.000225		63		36		201
714 TCVAP NONCITIZEN SVCS	356	1.75	0.000788	1	222		126		705
335 CalWORKs Data Reporting (A 6/09)	7,673	37.75	0.016997	13	4,795		2,711		15,192
374 ESE NON-ADMIN FED (A 9/13)	1,016	5.00	0.002251	2	635		359		2,012
371 EMP SVCS CM UNEMP NON-MOE	813	4.00	0.001801	1	508		287		1,609
884 Family Stabilization-Federal (A 3/14)	8,587	42.25	0.019023	15	5,366		3,034		17,002
885 FAMILY STABILIZATION-NON-FED	2,998	14.75	0.006641	5	1,873		1,059		5,935
894 CalWORKs Housing Support NFed	457	2.25	0.001013	1	286		162		906
895 CalWORKs Housing Support Fed (A	2,947	14.50	0.006529	5	1,842		1,041		5,835
2 Subtotal for CalWorks:	436,978	2,221.00	1.000000	777	282,096	0	159,470	0	879,321

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State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim
Distribution of Salary Cost and Allocable Support Staff and Operating Costs

NAPA 03-2019

AUDITED

Form Number: DFA 327.1	County Number 28	Quarter: 03/31/19

08/29/19 12:30:21

Program Code / Description	Distribution of Salary Costs	Time Study Hours/ Observations	Ratio	Generic Salary Cost	Allocable Support Staf Costs	Direct-To-Program Support Staff Costs	Allocable Support Operating Cost	Adjustments	Total Casework and Allocable Support Costs By Program
	1	2	3	4	5	6	7	8	9
Other Public Welfare									
215 SUBTOTAL - Medi-Cal	625,071	3,591.50	0.527657	1,261	396,977	11,460	257,871		1,292,640
343 NACF ELIGIBILITY (C 09/12)	418,314	2,404.25	0.353230	841	265,748		172,628		857,531
345 AFDC Foster Care Eligibility	26,179	150.50	0.022111	53	16,635		10,806		53,673
348 OCOP/GR - Non-EDP	10,648	60.75	0.008925	21	6,715		4,362		21,746
351 RCA/ECA Program	661	3.25	0.000477	1	359		233		1,254
308 CAPI	3,435	19.75	0.002902	7	2,183		1,418		7,043
C32 CMSP ADS OUTREACH	4,348	25.00	0.003673	9	2,763		1,795		8,915
031 KINGAP NONFED ELIGIBLE	174	1.00	0.000147		111		72		357
217 County Medical Svc Non	14,643	74.50	0.010945	26	8,234		5,349		28,252
218 NACF-IEVS (C 09/12)	36,964	212.50	0.031220	74	23,488		15,258		75,784
230 Adoptions Assistance IV-E (C 6/00)	1,827	10.50	0.001543	4	1,161		754		3,746
268 SAVE-NACF (C 09/12)	2,914	16.75	0.002461	6	1,852		1,203		5,975
271 SAVE-Medi-Cal (C 6/00)	1,218	7.00	0.001028	2	773		502		2,495
310 NACF-FRAUD (C 09/12)	45,901	186.00	0.027327	65	20,559		13,355		79,880
341 EFD/P-NACF (WFI) (C 09/12)	1,666	6.75	0.000992	2	746		485		2,899
464 CALFRESH E&T ADMIN	2,032	10.00	0.001469	3	1,105	23,092	718		26,950
846 EFC AFDC-FC Eligibility (A03/12)	565	3.25	0.000477	1	359		233		1,158
847 Over18 KinGAP NonFed Eligible	43	0.25	0.000037		28		18		89
456 WINS Admin (A 3/14)	1,696	9.75	0.001432	3	1,077		700		3,476
956 HDAP ADMINISTRATION (A12/17)						179			179
446 REVERSAL CF SSI CASH-OUT	2,304	13.25	0.001947	5	1,465	9,132	952		13,858
3 Subtotal for Other Public Welfare:	1,200,603	6,806.50	1.000000	2,384	752,338	43,863	488,712	0	2,487,900

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State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim
Distribution of Salary Cost and Allocable Support Staff and Operating Costs

NAPA 03-2019

AUDITED

Form Number: DFA 327.1	County Number 28	Quarter: 03/31/19

08/29/19 12:30:21

Program Code / Description	Distribution of Salary Costs	Time Study Hours/ Observations	Ratio	Generic Salary Cost	Allocable Support Staf Costs	Direct-To-Program Support Staff Costs	Allocable Support Operating Cost	Adjustments	Total Casework and Allocable Support Costs By Program
	1	2	3	4	5	6	7	8	9
Child Care									
453 STAGE ONE CHILD CARE	3,658	18.00	1.000000	6	269		1,293		5,226
4 Subtotal for Child Care:	3,658	18.00	1.000000	6	269	0	1,293	0	5,226
NonWelfare									
C50 VETERANS	64,104	293.50	0.688563	103	6,172		21,073		91,452
C51 SEASON OF SHARING	9,353	52.00	0.121994	18	1,094		3,734		14,199
806 Nonwelfare Programs-Non-EDP (C	14,090	80.75	0.189443	28	1,698	39,500	5,798		61,114
5 Subtotal for NonWelfare:	87,547	426.25	1.000000	149	8,964	39,500	30,605	0	166,765
Grand Total:	3,367,021	16,972.50		5,936	1,543,481	321,926	1,218,639	0	6,457,003

1. Salary cost by function to program: transferred from the DFA 55 Column 13
2. Functional allocable hours/observation by program: transfered from DFA 55, column 14.
3. Functional ratios by program: transferred from DFA 55, column 16.
4. Functional Generic salary costs by program: tranferred from DFA 55, column 17
5. Allocable support salaries by program: ((DFA 325.1 Lines F,G, and H, Column 1) + (DFA 325.1 line I, column 6 X line AC functional ratio) X DFA 327.1a column 3)
6. Support salaries identified as direct to program: DFA 325.1E, column 6.
7. Allocable support salaries by program: ((DFA 325.1 Lines P, Column 6) + (DFA 325.1 line P, column 6 X line AC functional ratio) X DFA 327.1a column 3)
8. For Program 102, add the results to 103
   For Program 113, add the results to 114
   For Program 138, add the results to 144
   For Program 159, add the results to 168
9. Total Casework Cost columns 1 + 4 + 5 + 6 + 7 + 8

State of California-Health and Human Services Agency

County Expense Claim

NAPA 03-2019

AUDITED

Department of Social Services

Direct to Program
Support Staff Salary Input

Form Number:	County Number	Quarter:
DFA 325.1E	28	03/31/19

08/29/19
12:30:31

Program Code / Title	General Salaries	Program Salaries	Clerical Salaries	Total Salaries to Program
1 2	3	4	5	6
1 Social Services				
103 IHSS (C03/12)		94,367	65,057	159,424
223 EA - CWS		73		73
513 EA - CWS		34,725		34,725
165 WRAPAROUND SERVICES		23,099		23,099
922 CWS CASE REVIEW A12/14		19,339		19,339
741 IHSS Fraud Invest & Prg Integ A3/10		1,015	888	1,903
Subtotal for Social Services:	0	172,618	65,945	238,563
3 Other Public Welfare				
956 HDAP ADMINISTRATION (A12/17)		179		179
464 CALFRESH E&T ADMIN ACTIVITIES			23,092	23,092
215 MEDI-CAL		11,460		11,460
446 REVERSAL CF SSI CASH-OUT POLICY		9,132		9,132
Subtotal for Other Public Welfare:	0	20,771	23,092	43,863
5 NonWelfare				
806 NON-WELFARE - NON-EDP	5,010		34,490	39,500
Subtotal for NonWelfare:	5,010	0	34,490	39,500
Grand Total:	5,010	193,389	123,527	321,926

Column 1,2 Enter the three diget program code and its title.
Column 3,4,5 Enter the totals from column 8,9,10, respectively from the DFA 7B for each program code.
Column 6 Enter the sum of Column 3 + 4 + 5.

SOCAT will post the totals of Columns 3,4,& 5 to the 325.1 lines F1, G1, & H1 respectively.

NOTE! FTE information will no longer be provided with this report. Please see the DFA 7 Reconciliation of Support Staff Salaries for the FTE information.

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County Expense Claim
EDP - Cost Schedule

NAPA 03-2019

AUDITED

Total All EDP Costs

Form Number:	County Number	Quarter:
DFA 327.2	28	03/31/19

08/29/19
12:30:42

Program Code and Title		M & O Allocable Cost	M & O Direct Cost	Developmental Direct Cost	Multi-Func Develop SACWIS/Non-SACWIS M&O Cost	EDP Adjustments Allocable Cost	Total EDP Cost
1	**Social Services**						
007	Relative/Non-Relative Home	2,868	115				2,983
103	IHSS - PCSP/HR	41,927				65	41,992
117	Adoptions - Case Mgmt	5,971					5,971
135	SSI/SSP Out-Of-Home Care	41					41
143	CWS-Elig Determination	1,207	48				1,255
144	CWS - HR	43,498	1,737				45,235
145	CWS - Training	20,636	824			(20,636)	824
147	CWS-Court-Related Act.	20,376	814				21,190
148	CWS - Case Mgmt	17,930	716				18,646
168	FPP-HR	3,646	146				3,792
177	FPP - Pre Placmt Prev Case Mgt (9/05)	4,829	193				5,022
223	EA FC Eligibility (C 9/06)	32	1				33
359	CWS LIVESCAN/BACKGROUND	146	6				152
513	EA - ER	15,507	619				16,126
516	PSSF - Family Support Services	753	30				783
544	CWS - Minor Parent Investigations	235	9				244
569	APS-Emergency Response	1,807					1,807
570	APS-Case Management	2,617					2,617
571	APS-SPMP-Emergency Response	3,468					3,468
572	APS-SPMP-Case Management	7,276					7,276
573	APS-Health Related Emergency	7,705					7,705
574	APS-Health Related Case	9,852					9,852
575	CWS Training Admin					20,636	20,636
675	PSSF - ADOPTION PROMOTION &	316	13				329
741	IHSS -PCSP/PLUS ANTI-FRAUD	583					583
838	EFC Health Related (A03/12)	859	34				893
841	EFC Court Related Activities (A03/12)	794	32				826
842	EFC Case Management (A03/12)	2,050	82				2,132
848	Over18 KinGAP IV-E CASE MGMT	24	1				25
888	RESOURCE FAMILY APPROVAL (A	8,872	354				9,226

County Expense Claim
EDP - Cost Schedule

NAPA 03-2019

AUDITED

Total All EDP Costs

Form Number: DFA 327.2	County Number 28	Quarter: 03/31/19

08/29/19 12:30:42

Program Code and Title		M & O Allocable Cost	M & O Direct Cost	Developmental Direct Cost	Multi-Func Develop SACWIS/Non-SACWIS M&O Cost	EDP Adjustments Allocable Cost	Total EDP Cost
944	CHILD & FAMILY TEAM (CFT)-FED	2,925	117				3,042
C10		13,992					13,992
C12		275					275
	Subtotal for Social Services:	243,017	5,891	0	0	65	248,973
2	**CalWorks**						
204	CalWORKs - IEVS	1,459					1,459
301	CalWORKs Fraud	99					99
315	FED CALWORKS AND CF FRAUD (C	4,005					4,005
335	CalWORKs Data Reporting (A 6/09)	1,657					1,657
340	EFD/P - Federal CalWORKs	66					66
371	EMP SVCS CM UNEMP NON-MOE	176					176
374	ESE NON-ADMIN FED (A 9/13)	219					219
614	CalWORKs Eligibility	24,410					24,410
615	INIT ELIG DET-CALWORKS CF MCAL	1,273					1,273
620	WTW Pre-Assessment	17,006					17,006
621	WTW Post-Assessment: Community	505					505
622	WTW Post-Assessment: Other	10,939					10,939
623	WTW Post-Assessment: Vocational	1,295					1,295
624	WTW Assessment	1,185					1,185
630	CAL-LEARN ELIGIBILITY (C 09/12)	22					22
631	CalWORKs Transitional Services	1,646					1,646
648	NF CalWORKS Transitional Services	22					22
663	CalWORKS Case Management	2,567					2,567
664	Information and Referral	1,141					1,141
678	WTW 2 PARENT FAMILY -	3,412					3,412
680	WTW 2 PARENT FAMILY -	88					88
681	WTW 2 PARENT FAMILY - ASSMNT	77					77
682	WTW 2 PARENT FAMILY -	1,777					1,777
713	TCVAP Noncitizen - Admin.	22					22
714	TCVAP Noncitizen - Svcs.	77					77
820	WIA DISLOCATED WORKER	6,462					6,462

County Expense Claim
EDP - Cost Schedule

NAPA 03-2019

AUDITED

Total All EDP Costs

Form Number: DFA 327.2	County Number 28	Quarter: 03/31/19

08/29/19 12:30:42

Program Code and Title		M & O Allocable Cost	M & O Direct Cost	Developmental Direct Cost	Multi-Func Develop SACWIS/Non-SACWIS M&O Cost	EDP Adjustments Allocable Cost	Total EDP Cost
821	WIA ADULT PROGRAM ACTIVITIES	8,020					8,020
822	WIA YOUTH PROGRAM ACTIVITIES	2,425					2,425
823	WIA RAPID RESPONSE ACTIVITIES	768					768
824	WIA FORMULA GRANT ACTIVITIES	1,415					1,415
884	Family Stabilization-Federal (A 3/14)	1,854					1,854
885	FAMILY STABILIZATION-NON-FED (A	647					647
894	CALWORKS HOUSING SUPPORT	99					99
895	CALWORKS HOUSING SUPPORT	636					636
	Subtotal for CalWorks:	97,471	0	0	0	0	97,471

3 Other Public Welfare

031	KINGAP NONFED ELIGIBLE (C03/11)	37					37
215	Medi-Cal	131,688					131,688
217	County Medical Services Program	2,732					2,732
218	NACF-IEVS (C 09/12)	7,792					7,792
230	Adoption Assistance Program	385					385
268	SAVE-NACF (C 09/12)	614					614
271	SAVE Program - Medi-Cal	257					257
308	Cash Assistance Program for	724					724
310	NACF-FRAUD (C 09/12)	6,820					6,820
341	EFD/P-NACF (WFI) (C 09/12)	248					248
343	NACF ELIGIBILITY (C 09/12)	88,156					88,156
345	AFDC Foster Care Eligibility	5,518					5,518
351	RCA/ECA	119					119
446	REVERSAL OF THE CALFRESH SSI	486					486
456	WINS Admin (A 3/14)	358					358
846	EFC AFDC-FC Eligibility (A03/12)	119					119
847	Over18 KinGAP NonFed Eligible	9					9
C32		917					917
	Subtotal for Other Public Welfare:	246,979	0	0	0	0	246,979

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County Expense Claim
EDP - Cost Schedule

NAPA 03-2019

AUDITED

Total All EDP Costs

Form Number:	County Number	Quarter:
DFA 327.2	28	03/31/19

08/29/19
12:30:42

Program Code and Title	M & O Allocable Cost	M & O Direct Cost	Developmental Direct Cost	Multi-Func Develop SACWIS/Non-SACWIS M&O Cost	EDP Adjustments Allocable Cost	Total EDP Cost
4 Child Care						
453 Stage One Child Care	521					521
Subtotal for Child Care:	521	0	0	0	0	521
Grand Total:	587,988	5,891	0	0	65	593,944

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State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

EDP - Cost Detail Schedule (M & O by Function)

NAPA 03-2019

AUDITED

Form Number: DFA 325.1A	County Number 28	Quarter: 03/31/19

08/29/19 12:30:48

Maintenance and Operation Category	Case Counts	Case Counts Ratio	Quarterly Time Study Hours	Quarterly Time Study Hours Ratio	CWD Personal Services Allocation	CWD OP Costs Pur of Serv Non-CCAP	CDB SAWS & SAWS Redistribution	Public Agencies POS CCAP	Reallocation of Generic EDP Cost	Total EDP Cost
	1a	1b	2	3	4	5	6	7	8	9
010 Social Services	3,548	0.042508	73.25	0.174197	17,414	225,198			470	243,082
020 CalWorks	1,007	0.012065	10.00	0.023781	2,377	64,548	30,413		133	97,471
02A CDB-SAWS			290.75	0.691438	69,120		(69,120)			0
02B SAWS										0
030 Other Public Welfare	78,911	0.945427				197,820	38,707		10,452	246,979
040 Child Care						521				521
050 NonWelfare										0
060 Generic			46.50	0.110582	11,055				(11,055)	0
Total:	83,466	1.000000	420.50		99,966	488,087	0		0	588,053

EDP - CWD Personal Services: 99,966

Line Q of 325.1

Total EDP FTE's : 5.0

Public Agency / Purchase of Services - CCAP

Line T of 325.1

Directed Billed

Allocated

Total Public Agency / Purchase of Services - CCAP

1a. Enter quarterly total of active cases on system by function
1b. Enter the ratio obtainen by dividing the number of cases in esch function by the total number of cases.
2. Enter the allocable hours from the DFA10 for the EDP M&O Category
3. Enter the ratio obtained by dividing the number of hours on each applicable line in column 2 by the Grand Total EDP hours from column 2 (M&O by function and EDP Development by function).
4. Column 3 times Total CWD Allocable Personal Services Cost from the DFA 325.1 line "Q" column 7.
5. CWD Operating Cost and Purchase of Services to the function level.
6. Sum CBD SAWS and SAWS cost only (column 4 and 5) redistribute the total cost 56 % to OPA and 44% to CalWORKS
7. Enter Public agencies - CCAP, from DFA 325.1 lines T1 and T2, column 6
8. Total Generic cost (column 4,5 & 7) reallocate to other functions based on case count ratios in column 1b
9. Total EDP costs column 4,5,6,7 & 8

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County Expense Claim
Allocation of M & O EDP Costs
and
M & O Direct Cost

NAPA 03-2019

AUDITED

Form Number: DFA 327.2	County Number 28	Quarter: 03/31/19

08/29/19
12:30:59

Program Code and Title	Allocated Costs	Direct Cost	Program Code Adjustments	M & O Total Cost
	1	2	3	4
1 Social Services				
007 Relative/Non-Relative Home Assessments	2,868	115		2,983
102 IHSS - SPMP	65		(65)	
103 IHSS - PCSP/HR	41,927		65	41,992
111 EMANCIPATED YOUTH STIPENDS				
117 Adoptions - Case Mgmt	5,971			5,971
134 EA-Contracted ESC (1-30 Days)				
135 SSI/SSP Out-Of-Home Care	41			41
143 CWS-Elig Determination	1,207	48		1,255
144 CWS - HR	43,498	1,737		45,235
145 CWS - Training	20,636	824		21,460
147 CWS-Court-Related Act.	20,376	814		21,190
148 CWS - Case Mgmt	17,930	716		18,646
168 FPP-HR	3,646	146		3,792
177 FPP - Pre Placmt Prev Case Mgt (9/05)	4,829	193		5,022
223 EA FC Eligibility (C 9/06)	32	1		33
359 CWS LIVESCAN/BACKGROUND CHECKS	146	6		152
513 EA - ER	15,507	619		16,126
516 PSSF - Family Support Services	753	30		783
536 CWS/CMS - M&O (C12/18)				
544 CWS - Minor Parent Investigations (AB	235	9		244
569 APS-Emergency Response	1,807			1,807
570 APS-Case Management	2,617			2,617
571 APS-SPMP-Emergency Response	3,468			3,468
572 APS-SPMP-Case Management	7,276			7,276
573 APS-Health Related Emergency Response	7,705			7,705
574 APS-Health Related Case Management	9,852			9,852
584 SB 163 COUNTY ONLY (A9/16)				
675 PSSF - ADOPTION PROMOTION & SUPPORT	316	13		329

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County Expense Claim
Allocation of M & O EDP Costs
and
M & O Direct Cost

NAPA 03-2019

AUDITED

Form Number: DFA 327.2	County Number 28	Quarter: 03/31/19

08/29/19
12:30:59

Program Code and Title		Allocated Costs	Direct Cost	Program Code Adjustments	M & O Total Cost
		1	2	3	4
741	IHSS -PCSP/PLUS ANTI-FRAUD PLAN A3/10	583			583
838	EFC Health Related (A03/12)	859	34		893
841	EFC Court Related Activities (A03/12)	794	32		826
842	EFC Case Management (A03/12)	2,050	82		2,132
848	Over18 KinGAP IV-E CASE MGMT (A03/12)	24	1		25
888	RESOURCE FAMILY APPROVAL (A 12/13)	8,872	354		9,226
944	CHILD & FAMILY TEAM (CFT)-FED (A3/17)	2,925	117		3,042
C10		13,992			13,992
C12		275			275
	Subtotal for Social Services:	243,082	5,891	0	248,973
2	**CalWorks**				
204	CalWORKs - IEVS	1,459			1,459
301	CalWORKs Fraud	99			99
315	FED CALWORKS AND CF FRAUD (C 09/12)	4,005			4,005
335	CalWORKs Data Reporting (A 6/09)	1,657			1,657
340	EFD/P - Federal CalWORKs	66			66
371	EMP SVCS CM UNEMP NON-MOE (C6/15)	176			176
374	ESE NON-ADMIN FED (A 9/13)	219			219
614	CalWORKs Eligibility	24,410			24,410
615	INIT ELIG DET-CALWORKS CF MCAL (C9/12)	1,273			1,273
620	WTW Pre-Assessment	17,006			17,006
621	WTW Post-Assessment: Community Service	505			505
622	WTW Post-Assessment: Other	10,939			10,939
623	WTW Post-Assessment: Vocational Ed	1,295			1,295
624	WTW Assessment	1,185			1,185
630	CAL-LEARN ELIGIBILITY (C 09/12)	22			22
631	CalWORKs Transitional Services	1,646			1,646
648	NF CalWORKS Transitional Services	22			22
663	CalWORKS Case Management	2,567			2,567

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County Expense Claim
Allocation of M & O EDP Costs
and
M & O Direct Cost

NAPA 03-2019

AUDITED

Form Number: DFA 327.2	County Number 28	Quarter: 03/31/19

08/29/19
12:30:59

Program Code and Title		Allocated Costs	Direct Cost	Program Code Adjustments	M & O Total Cost
		1	2	3	4
664	Information and Referral	1,141			1,141
678	WTW 2 PARENT FAMILY - PRE-ASSMNT	3,412			3,412
680	WTW 2 PARENT FAMILY - POST-ASSMNT:VE	88			88
681	WTW 2 PARENT FAMILY - ASSMNT	77			77
682	WTW 2 PARENT FAMILY - POST-ASSMNT:OTHR	1,777			1,777
713	TCVAP Noncitizen - Admin.	22			22
714	TCVAP Noncitizen - Svcs.	77			77
820	WIA DISLOCATED WORKER PROGRAM	6,462			6,462
821	WIA ADULT PROGRAM ACTIVITIES	8,020			8,020
822	WIA YOUTH PROGRAM ACTIVITIES	2,425			2,425
823	WIA RAPID RESPONSE ACTIVITIES	768			768
824	WIA FORMULA GRANT ACTIVITIES	1,415			1,415
884	Family Stabilization-Federal (A 3/14)	1,854			1,854
885	FAMILY STABILIZATION-NON-FED (A 3/14)	647			647
894	CALWORKS HOUSING SUPPORT NON-FED	99			99
895	CALWORKS HOUSING SUPPORT FEDERAL	636			636
	Subtotal for CalWorks:	97,471	0	0	97,471
3	**Other Public Welfare**				
031	KINGAP NONFED ELIGIBLE (C03/11)	37			37
215	Medi-Cal	131,688			131,688
217	County Medical Services Program Non-RR	2,732			2,732
218	NACF-IEVS (C 09/12)	7,792			7,792
230	Adoption Assistance Program	385			385
268	SAVE-NACF (C 09/12)	614			614
271	SAVE Program - Medi-Cal	257			257
308	Cash Assistance Program for Immigrants	724			724
310	NACF-FRAUD (C 09/12)	6,820			6,820
341	EFD/P-NACF (WFI) (C 09/12)	248			248
343	NACF ELIGIBILITY (C 09/12)	88,156			88,156

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County Expense Claim
Allocation of M & O EDP Costs
and
M & O Direct Cost

NAPA 03-2019

AUDITED

Form Number: DFA 327.2	County Number 28	Quarter: 03/31/19

08/29/19
12:30:59

Program Code and Title		Allocated Costs	Direct Cost	Program Code Adjustments	M & O Total Cost
		1	2	3	4
345	AFDC Foster Care Eligibility	5,518			5,518
351	RCA/ECA	119			119
446	REVERSAL OF THE CALFRESH SSI CASH-OUT	486			486
456	WINS Admin (A 3/14)	358			358
846	EFC AFDC-FC Eligibility (A03/12)	119			119
847	Over18 KinGAP NonFed Eligible (A03/12)	9			9
C32		917			917
	Subtotal for Other Public Welfare:	246,979	0	0	246,979
4	**Child Care**				
453	Stage One Child Care	521			521
	Subtotal for Child Care:	521	0	0	521
	Grand Total:	588,053	5,891	0	593,944

See EDP instructions on how to calculate M&O allocated cost.

State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

NAPA 03-2019

AUDITED

EDP - Cost Detail Schedule (M & O Direct Cost)

Form Number: DFA 325.1A	County Number 28	Quarter: 03/31/19

08/29/19 12:31:10

Project/Program Name	Program Code	Observed Hours Info Only	CWD Personal Services Direct Cost	CWD OP Costs/ Pur of Serv Non-CCAP	Total EDP Costs
	1	2	3	4	5
1 Social Services					
Relative/Non-Relative Home Assessments	007			115	115
CWS-Elig Determination	143			48	48
CWS - HR	144			1,737	1,737
CWS - Training	145	1.25		824	824
CWS-Court-Related Act.	147			814	814
CWS - Case Mgmt	148			716	716
FPP-HR	168			146	146
FPP - Pre Placmt Prev Case Mgt (9/05)	177			193	193
EA FC Eligibility (C 9/06)	223			1	1
CWS LIVESCAN/BACKGROUND CHECKS	359			6	6
EA - ER	513	1.25		619	619
PSSF - Family Support Services	516			30	30
CWS - Minor Parent Investigations (AB	544			9	9
PSSF - ADOPTION PROMOTION & SUPPORT	675			13	13
EFC Health Related (A03/12)	838			34	34
EFC Court Related Activities (A03/12)	841			32	32
EFC Case Management (A03/12)	842			82	82
Over18 KinGAP IV-E CASE MGMT (A03/12)	848			1	1
RESOURCE FAMILY APPROVAL (A 12/13)	888			354	354
CHILD & FAMILY TEAM (CFT)-FED (A3/17)	944			117	117
Subtotal for Social Services:		2.50		5,891	5,891
Grand Total:		2.50	0	5,891	5,891

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State of California-Health and Human Services Agency

Department of Social Services

Staff Development Detail Schedule

NAPA 03-2019

AUDITED

Form Number: DFA 325.1c	County Number 28	Quarter: 03/31/19

08/29/19
12:31:22

Program Code	Program Description / Cost Distribution Level	Time Study Hrs/Obs	Ratio to Total Hrs	Personal Service Operating Cost	Trainees Cost / POS	Reallocation of Generic Stf Development	Total Staff Development
1	2	3	4	5	6	7	8
Functions							
010	Social Services - General	0.00	0.000000	0	1,000	2,983	3,983
020	CalWORKs - General	0.00	0.000000	0	0	883	883
030	Other Public Welfare - General	0.00	0.000000	0	0	2,707	2,707
040	Child Care - General	0.00	0.000000	0	0	7	7
050	NonWelfare - General	0.00	0.000000	0	320	170	490
060	Generic	0.00	0.000000	0	6,750	-6,750	0
Subtotal for Functions:		0.00	0.000000	0	8,070	0	8,070
Direct to Program							
145	CWS - Training	1.25	0.294118	356	7,563	0	7,919
513	EA - ER	1.25	0.294118	356	0	0	356
557	CWS/CMS Staff Development	1.75	0.411764	498	0	0	498
Subtotal for Direct To Program:		4.25	1.000000	1,210	7,563	0	8,773
	Grand Total:	4.25	1.000000	1,210	15,633	0	16,843

Colum Instructions: (Use Staff Development Input Menu)

1. Enter the three-digit program code for all Direct to Program Time/cost .
2. Enter the program codes title.
3. Enter the allocable staff development hours/ observation to the function-general, Generic or progrm level.
4. Enter ratios of each program's hours/observations in colum 3 divided by the total allocable hours/observations from colum 3.
5. Enter Personal Services and Operating Costs by program: colum 4 ratio X DFA 325.1, Line V colum 6 (CWD Personal Services/Operating Costs - Generic).
6. Enter Direct Cost of trainees/Purchase of Services from County Records. Total corresponds to DFA 325.1, Line W, colum 6 (Purchase of Services/ Direct Cost of Trainees - Generic
7. Enter total Generic staff development cost colum 5 + 6 . Distribute staff development cost to function: total Generic cost X DFA 325.1, line AC, colum 1,2,3,4 & 5.
8. Enter total of colums 5 + 6 + 7

CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

08/29/19 12:31:26

Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
1 Social Services								
007 Relative/Non-Relative Home	50		(29)	21	15	4		2
					0.750	0.175		0.075
008 SUO - Relative/Non-Relative Home			29	29		29		
						1.000		
024 SUO - Shasta's Child. Prg. Cons. (NF)								
						0.850		0.150
062 SUO-CCL/FDC-CDE REIMBURSE								
102 IHSS - SPMP	1			1			1	
						0.175	0.750	0.075
103 IHSS - PCSP/HR	724			724		253	362	109
						0.350	0.500	0.150
117 Adoptions - Case Mgmt	103		(9)	94	70	24		
					0.750	0.250		
118 Adoptions - Independent/Nonfederal			9	9		9		
						1.000		
135 SSI/SSP - Out-Of-Home Care	1			1		1		
						1.000		
143 CWS - Eligibility Determination	21			21	11	7		3
					0.500	0.350		0.150
144 CWS - HR	751			751		262	376	113
						0.350	0.500	0.150
145 CWS - Training	356	7,919	(4,723)	3,552	2,664	622		266
					0.750	0.175		0.075
146 CWS - Services/Nonfederal								
						0.700		0.300
147 CWS - Court-Related Activities	352		(201)	151	75	53		23
					0.500	0.350		0.150
148 CWS - Case Management	310		(177)	133	66	47		20
					0.500	0.350		0.150

CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

08/29/19
12:31:26

Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
1 Social Services								
164 SUO CWS - IV-B -146-75/17.5/7.5			5,101	5,101	3,825	893		383
					0.750	0.175		0.075
168 FPP-HR	63			63		22	32	9
						0.350	0.500	0.150
175 FPP - Services/Nonfederal			47	47		33		14
						0.700		0.300
177 FPP-Case Mngt: Preventive Services	83		(47)	36	27	6		3
					0.750	0.175		0.075
223 EA FC Eligibility (C 9/06)	1			1		1		
						0.850		0.150
505 AB 2129 Foster Parent Trng/Nonfed								
						1.000		
507 AB 2129 Foster Parent Recruit/Nonfed								
						1.000		
513 EA - ER	268	356		624	530			94
					0.850			0.150
516 PSSF - Family Support Services	13			13	13			
					1.000			
544 CWS-Minor Parent Invest (AB 908)	4			4	2	1		1
					0.500	0.350		0.150
557 CWS/CMS Staff Development		498	(284)	214	161	37		16
					0.750	0.175		0.075
558 CWS/CMS Staff Dev - Nonfederal			284	284		199		85
						0.700		0.300
569 APS-Emergency Response	31			31		22		9
						0.700		0.300
570 APS-Case Management	45			45		31		14
						0.700		0.300

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CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

08/29/19
12:31:26

Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
1 Social Services								
571 APS-SPMP-Emergency Response	60			60		10	45	5
						0.175	0.750	0.075
572 APS-SPMP-Case Management	126			126		22	95	9
						0.175	0.750	0.075
573 APS-Health Related Emergency	133			133		46	67	20
						0.350	0.500	0.150
574 APS-Health Related Case Management	170			170		59	85	26
						0.350	0.500	0.150
675 PSSF - Adoption Promotion and Sup	5			5	5			
					1.000			
838 EFC Health Related (A03/12)	15			15		5	8	2
						0.350	0.500	0.150
840 EFC Services NonFederal (A03/12)			28	28		20		8
						0.700		0.300
841 EFC Court Related Activities (A03/12)	14		(8)	6	3	2		1
					0.500	0.350		0.150
842 EFC Case Management (A03/12)	35		(20)	15	8	5		2
					0.500	0.350		0.150
937 SUO-REDUCE GF% FOR POST 2011				(15)		(15)		
938 SUO-MOVE GF% TO POST 2011				15		15		
C10	242			242				242
								1.000
C12	5			5				5
								1.000
Subtotal 1: Social Services	3,982	8,773	0	12,755	7,475	2,725	1,071	1,484

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CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

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Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
2 CalWorks								
204 CalWORKs - IEVS	13			13	13			
					1.000			
301 CalWORKs Fraud	1		18	19	19			
					1.000			
312 PA CALFRESH FRAUD (C 09/12)			9	9	4	4		1
					0.500	0.425		0.075
335 CalWORKs Data Reporting (A 6/09)	15			15	15			
					1.000			
340 EFD/P - Federal CalWORKs	1			1	1			
					1.000			
374 ESE NON-ADMIN FED (A 9/13)	2			2	2			
					1.000			
614 CalWORKs Eligibility	222			222	222			
					1.000			
615 INIT ELIG DET-CALWORKS CF MCAL	12			12	12			
					1.000			
620 WTW Pre-Assessment	154			154	154			
					1.000			
621 WTW Post-Assessment: Comm Serv	5			5	5			
					1.000			
622 WTW Post-Assessment: Other	99			99	99			
					1.000			
623 WTW Post-Assessment: Voc Ed	12			12	12			
					1.000			
624 WTW Assessment	11			11	11			
					1.000			
631 CalWORKs Transitional Services	15			15	15			
					1.000			

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CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

08/29/19
12:31:26

Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
2 CalWorks								
663 CalWORKS Case Mangement	23			23	23			
					1.000			
664 Information and Referral	10			10	10			
					1.000			
678 WTW 2 PARENT FAMILY -	31			31	31			
					1.000			
680 WTW 2 PARENT FAMILY -	1			1	1			
					1.000			
681 WTW 2 PARENT FAMILY - ASSMNT	1			1	1			
					1.000			
682 WTW 2 PARENT FAMILY -	16			16	16			
					1.000			
714 SB 1569 Noncitizen - Svcs.	1			1		1		
						1.000		
820 WIA DISLOCATED WORKER	59			59				59
								1.000
821 WIA ADULT PROGRAM ACTIVITIES	73			73				73
								1.000
822 WIA YOUTH PROGRAM ACTIVITIES	22			22				22
								1.000
823 WIA RAPID RESPONSE ACTIVITIES	7			7				7
								1.000
824 WIA FORMULA GRANT ACTIVITIES	13			13				13
								1.000
884 Family Stabilization-Federal (A 3/14)	17			17	17			
					1.000			
885 FAMILY STABILIZATION-NON-FED (A	6			6		6		
						1.000		

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CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

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Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
2 CalWorks								
895 CALWORKS HOUSING SUPPORT	6			6	6			
					1.000			
Subtotal 2: CalWorks	848	0	27	875	689	11	0	175
3 Other Public Welfare								
215 Medi-Cal	1,428			1,428			1,428	
							1.000	
217 County Medical Serv Prg	30			30			30	
							1.000	
218 NACF-IEVS (C 09/12)	85			85	42	43		
					0.500	0.500		
230 Adoption Assistance Program	4			4	3	1		
					0.750	0.250		
268 SAVE-NACF (C 09/12)	7			7	4	2		1
					0.500	0.350		0.150
271 SAVE Program - Medi-Cal	3			3			3	
							1.000	
308 Cash Assistance Program for	8			8		8		
						1.000		
310 NACF-FRAUD (C 09/12)	74		9	83	42	29		12
					0.500	0.350		0.150
321 SUO-CF COUNTY SHARE					157			(157)
					1.000			(1.000)
341 EFD/P-NACF (WFI) (C 09/12)	3			3	1	2		
					0.500	0.500		
343 NACF ELIGIBILITY (C 09/12)	956			956	478	335		143
					0.500	0.350		0.150
345 AFDC Foster Care Eligibility	60			60	44	11		5
					0.750	0.175		0.075

CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

08/29/19 12:31:26

Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
3 Other Public Welfare								
348 OCOP/GR - Non-EDP	24			24				24
								1.000
351 RCA/ECA	1			1	1			
					1.000			
446 REVERSAL OF THE CALFRESH SSI	5			5	2	3		
					0.500	0.500		
456 WINS Admin (A 3/14)	4			4		4		
						1.000		
464 CALFRESH E&T ADMIN ACTIVITIES	4			4	4			
					1.000			
846 EFC AFDC-FC Eligibility (A03/12)	1			1	1			
					0.750	0.175		0.075
C32	10			10				10
								1.000
Subtotal 3: Other Public Welfare	2,707	0	9	2,716	779	438	1,461	38
4 Child Care								
453 Stage One Child Care	7			7	7			
					1.000			
Subtotal 4: Child Care	7	0	0	7	7	0	0	0

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CEC Staff Development Cost Summary and Funding

NAPA 03-2019

AUDITED

Before Ledger System Processing

Form Number: DFA 327.4 A-E	County Number 28	Quarter: 03/31/19

08/29/19
12:31:26

Program Code and Description	Allocable General Staff Development	Direct To Prg Stf Dev	Non Federal/ Other Adjustments	Total Staff Development	Federal Welfare Funds	State Welfare Funds	Reimbursements Health Funds	County Funds
	1	2	3	4	5	6	7	8
5 NonWelfare								
806 Nonwelfare Programs - Non-EDP	93			93				93
								1.000
C50	337			337				337
								1.000
C51	60			60				60
								1.000
Subtotal 5: NonWelfare	490	0	0	490	0	0	0	490
Grand Total Staff Development:	8,034	8,773	36	16,843	8,950	3,174	2,532	2,187

NAPA 03-2019

AUDITED

County Expense Claim
Direct Cost Input Schedule

Form Number: DFA 325.1B	County Number 28	Quarter: 03/31

08/29/19
12:31:30

Function #	Program ID #	Program Title	Type of Expense	Direct Cost	Program Subtotal	Contract	Fy
1	**Social Services**						
	004059	PROBATION PEER REVIEW (C 3/14)	/ Probation Expense	841			
	007092	RELATIVE/NON-RELATIVE HOME	/ Casework OT/CTO Costs	146			
	037060	CWSOIP/COHORT 1 (C 12/05)	/ Direct Service Delivery	17,370			
	117092	ADOPTIONS-CASE MANAGEMENT (Added	/ Casework OT/CTO Costs	4,059			
	117094	ADOPTIONS-CASE MANAGEMENT (Added	/ Start Up/Nonrecurring	400			
	127059	PROBATION IV-E CASE MGT (Eff 12/89)	/ Probation Expense	42,815			
	128059	PROBATION IV-E/PREPLACEMENT(Eff 3/90)	/ Probation Expense	9,511			
	130059	PROBATION IV-E/TRAINING (Eff 3/90)	/ Probation Expense	694			
	134002	EA-CONTRACTED-ESC (1-30 DAYS) (9/93)	/ Emergency Shelter Care	92			
	143392	Family Reunification Program	/ Casework OT/CTO Costs	429			
	144192	Pre-Placement Program (C 6/07)	/ Casework OT/CTO Costs	16,346			
	144292	Family Maintenance Program	/ Casework OT/CTO Costs	1,828			
	144303	Family Reunification Program	/ Transportation-Unemploye	8,713			
	144392	Family Reunification Program	/ Casework OT/CTO Costs	8,413			
	144492	Permanent Placement Program	/ Casework OT/CTO Costs	3,540			
	145092	CWS-TRAINING (Added 9/91)	/ Casework OT/CTO Costs	3,062			
	146068	CWS-SERVICES/NONFEDERAL (C 03/11)	/ Direct Costs-Unemployed	48,903			
	147192	Pre-Placement Program (C 6/07)	/ Casework OT/CTO Costs	2,138			
	147292	Family Maintenance Program	/ Casework OT/CTO Costs	3,089			
	147392	Family Reunification Program	/ Casework OT/CTO Costs	9,379			
	147492	Permanent Placement Program	/ Casework OT/CTO Costs	1,235			
	148292	Family Maintenance Program	/ Casework OT/CTO Costs	1,339			
	148293	Family Maintenance Program	/ Support Staff-OT/CTO	872			
	148303	Family Reunification Program (A 12/95)	/ Transportation-Unemploye	75,234			
	148392	Family Reunification Program (A 12/95)	/ Casework OT/CTO Costs	5,950			
	148403	Permanent Placement Program	/ Transportation-Unemploye	629			
	148492	Permanent Placement Program	/ Casework OT/CTO Costs	1,083			
	148592	Notification of Relatives (A 12/10)	/ Casework OT/CTO Costs	562			
	167031	CAPIT	/ Contracted	11,679			

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Colum Instructions:
1. Enter the six-digit program identifier number.
2. Enter the direct cost. Report abatements and fees collected as negative expenditures for each applicable Program.
3. For contract cost enter the contract number and fiscal year.
4. Grand total cost must agree with line "Y" colum 8, DFA 325.1

NAPA 03-2019

AUDITED

County Expense Claim
Direct Cost Input Schedule

Form Number: DFA 325.1B	County Number 28	Quarter: 03/31

08/29/19
12:31:30

Function #	Program ID #	Program Title	Type of Expense	Direct Cost	Program Subtotal	Contract	Fy
	168003	FPP-HEALTH RELATED (Add 9/92)	/ Transportation-Unemploye	970			
	168092	FPP-HEALTH RELATED (Add 9/92)	/ Casework OT/CTO Costs	312			
	175003	FPP-SERVICES/NONFEDERAL (Add 9/92)	/ Transportation-Unemploye	14,121			
	177092	FPP PRE-PLACMT PREV CASE MGT (C	/ Casework OT/CTO Costs	811			
	184031	ILP-SERVICES	/ Contracted	6,902			
	359068	CWS/LIVE SCAN/CLETS BACKGROUND	/ Direct Costs-Unemployed	2,332			
	513411	EA-ER REFERRALS (3/95)	/ Emergency Hotline	287			
	513492	EA-ER REFERRALS (3/95)	/ Casework OT/CTO Costs	17,185			
	513493	EA-ER REFERRALS (3/95)	/ Support Staff-OT/CTO	2,725			
	544092	CWS MPI (AB 908) (Added 6/97)	/ Casework OT/CTO Costs	1,529			
	570031	APS-CASE MANAGEMENT (A 9/98)	/ Contracted	80			
	576059	PROBATION IV-E TRAINING ADMIN (A 9/98)	/ Probation Expense	3,435			
	579059	MO VISITS/GROUP	/ Probation Expense	7,833			
	581059	NF MO VISITS/GROUP HOMES PROBATION	/ Probation Expense	10,416			
	582031	KINSHIP SUPPORT SERVICES (A 9/98)	/ Contracted	26,649			
	704059	CWSOIP/PROBATION NONFED (A12/07)	/ Probation Expense	2,410			
	818059	EFC NF GHMV-PROBATION (A6/13)	/ Probation Expense	454			
	838092	EFC HEALTH RELATED (A 03/12)	/ Casework OT/CTO Costs	242			
	842092	EFC CASE MANAGEMENT (A 03/12)	/ Casework OT/CTO Costs	88			
	844059	EFC GH MO VISITS PROBATION (A 03/12)	/ Probation Expense	342			
	851059	EFC PROBATION CASE MANAGEMENT (A	/ Probation Expense	7,242			
	922092	CWS CASE REVIEW (A12/14)	/ Casework OT/CTO Costs	158			
	929059	PROB FED PREV SEX TRF &	/ Probation Expense	612			
	932031	FPRRS-FEDERAL (A12/15)	/ Contracted	10,066			
	932068	FPRRS-FEDERAL (A12/15)	/ Direct Costs-Unemployed	485			
	939059	PROBATION FPRRS FEDERAL (A3/16)	/ Probation Expense	13,998			
	940059	PROBATION FPRRS STAFF DEV (A3/16)	/ Probation Expense	650			
	941059	PROBATION FPRRS NONFED (A3/16)	/ Probation Expense	20,613			
	943059	PROBATION FP FPRRS TRNING (A3/16)	/ Probation Expense	855			
	947059	PROB CHILD & FAMILY TEAM (CFT) (A3/17)	/ Probation Expense	3,710			

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Colum Instructions:
1. Enter the six-digit program identifier number.
2. Enter the direct cost. Report abatements and fees collected as negative expenditures for each applicable Program.
3. For contract cost enter the contract number and fiscal year.
4. Grand total cost must agree with line "Y" colum 8, DFA 325.1

NAPA 03-2019

AUDITED

County Expense Claim
Direct Cost Input Schedule

Form Number: DFA 325.1B	County Number 28	Quarter: 03/31

08/29/19 12:31:30

Function #	Program ID #	Program Title	Type of Expense	Direct Cost	Program Subtotal	Contract	Fy
	948059	PROBATION CFT-NONFED (A3/17)	/ Probation Expense	4,933			
	955059	PROB CFT NON-FED DETENTION (A6/17)	/ Probation Expense	221			
Subtotal for 1: **Social Services**				443,017			
2	**CalWorks**						
	109077	WTW 2 PRNT FAM - GENERAL	/ CalWORKS Diaper	480			
	301024	CALWORKS FRAUD	/ Investigations	28			
	370097	EMPLOY SVCS CM EMP NON-MOE (C6/15)	/ Transportation-Employed	1,243			
	378098	ESE NON-ADMIN NON-FED (A9/13)	/ Work Subsidy	598			
	451077	NONFEDERAL WTW (A 3/98)	/ CalWORKS Diaper	30			
	451097	NONFEDERAL WTW (A 3/98)	/ Transportation-Employed	529			
	614068	CALWORKS ELIGIBILITY (A 3/98)	/ Direct Costs-Unemployed	84			
	614092	CALWORKS ELIGIBILITY (A 3/98)	/ Casework OT/CTO Costs	63			
	615092	INIT ELIG DET-CALWORKS CF MCAL	/ Casework OT/CTO Costs	147			
	615093	INIT ELIG DET-CALWORKS CF MCAL	/ Support Staff-OT/CTO	355			
	620092	WTW PRE-ASSESSMENT (A 3/98)	/ Casework OT/CTO Costs	89			
	622031	WTW POST-ASSESSMENT: OTHER (A 3/98)	/ Contracted	129			
	622032	WTW POST-ASSESSMENT: OTHER (A 3/98)	/ Contracted	224			
	623092	WTW POST ASSESSMENT: VOC ED (A	/ Casework OT/CTO Costs	27			
	624031	WTW ASSESSMENT (A 3/98)	/ Contracted	9,500			
	624032	WTW ASSESSMENT (A 3/98)	/ Contracted	1,150			
	625068	CALWORKS MENTAL HEALTH SVCS (A	/ Direct Costs-Unemployed	30,402			
	631077	CALWORKS TRANSITIONAL SERVICES(A	/ CalWORKS Diaper	960			
	633003	WTW GENERAL (A 3/98)	/ Transportation-Unemploye	3,064			
	633016	WTW GENERAL (A 3/98)	/ Ancillary-Education-Employ	2,310			
	633028	WTW GENERAL (A 3/98)	/ Work-Related Activities &	1,087			
	633077	WTW GENERAL (A 3/98)	/ CalWORKS Diaper	1,950			
	633097	WTW GENERAL (A 3/98)	/ Transportation-Employed	21,381			
	648077	NF CALWORKS TRANSITIONAL SVC(A	/ CalWORKS Diaper	30			
	682031	WTW 2 PRT FAM-PST	/ Contracted	29			
	689077	TANF TIMED-OUT EMP SVCS UNEMP (C	/ CalWORKS Diaper	600			

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Colum Instructions:
1. Enter the six-digit program identifier number.
2. Enter the direct cost. Report abatements and fees collected as negative expenditures for each applicable Program.
3. For contract cost enter the contract number and fiscal year.
4. Grand total cost must agree with line "Y" colum 8, DFA 325.1

NAPA 03-2019

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County Expense Claim
Direct Cost Input Schedule

Form Number: DFA 325.1B	County Number 28	Quarter: 03/31

08/29/19
12:31:30

Function #	Program ID #	Program Title	Type of Expense	Direct Cost	Program Subtotal	Contract	Fy
	820068	WIA DISLOCATED WORKER PROGRAM	/ Direct Costs-Unemployed	17,145			
	821068	WIA ADULT PROGRAM ACTIVITIES	/ Direct Costs-Unemployed	12,192			
	822068	WIA YOUTH PROGRAM ACTIVITIES	/ Direct Costs-Unemployed	140			
	893003	CW HS NON-MOE CASE MGMT (A9/16)	/ Transportation-Unemploye	13			
	895005	CALWORKS HOUSING SUPPORT FED	/ Housing Assistance	607			
	895031	CALWORKS HOUSING SUPPORT FED	/ Contracted	10,610			
	895032	CALWORKS HOUSING SUPPORT FED	/ Contracted	16,932			
Subtotal for 2: **CalWorks**				134,128			
3	**Other Public Welfare**						
	095068	TANF-FI \PROVIDE TO NEEDY FAM - ADMIN	/ Direct Costs-Unemployed	4,753			
	215092	MEDI-CAL	/ Casework OT/CTO Costs	211			
	215094	MEDI-CAL	/ Start Up/Nonrecurring	688			
	310024	NACF-FRAUD (C 09/12)	/ Investigations	161			
	343092	NACF ELIGIBILITY (C 09/12)	/ Casework OT/CTO Costs	1,405			
	343094	NACF ELIGIBILITY (C 09/12)	/ Start Up/Nonrecurring	74			
	468016	CALFRESH E&T PARTICIPANT	/ Ancillary-Education-Employ	540			
	956031	HDAP ADMINISTRATION (A12/17)	/ Contracted	869			
	C32968	CMSP ADS OUTREACH	/ Direct Costs-Unemployed	40			
Subtotal for 3: **Other Public Welfare**				8,741			
4	**Child Care**						
	453031	STAGE ONE CHILD CARE (A 9/90)	/ Contracted	5,428			
	453032	STAGE ONE CHILD CARE (A 9/90)	/ Contracted	35,941			
Subtotal for 4: **Child Care**				41,369			

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Colum Instructions:
1. Enter the six-digit program identifier number.
2. Enter the direct cost. Report abatements and fees collected as negative expenditures for each applicable Program.
3. For contract cost enter the contract number and fiscal year.
4. Grand total cost must agree with line "Y" colum 8, DFA 325.1

NAPA 03-2019

AUDITED

County Expense Claim
Direct Cost Input Schedule

Form Number: DFA 325.1B	County Number 28	Quarter: 03/31

08/29/19
12:31:30

Function #	Program ID #	Program Title	Type of Expense	Direct Cost	Program Subtotal	Contract	Fy
5 NonWelfare							
	806027	NONWELFARE PROGRAMS-NON-EDP	/ Other County Only	26			
Subtotal for 5: **NonWelfare**					26		
Grand Total Direct Cost:					627,281		

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Colum Instructions:
1. Enter the six-digit program identifier number.
2. Enter the direct cost. Report abatements and fees collected as negative expenditures for each applicable Program.
3. For contract cost enter the contract number and fiscal year.
4. Grand total cost must agree with line "Y" colum 8, DFA 325.1

State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

NAPA 03-2019

AUDITED

DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
1 Social Services										
004 PROBATION PEER REVIEW				841		(480)				361
007 Relative/Non-Relative Home	31,612	2,983		146		(19,829)				14,912
008 SUO - Relative/Non-Relative						19,829				19,829
037 CWSOIP/Cohort1 (C 12/05)				17,370		(9,914)				7,456
039 SUO-NFed						9,914				9,914
102 IHSS - SPMP	437									437
103 IHSS - PCSP/HR	621,836	41,992								663,828
117 Adoptions - Case Mgmt	65,812	5,971		4,459		(6,684)				69,558
118 Adoptions - Ind/NF						6,684				6,684
127 Probation IV-E -- Case Mgmt				42,815						42,815
128 Probation IV-E -- Preplace				9,511						9,511
130 Probation IV-E -- Training				694						694
134 EA-Contracted ESC (1-30				92						92
135 SSI/SSP Out-Of-Home Care	445	41								486
143 CWS-Elig Determination	13,305	1,255		429						14,989
144 CWS - HR	479,453	45,235		38,840						563,528
145 CWS - Training	139,076	824		3,062		(81,596)				61,366
146 CWS - Services/Nonfederal				48,903		465,466				514,369
147 CWS-Court-Related Act.	224,589	21,190		15,841		(149,321)				112,299
148 CWS - Case Mgmt	197,622	18,646		85,669		(172,332)				129,605
165 WRAPAROUND SERVICES	23,099									23,099
167 CAPIT				11,679						11,679
168 FPP-HR	40,186	3,792		1,282						45,260
175 FPP - Services/Nonfederal				14,121		33,707				47,828
177 FPP - Pre Placmt Prev Case	53,223	5,022		811		(33,707)				25,349
184 ILP - Services				6,902						6,902
223 EA FC Eligibility (C 9/06)	385	33								418

State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

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DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
358 SUO-NFed CWS						2,336				2,336
359 CWS	1,608	152		2,332		(2,336)				1,756
513 EA - ER	205,644	16,126		20,197						241,967
516 PSSF - Family Support	8,306	783								9,089
544 CWS - Minor Parent	2,591	244		1,529						4,364
569 APS-Emergency Response	19,914	1,807								21,721
570 APS-Case Management	28,844	2,617		80						31,541
571 APS-SPMP-Emergency	23,407	3,468								26,875
572 APS-SPMP-Case	49,113	7,276								56,389
573 APS-Health Related	99,739	7,705								107,444
574 APS-Health Related Case	139,666	9,852								149,518
575 CWS Training Admin	88,372	20,636				(62,217)				46,791
576 PROBATION IV-E TRAINING				3,435						3,435
579 MO VISITS/GROUP				7,833						7,833
581 NF MO VISITS/GROUP				10,416						10,416
582 Kinship Support Services				26,649						26,649
675 PSSF - ADOPTION	3,482	329								3,811
704 CWSOIP/PROBATION				2,410						2,410
718 SUO-NFed Probation						480				480
741 IHSS -PCSP/PLUS	8,333	583								8,916
818 EFC NF GHMV-PROBATION				454						454
838 EFC Health Related (A03/12)	9,467	893		242						10,602
840 EFC Services NonFederal						19,628				19,628
841 EFC Court Related Activities	8,751	826				(5,466)				4,111
842 EFC Case Management	22,592	2,132		88		(14,162)				10,650
844 EFC GH MO VISITS				342						342
848 Over18 KinGAP IV-E CASE	267	25								292
851 EFC PROBATION CASE				7,242						7,242

County Expense Claim

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DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
888 RESOURCE FAMILY	97,782	9,226				(61,075)				45,933
898 SUO-RFA NONFED (A09/17)						61,075				61,075
899 SUO INCREASE CCR GF%										45
922 CWS Case Review (A12/14)	19,339			158		(11,128)				8,369
923 SUO-NONFED CWS Case						11,128				11,128
929 PROB FED PREV SEX TRF &				612						612
932 FPRRS-Federal (A12/15)				10,551		(6,022)				4,529
934 FPRRS-NonFederal (A12/15)						6,022				6,022
937 SUO-MOVE GF% TO POST										(13,808)
938 SUO POST REALIGNMENT										13,808
939 PROBATION FPRRS				13,998						13,998
940 PROBATION FPRRS STAFF				650						650
941 PROBATION FPRRS				20,613						20,613
943 PROBATION FP FPRRS				855						855
944 CHILD & FAMILY TEAM	32,238	3,042				(20,136)				15,144
945 CHILD & FAMILY						20,136				20,136
947 PROB CHILD & FAMILY				3,710						3,710
948 PROBATION CFT-NONFED				4,933						4,933
953 SUO REDUCE CWS GF% TO										(45)
955 PROB CFT NON-FED				221						221
C10	154,221	13,992								168,213
C12	3,035	275								3,310
Subtotal for Social Services:	2,917,791	248,973		443,017						3,609,781

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County Expense Claim

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DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
2 CalWorks										
065 Two Parent Family State Only								6,832		6,832
066 Two Parent Family State Only								767		767
109 WTW 2 PRNT FAM -				480						480
204 CalWORKs - IEVS	12,406	1,459								13,865
301 CalWORKs Fraud	1,004	99		28	22,167					23,298
312 Fraud - PA Food Stamps					22,167			(167)	(25)	21,975
315 FED CALWORKS AND CF	40,329	4,005			(44,334)					0
335 CalWORKs Data Reporting (A	15,192	1,657								16,849
340 EFD/P - Federal CalWORKs	669	66								735
370 EMPLOY SVCS CM EMP				1,243						1,243
371 EMP SVCS CM UNEMP	1,609	176								1,785
374 ESE NON-ADMIN FED (A	2,012	219								2,231
378 ESE NON-ADMIN NON-FED				598						598
451 Nonfederal WTW				559						559
614 CalWORKs Eligibility	207,542	24,410		147			(50,905)	(6,832)		174,362
615 INIT ELIG DET-CALWORKS	10,819	1,273		502						12,594
620 WTW Pre-Assessment	155,931	17,006		89						173,026
621 WTW Post-Assessment:	4,628	505								5,133
622 WTW Post-Assessment:	100,299	10,939		353						111,591
623 WTW Post-Assessment:	11,871	1,295		27						13,193
624 WTW Assessment	10,865	1,185		10,650						22,700
625 CalWORKs Mental Health				30,402						30,402
630 CAL-LEARN ELIGIBILITY (C	185	22								207
631 CalWORKs Transitional	15,089	1,646		960						17,695
633 Welfare to Work				29,792						29,792
648 NF CalWORKS Transitional	201	22		30						253
663 CalWORKS Case	23,489	2,567					(5,718)	(767)		19,571

State of California-Health and Human Services Agency

County Expense Claim

NAPA 03-2019

Department of Social Services

AUDITED

DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
664 Information and Referral	10,455	1,141								11,596
678 WTW 2 PARENT FAMILY -	31,287	3,412								34,699
680 WTW 2 PARENT FAMILY -	806	88								894
681 WTW 2 PARENT FAMILY -	705	77								782
682 WTW 2 PARENT FAMILY -	16,297	1,777		29						18,103
689 TANF Timed-Out Emp Svcs				600						600
713 TCVAP Noncitizen - Admin.	201	22								223
714 TCVAP Noncitizen - Svcs.	705	77								782
820 WIA DISLOCATED WORKER	59,255	6,462		17,145						82,862
821 WIA ADULT PROGRAM	73,540	8,020		12,192						93,752
822 WIA YOUTH PROGRAM	22,232	2,425		140						24,797
823 WIA RAPID RESPONSE	7,042	768								7,810
824 WIA FORMULA GRANT	12,978	1,415								14,393
884 Family Stabilization-Federal (A	17,002	1,854								18,856
885 FAMILY	5,935	647								6,582
893 CALWORKS HS NonMOE				13						13
894 CALWORKS HOUSING	906	99								1,005
895 CALWORKS HOUSING	5,835	636		28,149						34,620
Subtotal for CalWorks:	879,321	97,471		134,128			(56,623)	(167)	(25)	1,054,105

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DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
3 Other Public Welfare										
031 KINGAP NONFED ELIGIBLE	357	37								394
095 TANF INCEN ASSIST NEEDY				4,753						4,753
215 Medi-Cal	1,292,640	131,688		899						1,425,227
217 County Medical Services	28,252	2,732								30,984
218 NACF-IEVS (C 09/12)	75,784	7,792						(630)	(95)	82,851
230 Adoption Assistance Program	3,746	385								4,131
268 SAVE-NACF (C 09/12)	5,975	614						(50)	(7)	6,532
271 SAVE Program - Medi-Cal	2,495	257								2,752
308 Cash Assistance Program for	7,043	724								7,767
310 NACF-FRAUD (C 09/12)	79,880	6,820		161				(655)	(98)	86,108
341 EFD/P-NACF (WFI) (C 09/12)	2,899	248						(24)	(4)	3,119
343 NACF ELIGIBILITY (C 09/12)	857,531	88,156		1,479			56,623	(7,566)	(1,135)	995,088
345 AFDC Foster Care Eligibility	53,673	5,518								59,191
348 OCOP/GR - Non-EDP	21,746									21,746
351 RCA/ECA	1,254	119								1,373
446 REVERSAL OF THE	13,858	486								14,344
456 WINS Admin (A 3/14)	3,476	358								3,834
464 CALFRESH E&T ADMIN	26,950									26,950
468 CALFRESH E&T				540						540
606 CFAP - Families								9,092		9,092
609 CFAP - Singles									1,364	1,364
846 EFC AFDC-FC Eligibility	1,158	119								1,277
847 Over18 KinGAP NonFed	89	9								98
956 HDAP ADMINISTRATION	179			869						1,048
C32	8,915	917		40						9,872
Subtotal for Other Public Welfare:	2,487,900	246,979		8,741			56,623	167	25	2,800,435

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County Expense Claim

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DFA 327.3 Program Cost Summary

Form Number: DFA 327.3's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:35

Program Code / Title	Casework & Allocable Support Cost	Total EDP Cost	EA Cost Eligible	Direct Costs	AFDC/TANF Adj	Non Fed Costs	PACF Shifts	CFAP/ 2 Parent Families	CFAP Singles	Total Program Cost
4 Child Care										
453 Stage One Child Care	5,226	521		41,369						47,116
Subtotal for Child Care:	5,226	521		41,369						47,116
5 NonWelfare										
806 Nonwelfare Programs -	61,114			26						61,140
C50	91,452									91,452
C51	14,199									14,199
Subtotal for NonWelfare:	166,765			26						166,791
Grand Total:	6,457,003	593,944	0	627,281	0	0	0	0	0	7,678,228

County Expense Claim

NAPA 03-2019

Before Ledger System Processing

DFA 327.5.P1's Welfare Program Adjustments & Fiscal Incentives

Form Number: DFA 327.5's P1	County Number 28	Quarter: 03/31/19

08/29/19
12:31:42

AUDITED

Program Code / Title	Program Cost from DFA 327.3's	Misc. Adj +/-	TANF Incentive +/-	State General Fund Incentive +/-	Fraud Incentive +/-	Total Program Cost
Social Services						
004 PROBATION PEER REVIEW (C 3/14)	361					361
007 Relative/Non-Relative Home Assessments	14,912					14,912
008 SUO - Relative/Non-Relative Home Asses	19,829					19,829
037 CWSOIP/Cohort1 (C 12/05)	7,456					7,456
038 CWSOIP/SUO/Cohort1 (C 12/05)						
039 SUO-NFed CWSOIP/Cohort1(C 12/05))	9,914					9,914
102 IHSS - SPMP	437					437
103 IHSS - PCSP/HR	663,828					663,828
117 Adoptions - Case Mgmt	69,558					69,558
118 Adoptions - Ind/NF	6,684					6,684
120 SUO - CWS Augment Title XX O/M						(1,173,899)
127 Probation IV-E -- Case Mgmt	42,815					42,815
128 Probation IV-E -- Preplace Activity	9,511					9,511
130 Probation IV-E -- Training	694					694
134 EA-Contracted ESC (1-30 Days)	92					92
135 SSI/SSP Out-Of-Home Care	486					486
143 CWS-Elig Determination	14,989					14,989
144 CWS - HR	563,528					563,528
145 CWS - Training	61,366					61,366
147 CWS-Court-Related Act.	112,299					112,299
148 CWS - Case Mgmt	129,605					129,605
164 SUO CWS - IV-B -146-75/17.5/7.5		514,369				514,369
165 WRAPAROUND SERVICES	23,099					23,099
166 SUO - CWS Augmentation						
167 CAPIT	11,679					11,679
168 FPP-HR	45,260					45,260
171 SUO CWS - Title XX To Ledgers (A 3/03)						(22,708)
173 SUO CWS - Title XX Funding (A 3/03)						22,708
175 FPP - Services/Nonfederal	47,828					47,828
177 FPP - Pre Placmt Prev Case Mgt (9/05)	25,349					25,349
184 ILP - Services	6,902					6,902
191 SUO - Adoptions						
196 SUO-EA/IV-E Cost Shift (Pull Costs)						(181,018)

County Expense Claim

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Before Ledger System Processing

DFA 327.5.P1's Welfare Program Adjustments & Fiscal Incentives

Form Number: DFA 327.5's P1	County Number 28	Quarter: 03/31/19

08/29/19
12:31:42

AUDITED

Program Code / Title	Program Cost from DFA 327.3's	Misc. Adj +/-	TANF Incentive +/-	State General Fund Incentive +/-	Fraud Incentive +/-	Total Program Cost
199 SUO - EA Foster Care Overmatch						
223 EA FC Eligibility (C 9/06)	418					418
237 SUO - ILP Fed/State -100/100/0/0						
328 SUO - Kinship Supp Svcs						
329 SUO - GH VISITS/PEER REVIEWS PROB						
358 SUO-NFed CWS Livescan/Backgrnd Chk	2,336					2,336
359 CWS LIVESCAN/BACKGROUND CHECKS	1,756					1,756
501 SUO - FPP O/M						
513 EA - ER	241,967					241,967
516 PSSF - Family Support Services	9,089					9,089
544 CWS - Minor Parent Investigations (AB	4,364					4,364
569 APS-Emergency Response	21,721					21,721
570 APS-Case Management	31,541					31,541
571 APS-SPMP-Emergency Response	26,875					26,875
572 APS-SPMP-Case Management	56,389					56,389
573 APS-Health Related Emergency Response	107,444					107,444
574 APS-Health Related Case Management	149,518					149,518
575 CWS Training Admin	46,791					46,791
576 PROBATION IV-E TRAINING ADMIN (A 9/98)	3,435					3,435
579 MO VISITS/GROUP HOMES/PROBATION(A12/98	7,833					7,833
581 NF MO VISITS/GROUP HOMES PROBATION	10,416					10,416
582 Kinship Support Services	26,649					26,649
656 SUO - NMOHC						
675 PSSF - ADOPTION PROMOTION & SUPPORT	3,811					3,811
696 SUO - CAPIT						
704 CWSOIP/PROBATION NONFED (A12/07)	2,410					2,410
705 SUO - CWSOIP/Probation O/M (A 12/07)						
718 SUO-NFed Probation PeerReview(C3/14)	480					480
741 IHSS -PCSP/PLUS ANTI-FRAUD PLAN A3/10	8,916					8,916
792 SUO SHIF IHSS MOE FR CO TO GF (C6/18						
808 SUO - CWS Emerg. Relief 0/-70/0/-30						(1,173,899)
810 SUO - ILP State 100% O/M						
815 SUO KINGAP TITLE IV-E ELIG (A03/11)						
818 EFC NF GHMV-PROBATION (A6/13)	454					454

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Before Ledger System Processing

DFA 327.5.P1's Welfare Program Adjustments & Fiscal Incentives

AUDITED

Form Number: DFA 327.5's P1	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:42

Program Code / Title	Program Cost from DFA 327.3's	Misc. Adj +/-	TANF Incentive +/-	State General Fund Incentive +/-	Fraud Incentive +/-	Total Program Cost
833 SUO-SSI-SSP/OHC (A 9/11)						
838 EFC Health Related (A03/12)	10,602					10,602
840 EFC Services NonFederal (A03/12)	19,628					19,628
841 EFC Court Related Activities (A03/12)	4,111					4,111
842 EFC Case Management (A03/12)	10,650					10,650
844 EFC GH MO VISITS PROBATION (A 03/12)	342					342
848 Over18 KinGAP IV-E CASE MGMT (A03/12)	292					292
851 EFC PROBATION CASE MANAGEMENT (A 3/12)	7,242					7,242
888 RESOURCE FAMILY APPROVAL (A 12/13)	45,933					45,933
898 SUO-RFA NONFED (A09/17)	61,075					61,075
899 SUO INCREASE CCR GF%	45					45
922 CWS Case Review (A12/14)	8,369					8,369
923 SUO-NONFED CWS Case Review (A12/14)	11,128					11,128
924 SUO CWS POST 2011 REALIGMENT (C3/16)						
929 PROB FED PREV SEX TRF & RUNAWAY(A3/16)	612					612
932 FPRRS-Federal (A12/15)	4,529					4,529
933 SUO CWD CCR OVM (C9/16)						
934 FPRRS-NonFederal (A12/15)	6,022					6,022
937 SUO-MOVE GF% TO POST 2011	(13,808)					(13,808)
938 SUO POST REALIGNMENT CWS A12/15	13,808					13,808
939 PROBATION FPRRS FEDERAL (A3/16)	13,998					13,998
940 PROBATION FPRRS STAFF DEV (A3/16)	650					650
941 PROBATION FPRRS NONFED (A3/16)	20,613					20,613
943 PROBATION FP FPRRS TRNING (A3/16)	855					855
944 CHILD & FAMILY TEAM (CFT)-FED (A3/17)	15,144					15,144
945 CHILD & FAMILY TEAM-NONFED (A3/17)	20,136					20,136
947 PROB CHILD & FAMILY TEAM (CFT) (A3/17)	3,710					3,710
948 PROBATION CFT-NONFED (A3/17)	4,933					4,933
953 SUO REDUCE CWS GF% TO CCR	(45)					(45)
955 PROB CFT NON-FED DETENTION (A6/17)	221					221
250 C10	168,213					168,213
C12	3,310					3,310
Subtotal for Social Services:	3,095,412	514,369	0	0	0	1,080,965

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County Expense Claim

NAPA 03-2019

Before Ledger System Processing

DFA 327.5.P1's Welfare Program Adjustments & Fiscal Incentives

Form Number: DFA 327.5's P1	County Number 28	Quarter: 03/31/19

08/29/19
12:31:42

AUDITED

Program Code / Title	Program Cost from DFA 327.3's	Misc. Adj +/-	TANF Incentive +/-	State General Fund Incentive +/-	Fraud Incentive +/-	Total Program Cost
CalWorks						
065 Two Parent Family State Only Elig	6,832					6,832
066 Two Parent Family State Only Case Mgt	767					767
109 WTW 2 PRNT FAM - GENERAL	480					480
204 CalWORKs - IEVS	13,865				4,753	9,112
301 CalWORKs Fraud	23,298					23,298
312 Fraud - PA Food Stamps	21,975					21,975
335 CalWORKs Data Reporting (A 6/09)	16,849					16,849
340 EFD/P - Federal CalWORKs	735					735
370 EMPLOY SVCS CM EMP NON-MOE (C6/15)	1,243					1,243
371 EMP SVCS CM UNEMP NON-MOE (C6/15)	1,785					1,785
374 ESE NON-ADMIN FED (A 9/13)	2,231					2,231
378 ESE NON-ADMIN NON-FED (A 9/13)	598					598
451 Nonfederal WTW	559					559
614 CalWORKs Eligibility	174,362					174,362
615 INIT ELIG DET-CALWORKS CF MCAL (C9/12)	12,594	(8,396)				4,198
620 WTW Pre-Assessment	173,026					173,026
621 WTW Post-Assessment: Community Service	5,133					5,133
622 WTW Post-Assessment: Other	111,591					111,591
623 WTW Post-Assessment: Vocational Ed	13,193					13,193
624 WTW Assessment	22,700					22,700
625 CalWORKs Mental Health Serv-100 SGF	30,402					30,402
630 CAL-LEARN ELIGIBILITY (C 09/12)	207					207
631 CalWORKs Transitional Services	17,695					17,695
632 SUO - CalWORKs SA/MH Treatment						
633 Welfare to Work	29,792					29,792
639 CalWORKS MOE						
648 NF CalWORKS Transitional Services	253					253
663 CalWORKS Case Management	19,571					19,571
664 Information and Referral	11,596					11,596
666 Admin Cap Adjustment						
678 WTW 2 PARENT FAMILY - PRE-ASSMNT	34,699					34,699
680 WTW 2 PARENT FAMILY - POST-ASSMNT:VE	894					894
681 WTW 2 PARENT FAMILY - ASSMNT	782					782

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County Expense Claim

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DFA 327.5.P1's Welfare Program Adjustments & Fiscal Incentives

AUDITED

Form Number: DFA 327.5's P1	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:42

Program Code / Title	Program Cost from DFA 327.3's	Misc. Adj +/-	TANF Incentive +/-	State General Fund Incentive +/-	Fraud Incentive +/-	Total Program Cost
682 WTW 2 PARENT FAMILY - POST-ASSMNT:OTHR	18,103					18,103
689 TANF Timed-Out Emp Svcs Unemp (C 9/14)	600					600
713 TCVAP Noncitizen - Admin.	223					223
714 TCVAP Noncitizen - Svcs.	782					782
820 WIA DISLOCATED WORKER PROGRAM	82,862					82,862
821 WIA ADULT PROGRAM ACTIVITIES	93,752					93,752
822 WIA YOUTH PROGRAM ACTIVITIES	24,797					24,797
823 WIA RAPID RESPONSE ACTIVITIES	7,810					7,810
824 WIA FORMULA GRANT ACTIVITIES	14,393					14,393
884 Family Stabilization-Federal (A 3/14)	18,856					18,856
885 FAMILY STABILIZATION-NON-FED (A 3/14)	6,582					6,582
893 CALWORKS HS NonMOE CASE MGMT	13					13
894 CALWORKS HOUSING SUPPORT NON-FED	1,005					1,005
895 CALWORKS HOUSING SUPPORT FEDERAL	34,620					34,620
Subtotal for CalWorks:	1,054,105	-8,396	0	0	-4,753	1,040,956
Other Public Welfare						
031 KINGAP NONFED ELIGIBLE (C03/11)	394					394
070 Cal-Freshs Grant Reduction						
095 TANF INCEN ASSIST NEEDY FAM ADMIN	4,753					4,753
215 Medi-Cal	1,425,227	4,198				1,429,425
217 County Medical Services Program Non-RR	30,984					30,984
218 NACF-IEVS (C 09/12)	82,851					82,851
230 Adoption Assistance Program	4,131					4,131
268 SAVE-NACF (C 09/12)	6,532					6,532
271 SAVE Program - Medi-Cal	2,752					2,752
308 Cash Assistance Program for Immigrants	7,767					7,767
310 NACF-FRAUD (C 09/12)	86,108					86,108
321 SUO-CF COUNTY SHARE REDUCTION (C 9/12)						
341 EFD/P-NACF (WFI) (C 09/12)	3,119					3,119
343 NACF ELIGIBILITY (C 09/12)	995,088	4,198				999,286
345 AFDC Foster Care Eligibility	59,191					59,191
348 OCOP/GR - Non-EDP	21,746					21,746
351 RCA/ECA	1,373					1,373
446 REVERSAL OF THE CALFRESH SSI CASH-OUT	14,344					14,344

County Expense Claim

NAPA 03-2019

Before Ledger System Processing

DFA 327.5.P1's Welfare Program Adjustments & Fiscal Incentives

AUDITED

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08/29/19
12:31:42

Program Code / Title	Program Cost from DFA 327.3's	Misc. Adj +/-	TANF Incentive +/-	State General Fund Incentive +/-	Fraud Incentive +/-	Total Program Cost
456 WINS Admin (A 3/14)	3,834					3,834
464 CALFRESH E&T ADMIN ACTIVITIES (C9/18)	26,950					26,950
468 CALFRESH E&T PARTICIPANT REIMB(C9/18)	540					540
475 SUO-CFET 100% O/M (C 09/12)						
606 CFAP - Families	9,092					9,092
609 CFAP - Singles	1,364					1,364
612 SUO - Foster Care						
846 EFC AFDC-FC Eligibility (A03/12)	1,277					1,277
847 Over18 KinGAP NonFed Eligible (A03/12)	98					98
956 HDAP ADMINISTRATION (A12/17)	1,048					1,048
C32	9,872					9,872
Subtotal for Other Public Welfare:	2,800,435	8,396	0	0	0	2,808,831
Child Care						
453 Stage One Child Care	47,116					47,116
Subtotal for Child Care:	47,116	0	0	0	0	47,116
NonWelfare						
806 Nonwelfare Programs - Non-EDP	61,140					61,140
C50	91,452					91,452
C51	14,199					14,199
Subtotal for NonWelfare:	166,791	0	0	0	0	166,791
Grand Total:	7,163,859	514,369	0	0	4,753	5,144,659

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State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

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Before Ledger System Processing

DFA 327.5's Welfare Program Funding

AUDITED

Form Number: DFA 327.5's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:47

Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio		County Share / Ratio	
1 Social Services									
004 PROBATION PEER REVIEW (C 3/14)	361	181	0.500	126	0.350			54	0.150
007 Relative/Non-Relative Home Assessments	14,912	7,456	0.500	5,219	0.350			2,237	0.150
008 SUO - Relative/Non-Relative Home Asses	19,829			19,829	1.000				
037 CWSOIP/Cohort1 (C 12/05)	7,456	3,728	0.500	3,728	0.500				
038 CWSOIP/SUO/Cohort1 (C 12/05)				(13,642)				13,642	
039 SUO-NFed CWSOIP/Cohort1(C 12/05))	9,914			9,914	1.000				
102 IHSS - SPMP	437			76	0.175	328	0.750	33	0.075
103 IHSS - PCSP/HR	663,828			232,340	0.350	331,914	0.500	99,574	0.150
117 Adoptions - Case Mgmt	69,558	34,779	0.500	34,779	0.500				
118 Adoptions - Ind/NF	6,684			6,684	1.000				
120 SUO - CWS Augment Title XX O/M	(1,173,899)	(1,173,899)							
122 SUO - CWS AUGMENT SGF	1,173,899			1,173,899					
127 Probation IV-E -- Case Mgmt	42,815	21,407	0.500					21,408	0.500
128 Probation IV-E -- Preplace Activity	9,511	4,755	0.500					4,756	0.500
130 Probation IV-E -- Training	694	520	0.750					174	0.250
134 EA-Contracted ESC (1-30 Days)	92	78	0.850					14	0.150
135 SSI/SSP Out-Of-Home Care	486			486	1.000				
143 CWS-Elig Determination	14,989	7,495	0.500	5,246	0.350			2,248	0.150
144 CWS - HR	563,528			197,235	0.350	281,764	0.500	84,529	0.150
145 CWS - Training	61,366	46,025	0.750	10,739	0.175			4,602	0.075
147 CWS-Court-Related Act.	112,299	56,149	0.500	39,305	0.350			16,845	0.150
148 CWS - Case Mgmt	129,605	64,802	0.500	45,362	0.350			19,441	0.150
164 SUO CWS - IV-B -146-75/17.5/7.5	514,369	385,776	0.750	90,015	0.175			38,578	0.075
165 WRAPAROUND SERVICES	23,099							23,099	1.000
166 SUO - CWS Augmentation				(1,173,899)				1,173,899	
167 CAPIT	11,679			11,679	1.000				
168 FPP-HR	45,260			15,841	0.350	22,630	0.500	6,789	0.150

State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

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Before Ledger System Processing

DFA 327.5's Welfare Program Funding

AUDITED

Form Number: DFA 327.5's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:47

Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio		County Share / Ratio	
171 SUO CWS - Title XX To Ledgers (A 3/03)	(22,708)			(22,708)					
173 SUO CWS - Title XX Funding (A 3/03)	22,708	22,708							
175 FPP - Services/Nonfederal	47,828			33,480	0.700			14,348	0.300
177 FPP - Pre Placmt Prev Case Mgt (9/05)	25,349	12,675	0.500	8,872	0.350			3,802	0.150
184 ILP - Services	6,902	6,902	1.000						
191 SUO - Adoptions				(41,496)				41,496	
196 SUO-EA/IV-E Cost Shift (Pull Costs)	(181,018)	(153,865)						(27,153)	
198 SUO - EA CWS Non-fed Basic	181,018			126,712				54,306	
199 SUO - EA Foster Care Overmatch				(356)				356	
223 EA FC Eligibility (C 9/06)	418			355	0.850			63	0.150
237 SUO - ILP Fed/State -100/100/0/0		(6,902)		6,902					
328 SUO - Kinship Supp Svcs				(26,649)				26,649	
329 SUO - GH VISITS/PEER REVIEWS PROB				(15,420)				15,420	
358 SUO-NFed CWS Livescan/Backgrnd Chk	2,336			2,336	1.000				
359 CWS LIVESCAN/BACKGROUND CHECKS	1,756	878	0.500	878	0.500				
501 SUO - FPP O/M				(58,254)				58,254	
513 EA - ER	241,967	205,672	0.850					36,295	0.150
516 PSSF - Family Support Services	9,089	9,089	1.000						
544 CWS - Minor Parent Investigations (AB	4,364	2,182	0.500	1,527	0.350			655	0.150
569 APS-Emergency Response	21,721			15,205	0.700			6,516	0.300
570 APS-Case Management	31,541			22,079	0.700			9,462	0.300
571 APS-SPMP-Emergency Response	26,875			4,703	0.175	20,156	0.750	2,016	0.075
572 APS-SPMP-Case Management	56,389			9,868	0.175	42,292	0.750	4,229	0.075
573 APS-Health Related Emergency Response	107,444			37,605	0.350	53,722	0.500	16,117	0.150
574 APS-Health Related Case Management	149,518			52,331	0.350	74,759	0.500	22,428	0.150
575 CWS Training Admin	46,791	23,395	0.500	16,377	0.350			7,019	0.150
576 PROBATION IV-E TRAINING ADMIN (A 9/98)	3,435	1,717	0.500					1,718	0.500
579 MO VISITS/GROUP	7,833	3,916	0.500	3,917	0.500				

County Expense Claim

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Before Ledger System Processing

DFA 327.5's Welfare Program Funding

AUDITED

Form Number: DFA 327.5's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:47

Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio		County Share / Ratio	
581 NF MO VISITS/GROUP HOMES PROBATION	10,416			10,416	1.000				
582 Kinship Support Services	26,649			26,649	1.000				
596 SUO - CWS IV-B Nfed(-100/70/0/30)		(389,601)		272,721				116,880	
656 SUO - NMOHC				(141,981)				141,981	
675 PSSF - ADOPTION PROMOTION &	3,811	3,811	1.000						
696 SUO - CAPIT				(11,679)				11,679	
704 CWSOIP/PROBATION NONFED (A12/07)	2,410			2,410	1.000				
705 SUO - CWSOIP/Probation O/M (A 12/07)				(2,410)				2,410	
718 SUO-NFed Probation PeerReview(C3/14)	480			336	0.700			144	0.300
741 IHSS -PCSP/PLUS ANTI-FRAUD PLAN A3/10	8,916					4,458	0.500	4,458	0.500
792 SUO SHIF IHSS MOE FR CO TO GF (C6/18				22,641				(22,641)	
808 SUO - CWS Emerg. Relief 0/-70/0/-30	(1,173,899)			(821,729)				(352,170)	
809 SUO-CWS Augment Title XX	1,173,899	1,173,899							
810 SUO - ILP State 100% O/M				(6,902)				6,902	
815 SUO KINGAP TITLE IV-E ELIG (A03/11)				(146)				146	
818 EFC NF GHMV-PROBATION (A6/13)	454			454	1.000				
833 SUO-SSI-SSP/OHC (A 9/11)				(398)				398	
838 EFC Health Related (A03/12)	10,602			3,711	0.350	5,301	0.500	1,590	0.150
840 EFC Services NonFederal (A03/12)	19,628			13,740	0.700			5,888	0.300
841 EFC Court Related Activities (A03/12)	4,111	2,055	0.500	1,439	0.350			617	0.150
842 EFC Case Management (A03/12)	10,650	5,324	0.500	3,728	0.350			1,598	0.150
844 EFC GH MO VISITS PROBATION (A 03/12)	342	171	0.500	171	0.500				
848 Over18 KinGAP IV-E CASE MGMT (A03/12)	292	146	0.500	146	0.500				
851 EFC PROBATION CASE MANAGEMENT (A	7,242	3,621	0.500					3,621	0.500
888 RESOURCE FAMILY APPROVAL (A 12/13)	45,933	22,966	0.500	22,967	0.500				
898 SUO-RFA NONFED (A09/17)	61,075			61,075	1.000				
899 SUO INCREASE CCR GF%	45			45	1.000				
922 CWS Case Review (A12/14)	8,369	4,185	0.500	2,092	0.250			2,092	0.250

County Expense Claim

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Before Ledger System Processing

DFA 327.5's Welfare Program Funding

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Form Number: DFA 327.5's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:47

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923 SUO-NONFED CWS Case Review (A12/14)	11,128			5,564	0.500		5,564	0.500
924 SUO CWS POST 2011 REALIGMENT (C3/16)				212			(212)	
929 PROB FED PREV SEX TRF &	612	306	0.500	153	0.250		153	0.250
932 FPRRS-Federal (A12/15)	4,529	2,264	0.500	2,265	0.500			
933 SUO CWD CCR OVM (C9/16)				(53,137)			53,137	
934 FPRRS-NonFederal (A12/15)	6,022			6,022	1.000			
937 SUO-MOVE GF% TO POST 2011	(13,808)			(13,808)	1.000			
938 SUO POST REALIGNMENT CWS A12/15	13,808			13,808	1.000			
939 PROBATION FPRRS FEDERAL (A3/16)	13,998	6,999	0.500	6,999	0.500			
940 PROBATION FPRRS STAFF DEV (A3/16)	650	487	0.750	163	0.250			
941 PROBATION FPRRS NONFED (A3/16)	20,613			20,613	1.000			
943 PROBATION FP FPRRS TRNING (A3/16)	855	641	0.750	214	0.250			
944 CHILD & FAMILY TEAM (CFT)-FED (A3/17)	15,144	7,572	0.500	7,572	0.500			
945 CHILD & FAMILY TEAM-NONFED (A3/17)	20,136			20,136	1.000			
947 PROB CHILD & FAMILY TEAM (CFT) (A3/17)	3,710	1,855	0.500	1,855	0.500			
948 PROBATION CFT-NONFED (A3/17)	4,933			4,933	1.000			
953 SUO REDUCE CWS GF% TO CCR	(45)			(45)	1.000			
955 PROB CFT NON-FED DETENTION (A6/17)	221			221	1.000			
C10	168,213						168,213	1.000
C12	3,310						3,310	1.000
Subtotal for Social Services:	3,609,781	434,320		376,461		837,324	1,961,676	

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County Expense Claim

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DFA 327.5's Welfare Program Funding

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Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio	County Share / Ratio	
2 CalWorks								
065 Two Parent Family State Only Elig	6,832	6,832	1.000					
066 Two Parent Family State Only Case Mgt	767	767	1.000					
109 WTW 2 PRNT FAM - GENERAL	480	480	1.000					
204 CalWORKs - IEVS	9,112	9,112	1.000					
301 CalWORKs Fraud	23,298	23,298	1.000					
312 Fraud - PA Food Stamps	21,975	10,988	0.500	9,339	0.425		1,648	0.075
335 CalWORKs Data Reporting (A 6/09)	16,849	16,849	1.000					
340 EFD/P - Federal CalWORKs	735	735	1.000					
370 EMPLOY SVCS CM EMP NON-MOE (C6/15)	1,243			1,243	1.000			
371 EMP SVCS CM UNEMP NON-MOE (C6/15)	1,785			1,785	1.000			
374 ESE NON-ADMIN FED (A 9/13)	2,231	2,231	1.000					
378 ESE NON-ADMIN NON-FED (A 9/13)	598			598	1.000			
451 Nonfederal WTW	559			559	1.000			
614 CalWORKs Eligibility	174,362	136,002	0.780	38,360	0.220			
615 INIT ELIG DET-CALWORKS CF MCAL (C9/12)	4,198	4,198	1.000					
620 WTW Pre-Assessment	173,026	173,026	1.000					
621 WTW Post-Assessment: Community Service	5,133	5,133	1.000					
622 WTW Post-Assessment: Other	111,591	111,591	1.000					
623 WTW Post-Assessment: Vocational Ed	13,193	13,193	1.000					
624 WTW Assessment	22,700	22,700	1.000					
625 CalWORKs Mental Health Serv-100 SGF	30,402			30,402	1.000			
630 CAL-LEARN ELIGIBILITY (C 09/12)	207	207	1.000					
631 CalWORKs Transitional Services	17,695	17,695	1.000					
632 SUO - CalWORKs SA/MH Treatment				16,778			(16,778)	
633 Welfare to Work	29,792	29,792	1.000					
639 CalWORKS MOE		(101,249)					101,249	
648 NF CalWORKS Transitional Services	253			253	1.000			

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County Expense Claim

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Before Ledger System Processing

DFA 327.5's Welfare Program Funding

AUDITED

Form Number:	County Number	Quarter:	
DFA 327.5's	28	03/31/19	*08/29/19* 12:31:47

Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio	County Share / Ratio	
663 CalWORKS Case Management	19,571	19,571	1.000					
664 Information and Referral	11,596	11,596	1.000					
666 Admin Cap Adjustment		(71,872)		71,872				
678 WTW 2 PARENT FAMILY - PRE-ASSMNT	34,699	34,699	1.000					
680 WTW 2 PARENT FAMILY -	894	894	1.000					
681 WTW 2 PARENT FAMILY - ASSMNT	782	782	1.000					
682 WTW 2 PARENT FAMILY -	18,103	18,103	1.000					
689 TANF Timed-Out Emp Svcs Unemp (C 9/14)	600			600	1.000			
713 TCVAP Noncitizen - Admin.	223			223	1.000			
714 TCVAP Noncitizen - Svcs.	782			782	1.000			
820 WIA DISLOCATED WORKER PROGRAM	82,862						82,862	1.000
821 WIA ADULT PROGRAM ACTIVITIES	93,752						93,752	1.000
822 WIA YOUTH PROGRAM ACTIVITIES	24,797						24,797	1.000
823 WIA RAPID RESPONSE ACTIVITIES	7,810						7,810	1.000
824 WIA FORMULA GRANT ACTIVITIES	14,393						14,393	1.000
884 Family Stabilization-Federal (A 3/14)	18,856	18,856	1.000					
885 FAMILY STABILIZATION-NON-FED (A 3/14)	6,582			6,582	1.000			
893 CALWORKS HS NonMOE CASE MGMT	13			13	1.000			
894 CALWORKS HOUSING SUPPORT NON-FED	1,005			1,005	1.000			
895 CALWORKS HOUSING SUPPORT FEDERAL	34,620	34,620	1.000					
Subtotal for CalWorks:	1,040,956	550,829		180,394		0	309,733	

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State of California-Health and Human Services Agency

Department of Social Services

County Expense Claim

NAPA 03-2019

Before Ledger System Processing

DFA 327.5's Welfare Program Funding

AUDITED

Form Number: DFA 327.5's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:47

Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio		County Share / Ratio	
3 Other Public Welfare									
031 KINGAP NONFED ELIGIBLE (C03/11)	394			197	0.500			197	0.500
070 Cal-Freshs Grant Reduction		(40,511)		40,511					
095 TANF INCEN ASSIST NEEDY FAM ADMIN	4,753							4,753	1.000
215 Medi-Cal	1,429,425					1,429,425	1.000		
217 County Medical Services Program Non-RR	30,984					30,984	1.000		
218 NACF-IEVS (C 09/12)	82,851	41,425	0.500	41,426	0.500				
230 Adoption Assistance Program	4,131	2,065	0.500	2,066	0.500				
268 SAVE-NACF (C 09/12)	6,532	3,266	0.500	2,286	0.350			980	0.150
271 SAVE Program - Medi-Cal	2,752					2,752	1.000		
303 SUO-CFET 50/50		13,477						(13,477)	
308 Cash Assistance Program for Immigrants	7,767			7,767	1.000				
310 NACF-FRAUD (C 09/12)	86,108	43,054	0.500	30,138	0.350			12,916	0.150
321 SUO-CF COUNTY SHARE REDUCTION (C		165,437						(165,437)	
341 EFD/P-NACF (WFI) (C 09/12)	3,119	1,559	0.500	1,560	0.500				
343 NACF ELIGIBILITY (C 09/12)	999,286	499,643	0.500	349,750	0.350			149,893	0.150
345 AFDC Foster Care Eligibility	59,191	29,595	0.500	20,717	0.350			8,879	0.150
348 OCOP/GR - Non-EDP	21,746							21,746	1.000
351 RCA/ECA	1,373	1,373	1.000						
446 REVERSAL OF THE CALFRESH SSI	14,344	7,172	0.500	7,172	0.500				
456 WINS Admin (A 3/14)	3,834			3,834	1.000				
464 CALFRESH E&T ADMIN ACTIVITIES (C9/18)	26,950	26,950	1.000						
468 CALFRESH E&T PARTICIPANT	540	270	0.500					270	0.500
475 SUO-CFET 100% O/M (C 09/12)		(26,954)						26,954	
606 CFAP - Families	9,092			9,092	1.000				
609 CFAP - Singles	1,364			1,364	1.000				
612 SUO - Foster Care				(23,242)				23,242	
846 EFC AFDC-FC Eligibility (A03/12)	1,277	638	0.500	447	0.350			192	0.150

County Expense Claim

NAPA 03-2019

Before Ledger System Processing

DFA 327.5's Welfare Program Funding

AUDITED

Form Number: DFA 327.5's	County Number 28	Quarter: 03/31/19	*08/29/19* 12:31:47

Program Code / Title	Total Prg. Cost to Fund	Federal Share / Ratio		State Share / Ratio		Reimbursements/ Health Share / Ratio	County Share / Ratio	
847 Over18 KinGAP NonFed Eligible (A03/12)	98			49	0.500		49	0.500
956 HDAP ADMINISTRATION (A12/17)	1,048			1,048	1.000			
C32	9,872						9,872	1.000
Subtotal for Other Public Welfare:	2,808,831	768,459		496,182		1,463,161	81,029	
4 Child Care								
453 Stage One Child Care	47,116	47,116	1.000					
Subtotal for Child Care:	47,116	47,116		0		0	0	
5 NonWelfare								
806 Nonwelfare Programs - Non-EDP	61,140						61,140	1.000
C50	91,452						91,452	1.000
C51	14,199						14,199	1.000
Subtotal for NonWelfare:	166,791	0		0		0	166,791	
Grand Total:	7,673,475	1,800,724		1,053,037		2,300,485	2,519,229	

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PERFORMANCE / FRAUD INCENTIVE

Form Number: DFA 329	County Number 28	Quarter: 03/31/19

08/29/19
12:31:52

Program Code/Title	TANF/ Expanded Needy Families	Fraud TANF	Total Incentive
CalWorks			
204 CalWORKs - IEVS		4,753	4,753
Subtotal for CalWorks		4,753	4,753
Grand Total:		4,753	4,753

NAPA 03-2019

AUDITED

County Expense Claim Addendum

Form Number: DFA 335	County Number 28	Quarter: 03/31/19

08/29/19
12:31:57

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) INCENTIVE FUNDS EXPENDITURE

Performance Incentive

Expenditure Category	Total Expenditures	TANF	Expanded Needy Families*	Fraud Incentives
	A	B	C	D
EXPENDITURE CATEGORY - ASSISTANCE	0	0		
1. CASH BASED ASSISTANCE	0	0		
2. CHILD CARE	0	0		
3. OTHER SUPPORTIVE SERVICES	0	0		
4. ASSISTANCE AUTHORIZED SOLELY UNDER PRIOR LAW	0	0		
EXPENDITURE CATEGORY - NON-ASSISTANCE	0	0		
1. WORK SUBSIDIES	0	0		
2. EDUCATION	0	0		
3. WORK ACTIVITIES/EXPENSES	0	0		
4. CHILD CARE	0	0		
5. TRANSPORTATION	0	0		
6. JOB ACCESS	0	0		
7. DIVERSION PAYMENTS	0	0		
8. PREVENTION OF OUT-OF-WEDLOCK PREGNANCIES	0	0		
9. 2-PARENT FAMILY FORMATION AND MAINTENANCE	0	0		
10. ADMINSTRATION	0	0		4,753
11. INFORMATION SYSTEMS AND TECHNOLOGY	0	0		
Total Expenditures				4,753

* Expenditures restricted to:
- No more than 25% of the county's available incentives funds; and
- Non-assistance services provided to needy families as defined in AB 2876, Chapter 108, Statutes of 2000.

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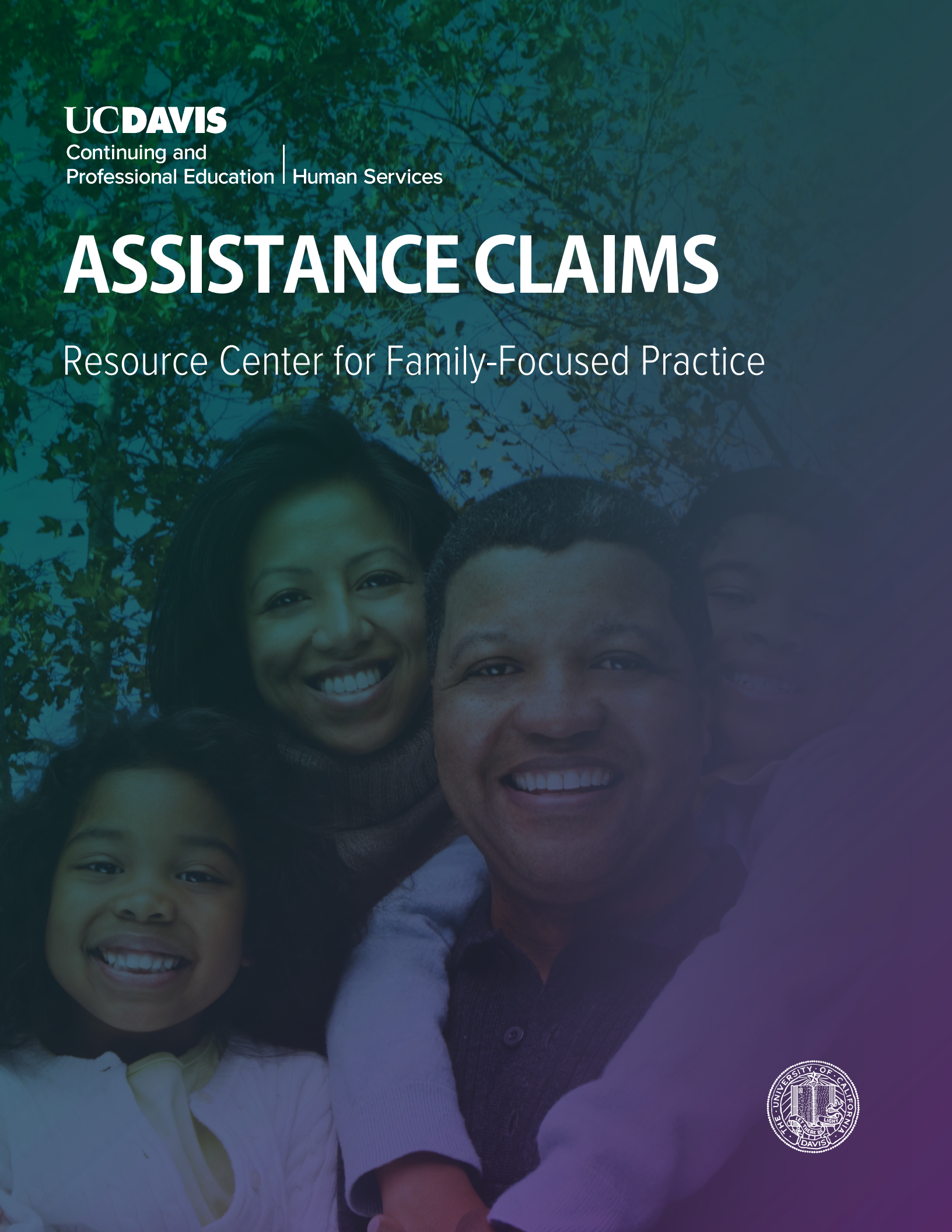
Continuing and Professional Education | Human Services

ASSISTANCE CLAIMS

Resource Center for Family-Focused Practice



Assistance Claims

Assistance Programs

CalWORKs Assistance
Approved Relative Caregiver
Foster Care Assistance
Adoptions Assistance
Kin-Gap
Extended Kin-Gap/Foster Care
Transitional Housing Programs & THP+ Foster Care
WINS
Refugee Cash Assistance
LIHEAP/SUAS
Cash Assistance Program for Immigrants (CAPI)

ASSISTANCE CLAIM TEMPLATE

The Assistance Claim template provides the sharing ratios that determine how much of the expenditures will be reimbursed by Federal and State (Realignment) funds and how much will remain the county share.

Assistance claims are downloaded and uploaded from CECRIS system

WHAT GETS CLAIMED?

Most information comes from CalWIN or C-IV system:

PAYMENTS MADE IN THE MONTH

RECOVERIES OF AID (Repayments and SSA/SSI abatements)

ADJUSTMENTS FOR PRIOR MONTHS (both positive and negative) Example: Adjustments between aid codes

Identified Federal Overpayments
- Bass vs. Anderson and Federal Audit

SB 163 WRAPAROUND PROGRAM

Foster Care

2011 Realignment/County Share Only
County Share must be expended

Concurrent Foster Care

Federal Share of Foster Home, Group Home/STRTP, FFA Placement Costs

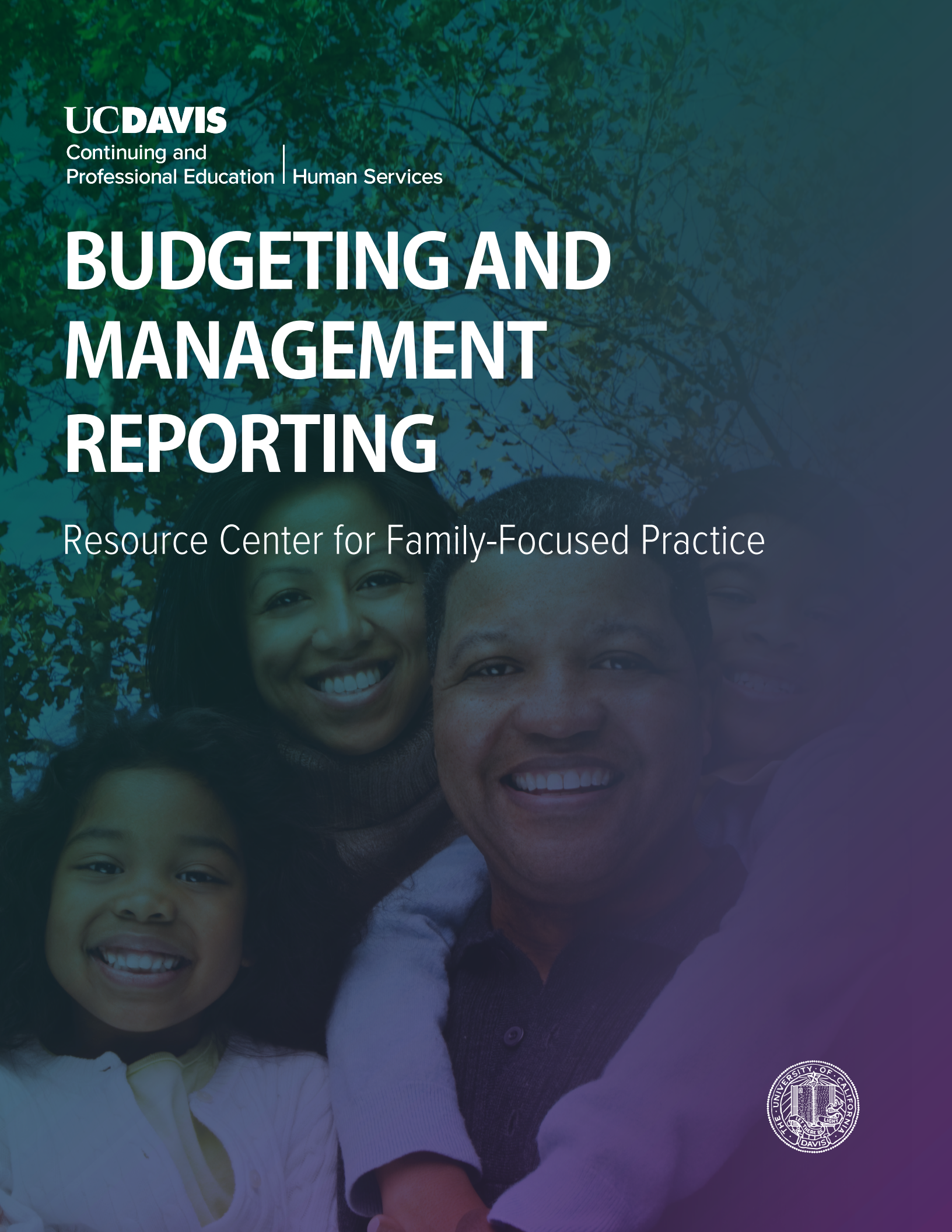
ADOPTIONS DE-LINK

- State cases transitioning to Federal
- Required use of savings
- Reporting of use of savings

UCDAVIS
Continuing and Professional Education | Human Services

BUDGETING AND MANAGEMENT REPORTING

Resource Center for Family-Focused Practice



County Budgeting and Fiscal Management

County Budgeting

Purpose:

- Serves as a blueprint that sets out anticipated expenditures and revenues
- Enables the Board of Supervisors to approve the Department's plan for the year

County Budgeting

Revenue
- Federal
- State
- Grants
- Fees/Collections
- County General Fund

Expenses
- Salaries/benefits
- Operating
- Contracts
- Charges (CCAP/A-87)
- Assistance payments

Expenses less revenue = $0

County Budgeting

Budget considerations:

- Reductions proposed by Governor
- Allocated positions/vacancy factor
- New allocations/mandates
- COLAs, benefit increases, reclassifications in progress
- Caseload changes
- Contract cost increases

County Budgeting

Budget approaches:

- Incremental
  - Add or subtract costs and revenue from a previously approved base
- Zero based
  - Justify each item in budget from a base of zero
- Performance based
  - Justify expenditures base on results to be achieved

County Budgeting

Building the budget:

- Review allocated positions (FTEs)
  - Reclasses in progress?
  - Vacancy factor?
  - New positions in consideration?
- Review CEC for the past year
- Review caseloads
- Run a mock claim
- Evaluate results
- Make adjustments until in balance

Running a Mock Claim

1. Copy recent FoxPro claim onto another computer
2. Allocate salaries and benefits from County budget module by cost pool
3. Determine appropriate time study hours to use
   A. Is most recent quarter predictive of next fiscal year?
   B. Average four quarters?
   C. Adjust for vacant positions
4. Allocate budget lines to PIN/Generic
5. Enter salaries/benefits, operating costs, and direct costs to FoxPro as if running a "real claim"
6. Print C430 or ledgers
7. Adjust quarterly shifts to annual amounts
8. Identify capped and uncapped revenue
9. Compare capped amounts to anticipated allocations

County Budgeting

When Expenses > Revenue, must either reduce expense or increase revenue

If mid-year projections predict Expenses > Revenue:

- Transfer staff
- Furlough
- Delay filling vacancies
- Reduce operating costs/delay purchasing equipment

County Budget Tracking

- Comparison of allocation to assumption in budget
- Quarterly tracking or expenditures against allocation
- Monthly tracking of time study in compared to assumption in mock claim
- Monthly tracking of expenditures by account/line item
- Monthly tracking assistance expenditures/caseloads
- Advance/Actual claim reconciliation

Cash Flow

- Cash flow is a revenue or expense stream. Cash inflows are revenues; cash outflows are expenses.
- The difference between advance and reimbursement programs is timing
- Example of advance programs:
  - CalWORKs Single, CalFresh Administration Federal and State
  - Foster Care administration and payments—federal and state share
- Example of reimbursement programs:
  - Title XIX (Department of Health Care Services)
  - SACWIS

CWS (IV-E, Title XX) **FEDERAL** — NOTE: NEGATIVE FIGURE = STATE OWES COUNTY
REVENUE TRACKING — POSITIVE FIGURE = COUNTY OWES STATE
FISCAL YEAR 18/19

SCH	DATE	MO/YR	AA190 ADVANCE	DFA C 430 ACTUAL ADMIN CLAIM	DIFF BETWEEN ADVANCE & CLAIM	AA190 ADJUSTMENTS	DATE	UNADJUSTED BALANCE	ACCUMULATED BALANCE
5020034Y 7/13/18	Jul-18	$122,900.00						
5020017Y 8\5/18	Aug-18	$122,900.00						
5020027Y 9/14/18	Sep-18	$122,900.00	265,879.00		(102,821.00)	SC020069Y 1/15/19		
		$368,700.00	$265,879.00	$102,821.00	(102,821.00)		$0.00	$0.00
5020040Y 10/12/18	Oct-18	$122,400.00						
5020049Y 11/15/18	Nov-18	$122,400.00						
5020060Y 12/14/18	Dec-18	$122,400.00	306,888.00		(60,312.00)	SC020104Y 4/12/19		
		$367,200.00	$306,888.00	$60,312.00	(60,312.00)		$0.00	$0.00
5020069Y 1/15/19	Jan-19	$113,300.00						
5020078Y 2/15/19	Feb-19	$113,300.00						
5020093Y 3/15/19	Mar-19	$113,300.00						
		$339,900.00	$0.00	$339,900.00	0.00		$339,900.00	$339,900.00
SC020104Y 4/12/19	Apr-19	$82,300.00						
SC020112Y 5/15/19	May-19	$82,300.00						
SC020126Y 6/14/19	Jun-19	$82,300.00						
		$246,900.00	$0.00	$246,900.00	0.00		$246,900.00	$586,800.00

FOSTER CARE ASST
FISCAL YEAR 18/19 — **FEDERAL** ASSISTANCE — NOTE: NEGATIVE FIGURE = STATE OWES COUNTY — 07/08/19
REVENUE TRACKING — POSITIVE FIGURE = COUNTY OWES STATE — 15:16

	AA190 ADVANCE	SCD DATE	CA 800 FC FED ASSISTANCE CLAIM 42	DIFFERENCE ADVANCE - ADJ	AA190 ADJUSTMENT	DATE	UNADJUSTED BALANCE	CUMMULATIVE UNADJUSTED BALANCE
Jul-18	$53,200.00	SO20510Y 7/31/18	$59,649.00	($6,449.00)	$6,449.00	SO20546Y 9/28/18	$0.00	$0.00
Aug-18	$48,900.00	SO20530Y 8/31/18	$42,489.00	$6,411.00	($6,411.00)	SO20569Y 10/31/18	$0.00	$0.00
Sep-18	$55,400.00	SO20546Y 9/28/18	$45,417.00	$9,983.00	($9,983.00)	SO20590Y	$0.00	$0.00
Oct-18	$39,900.00	SO20569Y10/31/18	$50,973.00	($11,073.00)	$11,073.00	S020613Y 12/28/18	$0.00	$0.00
Nov-18	$40,500.00	SO20590Y 11/30/18	$42,704.00	($2,204.00)	$2,204.00	SC0206287 1/31/19	$0.00	$0.00
Dec-18	$48,000.00	SO206137 12/28/18	$40,241.00	$7,759.00	($7,759.00)	SDC020649Y 2/28/19	$0.00	$0.00
Jan-19	$38,700.00	SC020628Y 1/31/19	$39,558.00	($858.00)	$858.00	SC020665Y 3/29/19	$0.00	$0.00
Feb-19	$36,200.00	SC020649Y 2/28/19	$37,569.00	($1,369.00)	$1,369.00	SC020682Y 4/30/19	$0.00	$0.00
Mar-19	$34,700.00	SC020665Y 3/29/19	$32,531.00	$2,169.00	$2,112.00	SC020690Y 5/31/19	$4,281.00	$4,281.00
Apr-19	$35,200.00	SC020682Y 4/30/19		$35,200.00			$35,200.00	$39,481.00
May-19	$31,800.00	SC020690Y 5/31/19		$31,800.00			$31,800.00	$71,281.00
Jun-19				$0.00			$0.00	$71,281.00

Timing of Cash Flow in Social Services Programs

Example: CWS Title IV-E Advance

- July Advance received 7/15/19
- August Advance received 8/15/19
- September Advance received 9/15/19
- September Quarter claim submitted 10/31/19
- Adjustment to payment made 01/15/20
- Adjustment Claim submitted 06/30/20
- Adjustment to payment made 09/15/20

CDSS Reports

http://www.cdss.ca.gov/inforesources/Administration-Assistance-Monthly-Reports

- DFA C430
- Waiver Counties Ledgers and Payments Reports
- Statement of Cash Advances – AA190
- CA 800 Approval Letters
- CEC Claim Letters

AUDITED County Expense Claim Ledger System

08/29/19

CWS POST 2011 REALIGMENT *28 NAPA 03-2019* *12:34:34*

ALLOCATION	28,212	LEDGER NUMBER:	163
TOTAL EXP	49,165	LEDGER TYPE:	STATE
BAL/OM	(20,953)	REPORTING PERIOD:	SFY

**********HISTORICAL JOURNAL**********

PROC DTE	QUARTER	TRAN TYPE	PRGCODE	FED	STATE	COUNTY	ALLOC	B/O
12/04/18	09/30/18	SHIFT	924	0	(1,351)	1,351	28,212	29,563
12/04/18	09/30/18	OC	938	0	15,520	0		14,043
12/04/18	09/30/18	OC	938	0	8	0		14,035
		Sub-Total for Quarter:		0	14,177	1,351		
03/07/19	12/31/18	SHIFT	924	0	(19,814)	19,814		33,849
03/07/19	12/31/18	OC	938	0	19,808	0		14,041
03/07/19	12/31/18	OC	938	0	6	0		14,035
		Sub-Total for Quarter:		0	0	19,814		
06/10/19	03/31/19	OC	938	0	13,808	0		227
06/10/19	03/31/19	OC	938	0	15	0		212
06/10/19	03/31/19	SHIFT	924	0	212	(212)		0
		Sub-Total for Quarter:		0	14,035	(212)		
EXP TOTALS				0	28,212	20,953		

AUDITED County Expense Claim Ledger System

08/29/19

General CWD CCR *28 NAPA 03-2019* *12:34:18*

ALLOCATION	116,616	LEDGER NUMBER:	167
TOTAL EXP	312,617	LEDGER TYPE:	STATE
BAL/OM	(196,001)	REPORTING PERIOD:	SFY

**********HISTORICAL JOURNAL**********

PROC DTE	QUARTER	TRAN TYPE	PRGCODE	FED	STATE	COUNTY	ALLOC	B/O
12/04/18	09/30/18	SHIFT	933	0	(31,861)	31,861	116,616	148,477
12/04/18	09/30/18	OC	888	27,550	27,550	0		120,927
12/04/18	09/30/18	OC	934	0	14,287	0		106,640
12/04/18	09/30/18	OC	935	2,647	883	0		105,757
12/04/18	09/30/18	OC	932	4,593	4,593	0		101,164
12/04/18	09/30/18	OC	898	0	61,911	0		39,253
12/04/18	09/30/18	OC	899	0	13	0		39,240
12/04/18	09/30/18	OC	935	1	1	0		39,239
12/04/18	09/30/18	OC	934	0	2	0		39,237
		Sub-Total for Quarter:		34,791	77,379	31,861		
03/07/19	12/31/18	SHIFT	933	0	(111,003)	111,003		150,240
03/07/19	12/31/18	OC	888	37,856	37,856	0		112,384
03/07/19	12/31/18	OC	934	0	8,147	0		104,237
03/07/19	12/31/18	OC	935	1,484	495	0		103,742
03/07/19	12/31/18	OC	932	4,119	4,119	0		99,623
03/07/19	12/31/18	OC	898	0	60,370	0		39,253
03/07/19	12/31/18	OC	899	0	16	0		39,237
03/07/19	12/31/18	OC	935	1	0	0		39,237
		Sub-Total for Quarter:		43,460	0	111,003		
06/10/19	03/31/19	OC	888	22,966	22,967	0		16,270
06/10/19	03/31/19	OC	934	0	6,022	0		10,248
06/10/19	03/31/19	OC	932	2,264	2,265	0		7,983
06/10/19	03/31/19	OC	898	0	61,075	0		(53,092)
06/10/19	03/31/19	OC	899	0	45	0		(53,137)
06/10/19	03/31/19	SHIFT	933	0	(53,137)	53,137		0
		Sub-Total for Quarter:		25,230	39,237	53,137		
EXP TOTALS				103,481	116,616	196,001		

NAPA 03-2019

AUDITED

08/29/2019

12:33:41

County Number	Quarter:
28	03/31/2019

CEC-Ledger Tracking System Status Report

Expenditures

Allocation # / Title				Allocation	Federal	State	Health	Balance	Expend %
	118	OC	Group Home Monthly Visits (CWD)						0
	146	OC	EA-TANF	430,618	584,483			(153,865)	135
	149	OC	PSSF-Monthly CW Visits	2,302				2,302	0
	181	OC	Reversal of CalFresh SSI Cash-out Poli	33,311		7,175		26,136	21
	104	OC	ILP State 100%			18,495		(18,495)	0
	180	OC	CFT CWD	89,852		87,223		2,629	97
001	001	OC	IHSS	989,416		891,871		97,545	90
004	004	OC	ADOPTIONS			153,643		(153,643)	0
008	008	OC	Child Welfare Services (CWS)			2,137,950		(2,137,950)	0
010	010	OC	CWS IV-B (0/70/0/30)	40,715	40,715				100
011	011	OC	CCL - Foster Family Homes	19,531				19,531	0
017	017	OC	CalFresh	1,309,917		1,261,309		48,608	96
028	028	OC	CFET 100% FFY	20,222	51,301			(31,079)	253
030	030	OC	FSET 50/50 Fed/County	100,942	15,540			85,402	15
033		OC	CFET Participant Reimb.Fed	5,000	477			4,523	9
040	040	OC	State Family Preservation Program (FPP			205,758		(205,758)	0
052	052	OC	AB 2129-Foster Parent Train & Recruit						0
055	055	OC	PSSF	73,353	62,201			11,152	84
064	064	OC	ILP 100% FED	39,423	57,918			(18,495)	146
076	076	OC	Single Allocation/Family Stab.	3,728,955	2,558,580			1,170,375	68
078	078	OC	Foster Care			71,338		(71,338)	0
087	087	OC	CalWORKS Subst.Abuse/Mental Hlth	131,518		93,698		37,820	71
100	100	OC	Kinship Support Services			100,717		(100,717)	0
105	105	OC	SUO GH Monthly Visits / Peer review -			43,095		(43,095)	0
112	112	OC	APS/CSBG			455,251		(455,251)	0
115	115	OC	Supportive and Therapeutic Options Pro						0
116	116	OC	CWS - Augment			3,054,215		(3,054,215)	0
131	131	OC	Fed Adoptions Incentives	37,066				37,066	0
132	132	OC	CCL-Family Day Care Reimb.						0
135	135	OC	EA Foster Care Eligibility			959		(959)	0
137	137	OC	NON-FED KIN-GAP	35,829		2,373		33,456	6
139	139	OC	Kinship & F.Care Emergency Funds			204		(204)	0
141	141	OC	CAPIT			57,513		(57,513)	0
142	142	OC	Education and Training Voucher						0
144	144	OC	CWSOIP/Cohort1			109,045		(109,045)	0
148	148	OC	CWS AUGMENT TITLE XX		3,054,215			(3,054,215)	0
150	150	OC	CWSOIP/Probation			6,727		(6,727)	0
151	151	OC	TCVAP NONCITIZEN ADM/SVCS	19,604		1,672		17,932	8
154	154	OC	IHSS ANTI FRAUD & INTEGRITY PRG						0
155	155	OC	FED-GAP ADM (AB12)			461		(461)	0
156	156	OC	NMOHC	134		3,626		(3,492)	2705
157	157	OC	CWD LHD EXPANSION FOR COM.						0
161	161	OC	Expanded Subsidized Employment	51,423	14,835			36,588	28
162	162	OC	WINS	14,235		8,303		5,932	58
163	163	OC	CWS POST 2011 REALIGMENT	28,212		49,165		(20,953)	174
164	164	OC	CalWORKs Housing Support	243,860	83,506			160,354	34

NAPA 03-2019

AUDITED

08/29/2019

12:33:41

County Number	Quarter:
28	03/31/2019

CEC-Ledger Tracking System Status Report

Expenditures

Allocation # / Title				Allocation	Federal	State	Health	Balance	Expend %
165	165	OC	CSEC	2,500				2,500	0
167	167	OC	General CWD CCR	116,616		312,617		(196,001)	268
168	168	OC	GENERAL CPD CCR	214,354		94,492		119,862	44
171	171	OC	CSEC CPD	9,490		405		9,085	4
172	172	OC	HDAP	186,488		3,121		183,367	1
176	176	OC	CALWORKS EOA	4,000	2,500	500		1,000	75
177	177	OC	SUO O/M CWS CASE RECORD	170,002		17,506		152,496	10
179	179	OC	CWS CARES	84,422		213		84,209	0